

Linkinhorne Parish Council

MINUTES OF THE MEETING COUNCIL

held on 10TH September 2007 at Linkinhorne Parish Hall, Upton Cross at 7.00 pm

OPEN SESSION An opportunity for any parishioner of any age to ask questions or make comments.

There were no comments under open session.

1) APOLOGIES: Cllr Todd

PRESENT: Richard Masson, Chairman, Cllr Gilbert, Cllr Roberts, Cllr Hordley, Cllr Willisson, Cllr Wooster, Cllr Hearn, Cllr Hopes, Cllr Horrell, Cllr Lobban, Cllr Martin, Cllr Daniel
County Councillor Emuss
PC Garth Hatt

Officer: Mrs Kate Dilworth, Clerk

There were eight members of the public present.

2) MINUTES Subject to amendment to reflect Cllr Hearn's attendance at the previous meeting and the inclusion of Cllr Todd's expenses for the gates, the minutes of the Council Meeting of 13th August 2007 were approved as an accurate record and signed by the Chairman.

3) REPORTS from and matters of concern to:

a) County Councillor Emuss reported:

- i) It was possible that the electoral boundaries would remain the same and that the changeover to unitary authority status could take effect with no transition period. (*Cllr Hearn declared a personal non prejudicial interest by virtue of employment.*) Cllr Lobban queried the transition period and possibility of a shadow authority. Cllr Hearn advised that he understood there wouldn't be a shadow authority but the intention was that there would be a transitional authority based on County Council divisions.
- ii) He had funds available to put towards highways work in the parish and that it would be good to see some progress. Clerk to pass priority list to

b) District Councillor Martin reported:

- i) As a member of the Local Government Review Group at Caradon, and as Leader of the Independent Groups, that there was a consultation document out currently proposing two options, one that there could be elections in May 2008 for transitional unitary council which would then roll on for five years, and that once County and District Councils go in 2009 those same councillors would become councillors for the unitary authority and would be working with the transitional arrangements, with the other option that there should be elections in 2009 once Boundary Commission had looked at the divisions and then roll into unitary.
- ii) That there would be consultation on Parish elections aligning with unitary elections which might result in parish elections in 2008 or 2011.
- iii) Considerable preparatory works were going on and there was a concern amongst staff about jobs.
- iv) County had appointed Mark Jones as interim programme officer.

c) PC Garth Hatt reported:

- i) There had only been two reported crimes in the whole parish, one of domestic assault and one drink drive offence.
- ii) Two males had been caught on the moors near Minions riding motorcycles and been issued with Section 59 warnings.
- iii) School term had started and he would be doing more talks with the children and completing a cycle-wise course 6 lessons.
- iv) PC Hatt now covered the whole of Linkinhorne parish.

Cllr Willisson commented that someone had stolen a punch machine on the orienteering event on the Sunday.

Cllr Hearn thanked PC Hatt for getting the arrangement for the whole parish to be covered from one Police Station.

4) HIGHWAYS

Correspondence from Divisional Surveyor – It was noted that the Divisional Surveyor had confirmed

he would be able to attend a meeting with the parish council on the morning of Monday 17th September at 8.45 am at Upton Cross School to discuss the traffic issues at Upton Cross junction.

Cllr Emuss and PC Hatt departed.

5) PLAY EQUIPMENT RISK ASSESSMENTS

- a) RILLA MILL – The Clerk had checked the play equipment in Cllr Todd's absence and there were no concerns.
- b) UPTON CROSS – Cllr Martin reported that the tyre-swing needed to be replaced and that Cllr Todd had volunteered to do the work.

6) PLANNING *Cllr Martin and Cllr Lobban abstained from voting on any planning item and their vote is not counted below.*

a) APPLICATIONS

- i) 2007/01116/LBC LISTED BUILDING CONSENT FOR THE CONSTRUCTION OF FIRST FLOOR EXTENSION, REPLACEMENT FENESTRATION, REPLACEMENT FEATURE STAIRS AND INTERNAL ALTERATIONS TO INCLUDE FORMATION OF WC AND WALK IN LARDER. CONSTRUCTION OF OPEN-AIR SWIMMING POOL AND TENNIS COURT, ADDICROFT MILL, RILLA MILL *Cllr Wooster declared a personal and prejudicial interest by virtue of him being the applicant's agent. Under Section 12(2) of the Code of Conduct, the meeting was adjourned for representation by the applicant and agent.*
Upon being reconvened it was resolved to comment that although the Parish Council felt that the proposed alterations appeared not to be detrimental to the exterior, without the fuller details about the items in the listing they felt unable to make a resolution. There were two abstentions.
- ii) 2007/0117/FUL CONSTRUCTION OF FIRST FLOOR EXTENSION, REPLACEMENT FENESTRATION, REPLACEMENT FEATURE STAIRS AND INTERNAL ALTERATIONS TO INCLUDE FORMATION OF WC AND WALK IN LARDER. CONSTRUCTION OF OPEN-AIR SWIMMING POOL AND TENNIS COURT, ADDICROFT MILL, RILLA MILL
As above for 2007/0116/LBC

One member of the public left the meeting.

- iii) 2007/01170/FUL CONSTRUCTION OF SINGLE STOREY EXTENSION TO SIDE OF DWELLING, BIRDIES BARN, MINIONS
It was resolved that the parish council had no objections. *There were two abstentions.*
- iv) 2007/0115/TRECON THE OLD DRY, MINIONS *Cllr Martin declared a Personal and prejudicial interest and departed the meeting for this item.*
It was resolved there were no objections.
- v) 2007/01034/FUL CONSTRUCTION OF TWO STOREY EXTENSION AND PROVISION OF PARKING AREA. CONSTRUCTION OF NEW VEHICULAR/PEDESTRIAN ACCESS TO HIGHWAY 2 HEATHER COTTAGE, HENWOOD
The meeting was adjourned for representation by the applicant and following the meeting being reconvened it was resolved to support the application. *There were two abstentions.*

Three members of the public departed the meeting.

Cllr Martin advised that the First Alteration of the Local Plan had been adopted by Caradon District Council and as a result some of the planning policies would be adjusted.

b) ANY OTHER APPLICATIONS RECEIVED BEFORE THE MEETING

- i) 2007/01198/TPO Tanglewood Rilla Mill *Cllr Hearn declared personal and non prejudicial interest.* It was resolved that there were no objections.

7) ITEMS REQUIRING A DECISION

- a) Rilla Mill Chapel plans – *Cllr Daniel declared a personal interest.*
The meeting was adjourned for comment from the adjoining landowners. Upon being reconvened, it was reported that several Councillors had attended the recent consultation meeting and the Chapel Committee were now looking for

letters of support to their outline ideas. It was agreed the Clerk write to Mr Michael Horrell setting out that, "in principle, Linkinhorne Parish Council supports the principles underpinning the vision. Specifically:

the substantial retention of the Chapel Building and surrounds, both of which make significant visual, amenity and architectural contributions to the village of Rilla Mill and the wider Parish; the use of the premises (should it cease to be a place of worship) for a purpose which accords, so far as possible, with the intentions of the Chapel founders. Namely social, community or spiritual purposes which, in particular, meet the needs of Parishioners and local persons. In addition the Council would strongly suggest any scheme should most appropriately be low impact, recognise consultation responses and respect both the surrounding residential area and the prominence of the Chapel building within the landscape. The Councillors welcome the conduct of a feasibility study to identify appropriate options and are pleased to extend their best wishes for a successful re-use scheme."

b) Burial ground hedge maintenance

The Clerk had received a quotation from Lynher Valley Tree Care which split the costs of the works between the parish council, the school and Church. It was agreed the Clerk would approach the School and Bill Stewart White for assistance towards the cost of the hedge being trimmed.

c) Clerk's Annual Review

It was agreed the working party would meet to discuss this.

d) Jubilee Field

- i) Playhouse – The order had not been sent to FD Halls as Alison Gibson, Caradon's Grants Officer, had advised the Clerk she would be willing to come and talk to Councillors about applying for grants and felt certain the parish council could obtain grant funding for some or all of the cost of the playhouse. It was the view of the Council that it should go ahead with the purchase of the playhouse as decided at the previous meeting as it was felt that an application by the parish council would not fit the criteria of the grants available and would defer the installation. It was resolved the Clerk send the letter to FD Hall & Son. Cllr Martin reported that the Parish Hall Committee had not been successful in their bid application for a rebuild so that there was no urgency for the re-siting of the playhouse.
- ii) Drainage – Steve Sandercock had contacted the Clerk about the amount of water running across the top edge of the adjoining field where it abuts Jubilee Field. The Clerk had subsequently asked the grass cutting contractors to strim the ditch.
- iii) Future action plan It was agreed that a plan needed to be put together for the rest of the field with consideration for its use by the elderly as well as the very young.
- iv) Goal post net – It was agreed to put the net in place.

e) Roberts & Jeffery Foundation The Clerk had received confirmation of continuation as trustees for a further three years from: Mrs Valerie Ham, Chairman Richard Masson, Mrs Joy Cullingham, Mrs Maureen Wotton, Cllr Beryl Martin.

f) Volunteers – The Chairman commented that he felt whilst there was not any assumption that the Council was an unpaid workforce, it was important to note that the Council should not always look to the same Councillors to volunteer to assist on projects.

g) Website

- i) Advertising – The Clerk had met with Barry Isaac of Westernweb and discussed the advertising arrangements and photographic competition. It was resolved to have quarter page advertising at £33 a year, as in the Link, with a 12 month minimum period to advertise. Payment to be made to Linkinhorne Parish Council with Western Web then invoicing the parish council for £12.75 plus VAT for each advert. An advert about the web advertising would go in the Link. No advertising rate would be displayed on the website. Western Web's annual renewal fee £33 a year to the parish council was approved. Any changes to adverts would be at the cost of a new advert ie £12.75 to Western Web.
- ii) Photographic competition – It was resolved to have one page for all submitted photos and additionally each month for one photograph to be selected to be on the home page of those submitted in that month. Cllr Horrell and Cllr Martin volunteered to run the competition.

8) FINANCE DECLARATIONS OF INTEREST

- a) Precept preparation – It was agreed to hold a working party meeting on Monday 1st October 9.30am.
 - b) The cash flow of accounts were approved and signed as agreeing with the bank statements shown.
 - c) It was resolved to approve the following payments: i) Clerk's expenses £19.50 ii) Penquile £70.00 (installation of fencing panels at recycling centre) iii) Asign £35.00 plus VAT (notice at Rilla Mill play area) iv) Westernweb £60.00 plus VAT (broadband connection for Clerk),
 - d) Receipts £35.00 walks booklets sold at Arts & Crafts Exhibition were noted.
- 9) CORRESPONDENCE
- a) Cornwall County Council, Government Consultation on unitary council implementation – noted.
 - b) Callington Town Council, Unitary Authority for Cornwall – It was agreed the Clerk write to Callington Town Council, copying to Cornwall County Council and Cornwall Association of Local Councils that "The Councillors have asked that I write and let you know that whilst they support Callington Town Council's endeavours to become a community network, they are still gathering information and would like to leave their options open with regard to Linkinhorne's inclusion within any one community network structure. The Councillors feel that Linkinhorne residents look toward three towns around the parish and that it may be that the parish would be best served if structured with other moorland parishes than with any one of the towns."
 - c) Caradon District Council, Clean Cornwall Week – it was agreed the Clerk would forward the letter to the Scouts.
 - d) AA Arborists, Vegetation Management – Survey/Permission Report Form to cut to provide a two metre or 5 year clearance of beech, acer, chestnut, birch, acer, pine and chip/take away from the hedge adjoining the road at Jubilee Field – it was agreed the Clerk return the permission form approved.
 - e) Highways signage for Higher Stanbear – Following correspondence from Highways seeking clarification as to whether the Parish Council sought directional signs or nameplaces it was agreed the Clerk advise that a name place sign was required.
 - f) Audit Commission had requested "a more detailed explanation with figures" for the variance in staff costs between year ending March 06 and March 07 (due to the Clerk being paid less than the previous Clerk), and an explanation for the increase in Admin expenses identified in the statement of accounts (due Clerk not being able to split the admin charges across other parishes as previous Clerk did, and charge for the mileage incurred each month for the 14 mile drive around the parish to put up the statutory agenda notices, plus photocopying costs not previously incurred). The Clerk reported that she had spoken to the Audit Commission and they were happy with the explanation but requested it be put in writing.
 - g) One Cornwall Invitation from Mark Jones, CCC Programme Director, for two representatives from the parish council to attend a meeting with officers from One Cornwall and the District to provide an opportunity to ask any questions about the processes, timetables and future work streams, on Thursday 20th September 6.30pm to 8.30pm at New Liskeard Room, Liskeard Town Council. Cllr Lobban and Cllr Hearn volunteered to attend and report back.
 - h) South East Cornwall Community Strategy 'Claim your just rewards' evaluation and re-launch event at Millennium House, Pensilva Friday 5th October 9.45am to 1.30pm. Cllr Martin to provide Cllr Roberts with CAB leaflets
 - i) Liskeard Signs and Trophies have advised that the cost of each bench plaque would be £46.96 including VAT. The high cost is because of the 97 letters. It was resolved to go ahead with the purchase of two plaques.
- 10) SUBJECTS FOR THE NEXT AGENDA AND DATE OF NEXT MEETING
- a) Dog bin for Upper Minions Car Park - Cllr Willisson
 - b) More publicity for dog waste collection service - Cllr Willisson
 - c) Panels at the recycling centre – Cllr Lobban
 - d) Affordable housing update – It was requested that the Clerk write to the Affordable Housing Manager, copying to Duchy of Cornwall and the Housing Association requesting an update on progress. *Cllr Hearn personal and non prejudicial interest.*

There being no further business the meeting was declared closed at 9.50pm.