

# Linkinhorne Parish Council

## MINUTES OF THE MEETING OF THE COUNCIL HELD ON 9<sup>th</sup> July 2007 at Linkinhorne Parish Hall at 7.00 pm

The Clerk received signed declarations of acceptance of office from the Councillors co-opted as Parish Councillors.

- 1) PRESENT: Cllr Richard Masson (Chairman) Cllr Mike Todd (Vice-Chairman), Cllr Chris Daniel, Cllr Kim Gilbert, Cllr Carl Hearn, Cllr Malcolm Hopes, Cllr Christine Hordley, Cllr David Lobban, Cllr Beryl Martin, Cllr Dave Roberts, Cllr Kay Willisson, Cllr Bernard Wooster  
Members of the public: PC Garth Hatt, Mrs Sandercock  
APOLOGIES: Cllr Ian Horrell, County Councillor Emuss, Cllr Carl Hearn and Cllr Beryl Martin arriving late.  
OFFICER: Mrs Kate Dilworth, Clerk
- 2) MINUTES The minutes of the Council Meeting of 18<sup>th</sup> June 2007 and of the Special Council Meeting of 25<sup>th</sup> June 2007 were approved as an accurate record and signed by the Chairman.
- 3) REPORTS from and matters of concern to: Police, County Councillor and District Councillor
  - a) PC Hatt advised that:
    - i) only one crime had been recorded in the period, that of a shed being broken into at Henwood with a lawnmower and tools having been stolen.
    - ii) he had met the Secretary of the Landowners Association, Judy Downton, about motorbikes on the moors and would be following up a similar approach to that undertaken in North Cornwall and that sightings of people riding bikes across the moors should be reported and logged with the police.
    - iii) he was giving a talk with Upton Cross Brownies
    - iv) if number plates were known on the vehicles speeding from Upton Cross towards Christa Court they should be reported to the police for follow up
    - v) it was possible for mobile traffic monitoring cameras to be used but that it was expensive
    - vi) he had tried to make contact with the person who had complained about a disturbance at the Upton Cross toilets and had left two messages on their ansaphone.

It was agreed the Clerk would send an invitation to PC Jim Hunter at Callington for the next meeting.
  - b) District Councillor Martin's report: Caradon:
    - i) had gone to 6-week meeting cycle
    - ii) were changing the operation of the car parking charges with every household entitled to apply for up to two parking cards pre-loaded with £5
    - iii) were considering a proposal to allow substitutes for Councillors at panel meetings.Cllr Martin reported she had been appointed Vice Chair of the Standards Committee of Caradon District Council.
- 4) HIGHWAYS  
The Clerk had been unsuccessful in establishing a revised meeting date with the Divisional Surveyor and would be writing to follow it up.

A road closure notification had been received from Highways for closure between Trevecca Farm and Foredown Park, Upton Cross from 13<sup>th</sup> August for maximum of two weeks.

5) PLAY EQUIPMENT RISK ASSESSMENTS

- a) Jubilee Field – The Clerk advised that the gate from the B3254 into the field had been damaged by the hot-air balloon land-rover during the School's fun day. Having looked at the damage prior to the meeting, Cllr Todd undertook to repair the gate with materials purchased to maintain the bus shelter and benches.
- b) Parsons Meadow – Rilla Mill Play Cllr Todd reported that the area had been cut on Saturday afternoon and well used during the recent Jazz concert.

6) PLANNING DECLARATIONS OF INTEREST – *Cllr Lobban and Cllr Martin abstained from voting on any planning items and their vote is not counted below.*

a) APPLICATIONS

- i) 2007/00835/FUL CONSTRUCTION OF PITCHED ROOF AND INSERTION OF NEW WINDOWS TO EXISTING FLAT ROOFED DORMER, FARLANDS, RILLA MILL Cllr Gilbert and Cllr Daniel declared personal interests. The meeting was adjourned for comment from Mr & Mrs Fisher. Upon the meeting being reconvened it was resolved to support the application.
- ii) 2007/00677/LBC LISTED BUILDING CONSENT FOR THE RETENTION OF FOUR HARDWOOD CASEMENT WINDOWS WITH FOUR SASH WINDOWS, CLOUDS HILL COTTAGE, HIGHER STANBEAR, HENWOOD  
It was resolved to support the application.
- iii) 2007/00902/FUL HAMLIN COTTAGE, RILLA MILL CLLR LOBBAN AND DECLARED A PERSONAL NON PREJUDICIAL INTEREST BY CLLR TODD, ROBERTS AND LOBBAN  
It was resolved to support the application.
- iv) 2007/00915/TRECON TREES IN A CONSERVATION AREA AT PARSONS MEADOW, RILLA MILL  
*Cllr Hordley and Cllr Lobban declared personal and prejudicial interest by virtue of membership of Rilla Mill Village Hall Committee.*  
It was resolved that the operations proposed were acceptable subject to the trees being coppiced rather than removed where practicable.
- v) 2007/00917/TRECON TREES IN A CONSERVATION AREA AT BRAMBLES, RILLA MILL  
It was resolved that the operations proposed were acceptable.
- vi) 2007/00918/TRECON TREES IN A CONSERVATION AREA AT RIVERSIDE, RILLA MILL  
It was resolved that the operations proposed were acceptable.

b) DECISIONS RECEIVED FROM CARADON

- i) 2006/01286/FUL Conversion of redundant agricultural barn to provide office, workshop and store facility on land situate at Measham House, Rilla Mill – approved with 4 conditions. 15<sup>th</sup> March 2007
- ii) 2007/00353/TRECON Application to fell three conifer/pine trees at 4 Lower Sharptor Cottages – approved. 27<sup>th</sup> April 2007

- iii) 2005/01524/FUL Construction of one dwelling. (Re-submission of application 03/01427) on land situate at Land adjoining Ingleside, Minions – approved with 11 conditions. 2<sup>nd</sup> April 2007
- iv) 2006/01667/FUL Change of use of redundant post office to residential on land situate at Rilla Mill Post Office – approved with one condition 18<sup>th</sup> April 2007
- v) 2006/01813/FUL Conversion of and extension to existing garage to provide garage with living accommodation above on land situate at Rylands, Linkinhorne - refused 26<sup>th</sup> April 2007
- vi) 2007/00379/LUCP Certificate of lawful use or development – permitted development – planning permission not required for first schedule: alteration and extension to provide first floor bathroom, to second schedule: Colquite Cottage, Rilla Mill. 29<sup>th</sup> May 2007
- vii) 2005/01532/FUL Construction of agricultural field shelter for livestock on land situate at Kendle House, Rilla Mill – approved 24<sup>th</sup> May 2007
- viii) 2007/00397/FUL Construction of one dwelling on land situate at Lynher Ridge, Rilla Mill – approved with 10 conditions 31<sup>st</sup> May 2007
- ix) 2007/00028/FUL Alterations and extension to dwelling on land situate at Vorlas, Bray Shop – approved with 4 conditions 24<sup>th</sup> May 2007
- x) 2007/00417/FUL Demolition of two-storey side extension and erection of replacement two storey split level extension to provide additional living accommodation on land situate at Hamlin Cottage, Rilla Mill – refused 31<sup>st</sup> May 2007
- xi) 2007/00502/TRECON Reduction of height of one Tasmanian Blue Gum Tree by 20% at 4 Newhouses, Rilla Mill – approved 15<sup>th</sup> May 2007
- xii) 2007 TPO/160405 Tree Preservation Order placed on one individual tree at Tanglewood, Rilla Mill. 25<sup>th</sup> June 2007
- xiii) 2007/00198/FUL Change of use of agricultural land to residential use and retention of existing dog kennel with enclosure and workshop/shed on land situate at Vorlas, Bray Shop – approved with 3 conditions 21<sup>st</sup> June 2007

7) ITEMS REQUIRING A DECISION

a) Jubilee Field play equipment purchase

The Clerk provided detailed breakdowns of the quotes received from four companies as set out below.

Wicksteed Prices includes £450 to remove existing playhouse, the cost of the safety grass and £600 to provide security fencing, signs and storage etc. All Woodland multi-play equipment comes with a ten year anti-rot guarantee. Does not include a safety inspection fee (in the region of £200).

£6860 for a Woodland Multi-Play System – Pixie (2-6 years)  
£8070 Woodland Multi-Play System – Imp (2-6 years)  
£10835 for a Woodland Multi-Play System – Wild Boar (4-10 years)  
£5270 Wildcats Youth Centre – green (youth)  
£6270 Ben Nevis Summit Dome Climber (5 to 12 years)

Playdale Prices include £900 to remove existing playhouse, £150 for removal of spoil, £195 inspection report, safety grass, plus guarantees between 10 and 20 years depending on materials – details in quotation. Does not include safety fencing, signs and storage etc.

£7887 Jukebox Shimmy (6-12 years)  
£13156 Jukebox Rhythm 'n' Blues (6-12 years)  
£13151 Jukebox Reggae (6-12 years)

FD Hall & Son £7337.00 Playhouse as per plan drawn by Cllr Todd. Plus safety surfacing smart grass mat at £17.00 per mat, price includes 5 pegs and 20 cable ties per mat, delivery would be extra depending on location. Cllr Todd has sought written confirmation from the Insurers who have confirmed that equipment manufactured by a local supplier and complying with current EU standards "is quite in order" and that "it may prove beneficial for an inspection of the new equipment to be undertaken by Rospa or similar".

ESP £7363 Playhouse includes safety surfacing and £1340 for removal of existing playhouse but no inspection report included. Guarantee 1 year faulty workmanship and 15 year timber and degradation.

All prices above plus VAT.

It was resolved that the Parish Council supported the quotation from FD Hall & Son based on the drawing prepared by Cllr Todd for a replacement playhouse.

The Clerk had received a letter from Allianz Cornhill stating that the "Council are having new play equipment manufactured by a local supplier and that this will comply with current EU standards. This is quite in order. As discussed at the time, time it may prove beneficial for an inspection of the new equipment to be undertaken by ROSPA or a similarly qualified inspection provider once it has been installed. This may prove unnecessary if the installers provide appropriate inspection documentation at the time."

Cllr Martin arrived.

b) Goal posts

As agreed last autumn, Councillor Todd had sought prices for a goal post for the field at £391.46 plus VAT for post and nets, sockets at £165.95 plus VAT each. It was resolved to purchase one post and two sockets, including net.

c) Policy documents

Following a meeting of the working party, it was resolved to approve the revised Freedom of Information Act and Risk Management documentation for a further year, with the legend for the level of risk to be identified.

d) Affordable housing update

Cllr Martin reported that the Affordable Housing Manager, Christopher Lunn, had met the Westcountry Housing Association Asset Management Director, and that the Housing Association believed they had incorporated all the Duchy's requests and that a planning application would be submitted in the next few weeks with provisional start on site of November 2007.

e) Working parties

It was resolved to agree the following nominations for working parties and representation:

Jubilee Field Working Party	Cllr Martin, Cllr Masson, Cllr Todd and Cllr Roberts.
Risk Assessment Working Party	Cllr Martin, Cllr Masson, Cllr Willisson
Finance/Audit and Insurance Working Party	Cllr Hope, Cllr Todd, Cllr Martin and Cllr Masson Clerk as 'Responsible Financial Officer'
Independent Auditor	Fred Gibbs
Caradon Hill Area Project Group	Cllr Wooster
Caradon CALC meetings	Cllr Hearn
Parish Hall Committee	Cllr Martin
Public Rights of Way Committee	Cllr Lobban, Cllr Martin and Cllr Todd, Cllr Hordley
Roberts Jefferys Trust	Cllr Masson, Cllr Martin, Mrs Ham.
Commoners Association	Cllr Kim Gilbert – Clerk to advise Mary Budge secretary.

Cecilia Knill Charity	Cllr Lobban and Cllr Martin
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f) Broadband connection for Clerk

It was resolved to approve the purchase of a router for broadband connection at a cost of up to £60 to be supplied and fitted by Western Web.

g) Website progress

The Clerk had arranged a meeting with Barry Isaac of Western Web for Wednesday 10<sup>th</sup> July to complete the site. Cllr Roberts kindly offered the use of his late father-in-law's photographs for the site. It was agreed that Cllr Todd would meet Western Web with the Clerk.

h) Rilla Mill play area contact notice

It was resolved to approve the purchase of a contact notice similar to the one at Upton Cross up to a cost of £50.00.

8) FINANCE DECLARATIONS OF INTEREST

a) Cash flow of accounts The cash flow of accounts was approved as agreeing with the bank statements shown.

b) Payments: It was resolved to approve the following payments i) Clerk's expenses £78.18 ii) Sensaflo £30.00 plus VAT, iii) Caradon District Council election charges £202.84, iv) Society of Local Council Clerks £75.00 v) WesternWeb Ltd £300 part payment subject to receipt of invoice.

9) CORRESPONDENCE

a) Cornwall County Council - Highways - re overhanging growth between Dunsley and the School and clarification of landownership. It was agreed the Clerk would advise that the owners were thought to be Duchy of Cornwall and Mr Stansfield.

10) SUBJECTS FOR THE NEXT AGENDA

Suggestion box in the Shop for the Parish Council  
Signage for Higher Stanbear

Cllr Hearn arrived.

11) DATE OF NEXT MEETING - Monday 13th August, St Pauls Room at 7pm

The meeting was adjourned for open session and Mrs Sandercock requested that the trees be trimmed back at the Civic Burial Ground and it was agreed a working party would complete this.

There being no further business, the meeting was declared closed at 9.43pm.