

# Linkinhorne Parish Council

Minutes of Meeting of the Council  
Monday 13 December 2010 at Rilla Mill Village Hall, 7.30pm  
MINUTES

- 1) Apologies: Cllr Dilworth, Cllr Gilbert, Cornwall Cllr Turner
- 2) Present: Cllr Daniel, Cllr Hopes (Chairman), Cllr Hordley, Cllr Lobban, Cllr Martin, Cllr Masson, Cllr Wooster (Vice-Chairman)  
Julia Todd (clerk)  
4 members of the public  
Mr Tom Silver-Jones, project manager for AEE
- 3) Declarations under Code of Conduct:  
Cllr Martin declared a personal interest in Item 7 (h) and in Item 13  
Cllr Lobban declared a personal interest in Item 8 (e) and in Item 13  
Cllr Wooster declared a personal interest in Item 8 (a)(i)
- 4) Minutes  
It was resolved to approve the minutes of the previous meeting of the Parish Council of Monday 8 November 2010 and these were signed as an accurate record of the meeting subject to the following amendment: to omit the first sentence of Item 6 (a) as such a service is not available, and is therefore misleading.
- 5) Adjournment of up to 15 minutes for members of the public to raise matters  
The members of the public were invited to speak but none wished to do so.
- 6) Reports from and matters of concern to:
  - a) PC Garth Hatt/PCSO Anslow/PACT cllr: No PACT meeting had taken place this month but there was one reported crime in the Parish. It was reported that following a meeting with the landowner and the Duchy fencing would be erected at the old bridge near the cattle grid on the road to Minions to prevent stock from gaining access to the road at this point.  
*Cllr Hearn arrived at the meeting*
  - b) Cornwall Councillor Turner: There was no report as Cornwall Cllr Turner had to attend another parish meeting.
- 7) Finance
  - a) Cash flow of accounts It was resolved to approve the cash flow statement as an accurate record and this was signed by the Chairman.
  - b) Payments  
It was resolved to approve the following i) Clerk expenses £28.04 ii) Dialarod £176.25 inc VAT (to clear drain at Upton Cross WCs) iii) Linkinhorne Parish Hall £37.50 (rent)
  - c) Receipts i) £10.00 (sale of walks' booklets) ii) £639.50 (PRoW grant)
  - d) Annual Budget/Precept 2011-12 – upon being put to the vote it was resolved to approve the precept figure reached by the Finance working group. The Budget will be debated at the next meeting of the Parish Council.
  - e) Clerk/admin i) upon being put to the vote it was resolved to approve purchase of updated IT hardware and software (quotes tba) up to the amount approved by 2009-10 budget and in accordance with the Chairman and Vice-Chairman ii) to approve annual spinal column point increase (16 to 17) of

- £7.88/mth from September 2010 – it was announced that this Item will be deferred until after the staff appraisal meeting
- f) Purchase of copies of 'The Parish Councillor's Guide' (as recommended by Risk Management working group). It was agreed that the clerk would investigate the price of copies of the NALC guidance of the same title.
  - g) Expenditure/quote for pressure cleaning at Minions' bus shelter – upon being put to the vote it was resolved unanimously to approve a quote of £40. It was agreed that a discussion regarding regular cleaning was required.
  - h) Community Grant – several suggestions were raised such as equipment for parish litter pickers, and support for the new drop-in centre.

## 8) Planning

### a) Planning Applications

Upon being put to the vote the following recommendations were made

- i) PA10/07107 Conversion and extension to existing outbuilding to provide hobby workshop at Cheesewring Cottage, Henwood (wrongly described by Planning Authority as 'Minions') – Concern was expressed regarding the misleading address sent by Cornwall Council, since parishioners in neighbouring properties may not be aware of the application – approval, with one abstention.
- PA10/07108 Conservation area consent for demolition and reconstruction (re above)
- ii) (no ref to date) two storey pitched roof extension to rear/side of property at Green View, Henwood. The Council did not discuss this as it had not yet completed registration.
- iii) PA10/07086 Construction of side extension and conversion of loft space to include dormer windows at Conifers, North Darley – approval

*Cllr Horrell arrived*

- b) Decisions received from Cornwall Council Planning and Regeneration:
  - PA10/05143 Construction of garage and store at Little Barn, Darley Farm – granted with two conditions
  - PA10/04285 Conversion of garage/studio/workshop to create holiday unit at Churchtown House, Linkinhorne – granted with five conditions
  - PA10/04287 Construction of two-storey extension at Bos Cres, Upton Cross – granted with two conditions
  - PA10/03926 Use of land as a touring caravan site for 8 caravans at Cheesewring Farm, Minions – refused
  - PA10/04675 Conservation area consent for demolition of garage at Brambles, Hillyfields – granted with two conditions
  - PA10/04670 Construction of building for ancillary use to main dwelling (revision of 09/00590/FUL) at Brambles, Hillyfields – granted with two conditions
  - PA10/04424 Construction of stable block to include mezzanine hay store at Coach House Stables, Henwood – granted with four conditions
  - PA10/05352 Conversion of workshop/store to provide ancillary living accommodation at Middle Rillaton, Rilla Mill – granted with six conditions
- c) Any applications received before the meeting – none
- d) Presentation on a forthcoming application for a solar photovoltaic installation at Netherton, given by Cllr Lobban. Cllr Hopes stressed to the Council and to the members of the public that this item was simply a presentation and would not form a debate at this stage. The Council heard that this future proposal would be one of a number of similar farm applications in the *region*, forming a significant foot-print and therefore Cornwall Council had produced a design guide. CC is also considering similar installations at its own land holdings. Councillors were given the opportunity to look at diagrams and other images in respect of the impact (ecological, visual, etc) such an installation would have on

the immediate vicinity and from a wider perspective. This was currently being assessed by Cornwall Environmental Consultants (CEC). It was reported that retaining hedgerows was important, and that panels would be set well back from the hedges. Preliminary findings show that the panels would be visible through gates from the road from Rilla Mill to Upton Cross but would be very obvious from Footpath 6 (Dunsley to Henwood and spur to Phoenix Mine) and from open access areas of the moor. Concerns had been expressed by CEC regarding the visual impact in an Area of Outstanding Natural Beauty, the mitigation of which was being investigated but as yet remains unresolved. A photo montage will be available at a future stage in compiling the application, which will provide a comprehensive illustration of the detail visible. Other concerns raised by councillors were addressed as follows: the smoked glass surface of the panels is non-reflective in most circumstances; a condition will be placed to remove panels at end of their useful life; grazing stock under and around the panels will be possible; sowing traditional seed mix could provide ecological gain. It was also suggested that community woodland could provide a wider ecological, visual and community benefit. It was also reported that there would be no additional above-ground cables, a small transformer would be required, as will some minor infra-structure, such as grass tracks, for infrequent visits by maintenance staff vehicles. There would be more vehicle activity during the construction phase, but following completion the site will be monitored remotely. The finished installation would emit no noise other than a slight buzz from the transformer. It is anticipated that sufficient energy for 1000 houses could be supplied, and that the community could benefit from other gains offered by such a project. Councillors articulated the need for a public meeting to take place during the planning stage.

9) Play Equipment Risk Assessments

a) Jubilee Field

It was reported that the top cover of bar on toddler swing is cracked and could catch small fingers. The clerk will check with the supplier.

*Cllr Lobban and Mr Silver-Jones departed the meeting.*

b) Rilla Mill Play Area

More mole activity was reported

10) Sustainable Village Competition

- a) Locations for planting the saplings (Highly Commended prize) were suggested, such as forming part of a hedge to provide windbreak for allotments, if land available to create a community woodland, or at the burial ground site, but no decision was reached. The Chairman asked for councillors to give it some thought and pass any further suggestions to Cllr Horrell.

*Cllr Lobban returned to the meeting*

11) Public Conveniences at Upton Cross

- a) to consider urgent remedial work required to drain and to manhole

*Cllr Horrell departed*

Councillors discussed the viability of continuing to support this facility particularly in the light of the burden on the annual income of the Parish Council, and on the commitment to maintenance by councillor-volunteers, in relation to its benefit to parishioners rather than to visitors. It was agreed to return to this Item at a later meeting having requested further information. It was agreed that the clerk would contact Cornwall Council to clarify the conditions of transfer and

whether the PC could benefit from the proceeds of a sale, and Cllr Wooster would contact the Caradon Hill Area Heritage Project to discuss possible funding.

- b) General maintenance required i.e. pipe-lagging, replace fascia board, clear vegetation (as proposed by Risk Management working group) – This is to be deferred until the future of the facility has been debated.

12) General maintenance/works in Parish

- a) Requirements for contract specification – it was agreed to include in advertisement for the Link.

13) Clerk review/appraisal

- a) Staffing committee/working group to conduct staff appraisal. It was agreed that Cllrs Hopes, Masson and Hearn would form this group.

14) Correspondence

a) Items requiring a decision

G L Pick & Son	Quote to clean bus shelter at Minions – see Item 7(g)
Dial A Rod	Quote to reline drain at Upton X WCs – see Item 11(a)
Tregonhay Cottages	2 letters from residents expressing concerns regarding the planning consent for use of mobile home. It was agreed to reply to the residents informing them of the PC's lack of jurisdiction, and copy to Cllr Turner with details, copy to Duchy for info.
Handy Henry	General builder/handyman – see Item 12 (a)
Jo Howard	Re RoSPA training – Cllrs Dilworth and Martin agreed to undertake training, and it was agreed that the clerk would reply to Jo.
CC	Community events – traffic management training – Cllr Martin agreed to consider undertaking training
Tony & Sandra Parcell	Granite boulders for verge – it was agreed that the clerk would write to confirm no objection subject to Duchy agreement.

b) Items for information only: all the following were noted

CC Planning	Notice of appeal against Council decision – re River View, Starabridge Cottages
SMP playgrounds	Parish and community news
Glasdon Products	For local councils (i.e. grit bins)
J Mitchell	Comments re street lighting
AA Arborists	info
Keep Cornwall Whole	Re campaign
Unlocking the 3 <sup>rd</sup> sector	Civil Service to Civil Society – transforming public services – notice of meeting in London
Building control services	Newsletter
Connecting Cornwall	Draft strategy and implementation plan
CRCC	Newsletter
Patient / Public NHS event	Invitation to attend (Cllr Gilbert has kindly agreed to attend)
CC Cornwall Matters	Newsletter
CC Localism	Monthly report from CC Caradon Community Network
CALC	The Week 18
The Clerk	Magazine and training/conference programme
CCN Panel	Meeting notes 22 Nov 2010
Journal of Local Plan	Free edition
LAIS	Local council precept data; Up2dates
NALC Legal brief	Responsibility for clearing snow and ice on highways
BTCV	Environmental services
CALC	The Week 21
Carly Johnson	Local planning protocol
CALC	The Week 22 + LAIS
J Turner	Re Parking consultation – South Hill PC response
Steve Shaw	Sustainable communities act proposals
CALC	Re salt bins and distribution
Sarah Thorneycroft	Audit of facilities

15) Charity of Cecilia Knill

- a) Consider termination of trust. It was agreed to defer this item until the February meeting

16) Parish Plan

- a) Progress report – It was reported that Mr Woollard has kindly agreed to convert the data from Access in order to interrogate them more easily

17) Councillors

- a) Register of Interests – the clerk reminded councillors of the requirement to ensure that their Register of Interests was current.

Date of next meeting: Monday 10 January 2011

Close of Business

The meeting closed at 10.00pm