

# Linkinhorne Parish Council

## Grants' Policy

1. Linkinhorne Parish Council makes grants to organisations working for the benefit of the community in the parish of Linkinhorne in accordance with resources available to it.
2. Grants are made out of money provided by the council tax payers of the parish of Linkinhorne and accordingly the Parish Council has a responsibility to satisfy itself that grants will provide benefit to the local community. This policy sets out the requirements that must be satisfied before grant applications will be considered.
3. Grants will not be made to individuals, save in exceptional circumstances, or to commercial organisations.
4. Grants will normally be made at a meeting in February. Applications for the February meeting must be received by 31 January of the same year. Organisations wishing an application to be considered any other time of year must explain the reason why the application cannot be considered at the February meeting.
5. Grant applications must be made on the official application form. Applicants must set out how the community in the parish of Linkinhorne will benefit from the work funded by any grant. Ideally there should be clear evidence of local need or demand for the proposed project or activity. This is particularly important where an application is made by an organisation working regionally or nationally.
6. Applications must be accompanied by a copy of the organisation's most recent accounts, and/or of its latest bank statement.
7. Grant recipients may be required to submit a report after 31 March the following year showing how the funding has been used.
8. Any grant must be used solely for the purpose for which the application was made. If the organisation is unable to use the grant for the stated purpose with twelve months all grant monies must be returned to the Parish Council.
9. Any organisation receiving a grant is required to acknowledge publicly this contribution from the Parish Council and explain how this will be done.
10. These conditions will be included in any letter offering a grant from the Parish Council. A copy of such letter must be signed by a responsible member of the organisation and returned to indicate that the organisation accepts and will comply with these conditions before any grant is issued.