

Linkinhorne Parish Council

Minutes of the Annual Meeting of the Parish Council

Monday 13 May 2013 at the Parish Hall, Upton Cross 7.30pm

MINUTES

1) Election of Chairman

Proposed, seconded and upon being put to the vote, it was unanimously **resolved to approve** the election of Cllr Carl Hearn as Chairman who duly signed the Declaration of Acceptance of Office to the role of Chairman, counter-signed by the Clerk.

2) Apologies: Apologies received from Cornwall Councillor Stephanie McWilliam

3) Present: Cllr Couch, Cllr Daniel, Cllr Hearn, Cllr Hopes, Cllr Lobban, Cllr Martin, Cllr Moyse, Cllr Stansfield, Cllr Ward
Julia Todd, Clerk
10 members of the public

4) Declarations

i) The Clerk confirmed that all due Declarations of Acceptance of Office have been signed and witnessed by the Clerk ii) Standing Orders, Code of Conduct, Register of Interests – all councillors have received a copy of Standing Orders, Code of Conduct, and Register of Members' Interests' forms. The Clerk requested that these forms or the RI/1 form be returned to her by the end of the week.

5) Code of Conduct

i) declarations – none declared ii) grant of dispensations - none requested

6) Election of Vice Chairman and Representatives Proposed, seconded and upon being put to the vote, it was unanimously **resolved to approve** the following: Cllr Lobban as Vice Chairman and representative to the Parish Hall committee, Cllr Martin to CHAHP and Cllr Ward and Cllr Hopes to the website review group. It was **agreed** to defer the election of the remaining representatives to the meeting in June or when the council vacancies have been filled.

7) Minutes

It was **resolved to approve** the minutes of the previous meeting of the Parish Council of Monday 8 April 2013 and these were signed as an accurate record of the meeting.

8) Adjournment of up to 15 minutes for members of the public to raise matters

The meeting was adjourned to allow for a representative of a group of Bray Shop residents to speak against the proposed wind turbine application for Trefinnick. The speaker described the main points of the application and emphasised that their objection was on the grounds of cumulative impact, given that another turbine was being erected three fields' away. Other concerns were raised regarding the application and the lack of appropriate and timely notification to surrounding parishes, and of public engagement. No detailed plans have been forwarded to this parish council in spite of several requests. It was also reported that preparatory work had already begun on a new approach road, widening a track and removing hedgerow. This road would access directly the B3257 at a point which the speaker described as already dangerous given the approaching

speed of vehicles, and increase in volume of traffic. It is not known who will fund the road construction. The speaker reminded the parish council that a public meeting will take place on Wednesday 15 May 2013, and the other two parish councils concerned will hold their respective meetings next week.

Another member of the public spoke to the Parish Council concerning a revision of a previous application since withdrawn, which some members regarded as more favourable but were unable to make a formal recommendation as final, formal plans had yet to be submitted to the planning authority.

9) Reports from and matters of concern to:

- a) **Police representative/Cllr representative of 'Liskeard Have Your Say' (LHYS):** no report available
- b) **Cornwall Councillor McWilliam:** apologies read
- c) **Reports from other councillors:** Cllr Hopes has been in discussion with Cornwall Council (CC) regarding the closure of the public conveniences at Minions. He explained that the criteria employed by CC seems unclear but no special factors, e.g. location in an AONB and World Heritage Site, have been taken into account for the case of retaining the facilities at Minions. CC was unable to give satisfactory information regarding the calculation of visitor numbers, and had not considered use by educational groups. It was also reported that residents at Minions are getting up a petition, and that there had been visits from 56 children from Carbeile School and a group of students from Penryn College in this week alone. Members felt that since the facilities provide for residents in all of Cornwall it was unreasonable to expect Linkinhorne tax payers to foot the bill when there is no gain for them. It was **agreed** to pursue the matter and to discuss it further at the meeting in June.

10) Council Vacancies

- a) Proposed, seconded and upon being put to the vote it was resolved to initiate procedures to fill four vacancies by co-option, and to request that candidates give reasons for wanting to be a councillor, details of any interests and skills they might bring to the council and community, and also to ask why they did not stand for election. The Parish Council agreed that submissions may be heard at the meeting in June.

11) Finance

- a) Cash flow of accounts/bank reconciliation: it was **resolved to approve** the bank reconciliation as an accurate statement, and to **approve** a virement of the remaining balance from the grants' budget of 2012-13 to the grants' budget of 2013-14.
- b) Proposed, seconded and upon being put to the vote it was resolved to approve the following payments:
 - i) £57.26 Julia Todd (admin expenses) ii) £116 Ken Abraham (auditor's fee)
 - iii) £217.92 inc VAT Wybone (litter bins) iv) £383.38 CALC (annual subscription)
 - v) £7.36 e.on (electricity UX WCs) vi) £49.10 SWW (DD notice - UX WCs)
 - vii) £819.56 Came & Co (insurance)
- c) Receipts: i) £78.10 CC (refund ref UX WCs) ii) £307.52 HMRC (VAT refund)
- iii) £6,800 CC (half year precept) iv) £623.55 CC (discretionary grant) - *noted*
- d) Annual Audit Return – Proposed, seconded and upon being put to the vote it was resolved to approve the i) accounting statement, and ii) annual governance statement

- e) Local Maintenance Partnership – it was **resolved to approve** acceptance of the LMP offer of £1,663 to fund PRow maintenance in 2013-14
- f) Play inspections – it was **resolved to approve** the cost of £119.90 ex VAT to inspect both play areas, to be undertaken in July.
- g) Starts gateway(s) – the funding for provision of gates has since been resolved by an offer from CHAHP. It was **agreed** that the matter of signage at the entrance to Jubilee Field would be addressed at the meeting in June.

12) Planning

a) **Planning Applications**

Upon being put to the vote the following recommendations/comments were made:

- i) PA13/02736 and PA13/02737 (LBC) conversion one unit to holiday accommodation at Lower Millcombe, Linkinhorne - **support**
- ii) PA13/02844 77m wind turbine at Trefinnick, Bray Shop to include consideration of community benefit offered.

Due to the difficulty of getting on to the website, and that the plans had not arrived as requested only the following points were discussed:

It was noted that the plan provided by objectors for this meeting could be testified as accurate by a member who had visited the site.

The policy area for the erection of turbines is vague, and not formally part of the development plan for CC.

The application does not address the cumulative impact.

It does not address the question of the countryside either in terms of location or views, such as the visual impact from the nearby AONB

There is no clear analysis of noise and flicker, the impact of which may be greater from taller turbines, and especially during various weather conditions and seasons.

It was explained that S106 rules have changed in the light of the new Community Infrastructure Levy (CIL), and that some councils have problems with collecting payments. Under CIL regulations payment must relate to planning purposes.

It was emphasised that it was impossible for the Parish Council to take a properly considered view and a technical appraisal without detailed plans, and that the documents are unnecessarily complicated.

The Parish Council expressed disappointment at the inadequate attempt at public engagement.

The Parish Council will request an extension of the deadline for consultation.

- ii) PA13/03137 change of use agricultural storage to livestock at North Coombe Farm, Rilla Mill (retrospective) – **support**
- iv) PA13/03090 To fell one beech tree with Conservation Area at The Gables, Rilla Mill (*tbd under delegated authority*)
- v) PA13/03085 To fell one birch tree with Conservation Area at The Gables, Rilla Mill (*tbd under delegated authority*)
- vi) Any applications received before the meeting
 - i) PA13/02822 extension to West Rillaton Cottage, Rillaton – support

b) **Decisions received from Cornwall Council**

- i) PA13/01924 Refurbish the existing ground floor level. Extend upwards to provide new living accommodation at first floor level. The existing footprint remains unchanged. (Resubmission of application no. PA13/00649 withdrawn on 28/02/13) at Kit Cottage, Upton Cross **WITHDRAWN**

ii) PA13/02326 Extension of time of 10/00157/FULR for the conversion of barn to dwelling and installation of septic tank approved on 19 March 2010 at Mangold House, Upton Cross **APPROVED**

iii) PA13/02910 Conversion of workshop/store to provide ancillary living accommodation (revision to previously approved application PA10/05352 approved 11 November 2010) at Middle Rillaton, Rilla Mill **APPROVED**

13) Play equipment

- a) Risk assessments: to consider and approve weekly check sheet for routine inspections of play areas (*ref auditor's report/insurance policy*) – it was **agreed** to defer this item to the meeting in June.
- b) Risk assessments i) Jubilee Field – it was noted that tables were not yet fixed, and the ditch needed to be cleared iii) Rilla Mill play area – no problems noted
- c) Jubilee Field Recreation Committee report, if available – no report

14) Works ordered/outstanding

- a) i) Jubilee Field – repair floor still to be undertaken – ii) UX notice board – to be erected this week iii) Henwood notice board – to be addressed in June iv) Litter bins – to install at the same time as tables to be fixed.

15) Correspondence

a) Items for decision

13/05/13	Crcc	Landscape assessment course - <i>noted</i>
13/05/13	Yvonne Appleby	Re Trefinnick turbine
13/05/13	Glenys Wynn-Jones	Bray Shop resident re Trefinnick
10/05/13	A Bedding Came&co	Play inspections – <i>deferred to June</i>
10/05/13	CALC	Training programme – <i>Cllr Heam re chairmanship</i>
07/05/13	K & Y Queen	Petition re Trefinnick turbine
04/05/13	C Boarland	Consultation doc UX School – proposed federatbn with St Kew – <i>noted – documents removed by members for further reading</i>
04/05/13	Gayle Wyatt	Request for facilities for young people at Jubilee Field – <i>noted</i>
03/05/13	Sterts – P Woodward	Request for contribution re gates – re Item 11(g)
03/05/13	NALC	'Putting communities first' conferences. <i>noted</i>
29/04/13	CC Martin Wright	Commons Registration Application 2825 – <i>No comment to make</i>
27/04/13	R Cullingham	Copy of letter from S Murray MP – <i>noted</i>
25/04/13	Y/K Queen	Re Trefinnick turbine application
23/04/13	Y Queen	Re Trefinnick turbine application
23/04/13	Play Inspection	Acknowledgement of order – re Item11(f)
22/04/13	Y Queen	Bray Shop resident – re objection to wind turbine at Trefinnick
15/04/13	C Carvell	Object to dosure of Minions WCs – <i>noted</i>
12/04/13	C Mackrill	Object to dosure of Minions WCs – <i>noted</i>
11/04/13	CALC	Training programme
10/04/13	Ruth Henderson	Object to dosure of Minions WCs – <i>noted</i>
10/04/13	J Indge	Object to dosure of Minions WCs – <i>noted</i>
10/04/13	C Frederick- Preece	Object to dosure of Minions WCs – <i>noted</i>
02/04/13	CC Highways	Local Maintenance Partnership – re Item11(e)

b) Items for information only – the following were noted:

13/05/13	SLCC	Branch meeting minutes
13/05/13	CHAHP	Himalayan balsam day
04/05/13	SLCC 'The Clerk'	Magazine – features insurance “and much much more”
April 2013	Local Assc Info	LAIS 1351 re precept referendum bill delay
04/05/13	Zurich municipal	Insurance publicity
29/04/13	Clerks & Councils	Local council news/magazine
27/04/13	S Coombe	Position as councillor
26/04/13	Y Appleby	Request for info re co-option of cllr
22/04/13	R Stone CCN panel	Info re Community Infrastructure Levy (CIL) DCLG doc
22/04/13	R Dickson	Re signs at Treovis
21/04/13	Minions' WCs	Emails re request for info re criteria for closure
19/04/13	Comish Mining	Comwall & West Devon Mining Landscape World Heritage Site Management Plan 2013-2018
18/04/13	Unity Trust bank	Letters re telephone banking – access for clerk/RFO
17/04/13	R Sturrock	Re application at Kit cottage – will attend meeting
17/04/13	R Masson	Re signs at Treovis – further discussion anticipated
17/04/13	R Dickson	Temporary signage
16/04/13	Came & Co	Withdraw recommendation of Digley Assoc
15/04/13	BT – A Painter	Re maintenance of telephone kiosks – it was agreed to investigate whether re-painting would be undertaken
15/04/13	R Stone CCN panel	Meeting notes, Renewable Energy & Sustainable Communities docs (DCLG)
10/04/13	Duchy of Cornwall	Letter of late apology for Annual Parish meeting
April 2013	Glasdon	Publicity leaflet
10/04/13	Aon	Offer to provide insurance quote
08/04/13	Liskeard TC	Order for walks' booklets
April 2013	Mark Harrod	Sports equipment catalogue

16) Close of Business

The meeting closed at 9.30pm