

## **Linkinhorne Parish Council**

**Minutes of Meeting of the Council  
Monday 2016 at Rilla Mill Village Hall, 7.30pm**

### **MINUTES**

**Those present were:** Cllr Daniel, Cllr Hearn (Chairman), Cllr Hopes, Cllr Horrell, Cllr Lobban (Vice-Chairman), Cllr Moyse, Cllr Rowe, Cllr Stansfield, Cllr Ward, Cornwall Cllr McWilliam  
Julia Todd (Clerk)  
Two members of the public

**1) Absent:** Apologies received from Cllr Appleby and Cllr Martin. It was noted that Cllr Appleby's formal resignation has been received and a casual vacancy now exists.

**2) Code of Conduct:** a) Declarations: Cllr Daniel expressed a DPI for Item 7(a)(iii) PA16/00809  
b) Grants of dispensation – *none requested*

### **3) Minutes**

RESOLVED that the minutes of the previous meeting of the Parish Council of Monday 11 January 2016 be confirmed, and these were signed as an accurate record of the meeting, subject to the inclusion of those present, namely, 'Cllr Daniel, Cllr Hearn (Chairman), Cllr Hopes, Cllr Hordley, Cllr Horrell, Cllr Lobban (Vice Chairman), Cllr Martin, Cllr Rowe, Cllr Stansfield, Cllr Ward, Cornwall Cllr McWilliam, Julia Todd (Clerk) One member of the public.'

### **4) Adjournment of up to 15 minutes for members of the public to raise matters**

One parishioner expressed concerns regarding the flooding at the play area in Parsons' Meadow and suggested that he investigate a modification of the fence to avoid any damage due to flood water. Another spoke on behalf of the proposal to build a new calf unit at Lower Rillaton Farm which would reduce risk of disease.

### **5) Reports from and matters of concern to:**

- a) Police representative of 'Liskeard Have Your Say' (LHYS): Mr Wooster reported that potholes are defined by a depth of 40mm or more; micro-chipping dogs will be compulsory from April, and that free chipping was available via the dog warden, Simon Diaper; details of crimes may be requested; Bodmin Moor Commoners' elections to take place 29 February 2016.
- b) Cornwall Councillor McWilliam reported that former Cornwall Councillor Bernie Ellis had passed away; public comments regarding the budget supported an increase in Council Tax to ensure protection for Adult Social Care; she noted that those concerned about flooding in Upton Cross were unable to reach the emergency line. She emphasised that if there is no risk to life, calls will wait in line; Cornwall Council no longer provides sand-bags so it is for individuals to purchase their own; the Boundary Review process has been slowed down under pressure to reassess the situation; she had attended a Citizenship Award ceremony which she found positive and uplifting.

Cllr Hearn raised the question of a significant increase in vehicles at the cross-roads in Upton Cross, and asked if advertising had planning consent, and trading was permitted on Highways' land. Parking on the cross-roads is causing a distraction.

*Cllr McWilliam departed the meeting*

- c) Reports from other councillors (other meetings, conferences)

#### 6) Finance

- a) RESOLVED that cash flow of accounts/bank reconciliation be approved as an accurate account
- b) RESOLVED to pay the following i) £47.55 J Todd (admin expenses)
- c) Noted the following receipts i) £250.00 F D Hall (burial fee)
- d) RESOLVED to make the following grant payments:
  - i) £200 to Linkinhorne PCC (towards cemetery grass-cutting)
  - ii) £300 to Rilla Mill Village Hall committee (towards grass-cutting Parson's Meadow)
- e) Paperless planning and Transparency Code fund claim:  
RESOLVED that the revised expenditure proposals for equipment be moved, and further  
RESOLVED that the Clerk make proposed purchases in consultation with the Finance group
- f) RESOLVED that authority be delegated to the Clerk in conjunction with the Chairman for expenditure within budgetary limits of £100.

#### 7) Planning

- a) Planning Applications
  - Proposed, seconded, and upon being put to the vote it was RESOLVED that the following recommendations be made:
  - i) PA16/00513 Application for a non-material amendment following the grant of planning application PA15/03638 (Erection of two first floor balconies to rear of dwelling and associated works). Amendment sought - Omission of one balcony and change of second to 'Juliet' balcony at By The Way, Ley Mill, Upton Cross - support
  - ii) PA16/00735 Notification of proposed work to trees in Conservation Area at Nampara, Henwood – *notification only*

*Cllr Daniel departed the meeting*

- iii) PA16/00809 Proposed calf rearing unit at Lower Rillaton Farm – support on welfare grounds

*Cllr Daniel returned to the meeting*

- iv) PA16/01122 Various works to trees within a Conservation Area (as per schedule provided) at Tredowr, Rilla Mill – *notification only*
- v) Appeal with reference to PA15/07433 outline consent sought for 14 residential units at Little Upton. The Parish Council agreed that the recommendation to refuse the application, and that the reasons would be reiterated to the Planning Inspectorate.
- b) Decisions received from Cornwall Council, as listed:
  - PA15/10739 Proposed change of use of annex and garage into dwelling with turning area and extension at Land North East Of Duchy Terrace Minions - **REFUSED**
  - PA15/11264 Change of use from dwelling to funeral parlour, including construction of extensions and a new double garage, and the retention of new painted timber privacy fencing on the south boundary with the road at Tre-Ober Upton Cross - **APPROVED**

PA16/00020 Notification of proposed works to trees in a Conservation Area - reduce height of Beech trees T1, T2 and T3 at Clome Cottage, Rilla Mill **Decided not to make a TPO (TCA apps)**

- c) Schedule of Further Significant changes to the Cornwall Local Plan Strategic Policies proposed submission document - *noted*
- d) Planning Partnership Consultation – *noted*

#### **8) Play Areas and Equipment**

- a) Weekly safety inspection sheets were received for i) Jubilee Field - Cllr Daniel had to remove stones to avoid damage to mower ii) Rilla Mill Play Area – no problems to report; the self-closing gates had been tied open during flooding to prevent damage to fencing
- b) Jubilee Field play area development
  - i) Replacement of damaged goal nets and/or relocation or fixing of goal position was discussed; no conclusion regarding cause of damage was reached
  - ii) The meeting was advised that the budget process for 2016-17 was now over; further financial requests towards next stage of JF play area development should be made in the autumn prior to the next budget process.
  - iii) RESOLVED that donated trees be accepted. An area for planting has been identified.

#### **9) Neighbourhood Development Plan**

- a) Cllr Ward reported on progress, that the SG was looking for general support. A report would be circulated prior to the March meeting.
- b) The next stage will be a character assessment of the parish

#### **10) Highways**

- a) The Clerk reported proposals discussed at a site meeting with residents, Highways and Environment Agency, to alleviate flooding and excess water run-off problems at Rilla Mill bridge area. These included a proposal to remove the corner of Parson's Meadow and the fenced play area to widen water access to the three arches of the bridge. It was agreed that the Clerk would request information regarding possible compensation/costs of relocating the play area. It was agreed to investigate a further proposal to modify the fencing of Rilla Mill play area to mitigate damage, to be undertaken by volunteer, Mr Todd.
- b) A proposal from a member of the public to alleviate excess water and debris blocking drains at Sellars, Linkinhorne was to employ a lengthsman. The meeting was informed that the matter is the statutory responsibility of Cornwall Council Highways.

#### **11) Public Conveniences**

- a) RESOLVED to adopt Minions WCs subject to an agreement with local businesses. Mr Wooster informed members that he will prepare a Schedule of Works.
- b) RESOLVED that decisions on frequency of opening, details of cleaning procedures be addressed at a later date.
- c) RESOLVED that the future of Upton Cross WCs be addressed at a later date.

#### **12) Burial ground**

- a) RESOLVED that no gates were necessary and further RESOLVED that a small, closed noticeboard be purchased.
- b) RESOLVED that sufficient gravel be purchased for the gravel path to be restored
- c) RESOLVED that a request to reserve a specific burial plot be granted, subject to advice from the ICCM, and conditions of Grants of Exclusive Rights of Burial.

**13) Staff matters** (closed session due to confidential content)

RESOLVED THAT

- a) in line with sector practice endorse the Local Government Pension Scheme as the approved scheme for the discharge of the Council's obligations under auto-enrolment;
- b) arising from the satisfactory performance identified at the annual appraisal endorse salary progression of one SCP to the top of the current pay grade (backdated to the anniversary of appointment);
- c) agree that future indexation based increases (or increment increases should the grade change) be given effect from 1st April in each year in line with sector practice;
- d) endorse/confirm that the contracted hours be increased to 47 per calendar month;
- e) endorse that in future any significant time limited additional work requiring the attention of the Clerk be undertaken on a project basis (i.e. the contracted hours do not change but the hours associated with a piece of additional work are assessed, subsequently recorded and subject to a 'one off' payment on completion)

Noted that

- i) A member of the Council offered to assist, if possible, with auto-enrolment
- ii) The Chairman undertook to liaise with CALC regarding an independent review of grading

**14) Correspondence**

Items for information only

05/02/16	RMVH A Sampson	Grant application
05/02/16	CC Planning & Regen	Notice of appeal re Little Upton proposals
04/02/16	CALC	NALC update on Staff Pensions
02/02/16	Cornish Mining WH	Consultation draft/survey
02/02/16	Cornwall Land Comm	Trust. Meeting local housing needs in Linkinhorne
01/02/16*	CCLIs SE Cornwall	A38 in SE Cornwall – Road investment strategy
29/01/16*	Comms & Dev	January bulletin
27/01/16*	Colin Chapman	Re several PCs – paperless planning demands
26/01/16*	CALC	January newsletter
24/01/16	PCC B Norris	Regates at burial ground and path to entrance
21/01/16	CC Strategic Planning	Consultation on significant changes to Local Plan
21/01/16	PCDT	e-bulletin
21/01/16	SLCC course admin	Confirmation of booking for SLCC roadshow/conference
21/01/16	SLCC course admin	Confirmation of booking for Quotes, contracts etc course
18/01/16	K Abraham	Auditor – confirm date for audit
18/01/16*	CALC	Re planning changes
(01/12/15)	Liskeard Rural HYS	Notes of meeting 1 Dec 2015
	CC Streetworks	Road closure notice
12/01/16	CAN Steve Foster	Re changes to Local Plan (see above)
01/16*	Devolution News	bulletin

\* sent by email

**15) Close of Business**

The meeting closed at 9.50pm