

## *Linkinhorne Parish Council*

Minutes of the Annual Meeting of the Council

Monday 10 May 2010 at Linkinhorne Parish Hall, Upton Cross at 7.30pm

### MINUTES

- 1) Apologies: Cllr Hearn and Cornwall Cllr Turner (for late arrival)
- 2) Present: Cllr Daniel, Cllr Dilworth, Cllr Gilbert, Cllr Hopes, Cllr Hordley, Cllr Horrell, Cllr Masson (chairman), Cllr Martin, Cllr Roberts, Cllr Todd, Cllr Wooster  
Julia Todd (clerk)
- 3) Election of Chairman and Vice Chairman Upon being proposed by Cllr Masson and seconded by Cllr Hordley, it was unanimously resolved to appoint Cllr Hopes as Chairman.

Upon being proposed by Cllr Todd and seconded by Cllr Martin it was unanimously resolved to appoint Cllr Wooster as Vice-Chairman.

*Cllr Lobban arrived at the meeting*

4) Election of Representatives

It was resolved to appoint councillors to the working parties as listed below:

Jubilee Field Working Party	Cllr Dilworth, Cllr Martin, Cllr Masson, Cllr Todd and Cllr Roberts.
Risk Assessment Working Party	Cllr Martin, Cllr Masson, Cllr Wooster
Finance/Audit & Insurance Working Party	Cllr Wooster (vice-chairman to lead Party) Cllr Hopes (Chairman), Cllr Todd, Cllr Lobban; Clerk as 'Responsible Financial Officer'
Caradon Hill Area Project Group	Cllr Wooster
CALC meetings	Cllr Hearn
Parish Hall Committee	Cllr Martin
Public Rights of Way Committee	Cllr Lobban, Cllr Martin, Cllr Todd, Cllr Hordley, Cllr Horrell
Roberts Jefferys Trust	Three year appointments to be reviewed 2010 Currently these are the following: Mrs Valerie Ham; Mr Richard Masson; Mrs Joy Cullingham; Mrs Maureen Wotton; Mrs Beryl Martin It was agreed to defer this decision until next meeting pending agreements from existing trustees.
Commoners' Association	Cllr Gilbert and Cllr Martin
Cecilia Knill Charity	Cllr Lobban and Cllr Martin
Caradon Community Network panel	Chairman and/or vice-chairman as previously minuted

5) Declarations under Code of Conduct:

Cllr Wooster declared personal and prejudicial interest in Item 9(a)(i), (ii) and 9d  
Cllr Daniel declared personal and prejudicial interest in Item 9(a)(i) and 9d  
All councillors declared a personal interest in Item 9(a) and 9(d)  
Cllr Lobban declared a personal and prejudicial interest in Item 9(a)(ii)  
Cllr Hopes and Cllr Hordley declared a personal interest in Item10(i)  
Cllr Martin declared a personal interest in Item10(f)

6) Minutes

It was resolved to approve the minutes of the previous meeting of the Parish Council of Monday 12 April 2010 and these were signed as an accurate record of the meeting.

*PC Hatt arrived at the meeting*

7) Adjournment of up to 15 minutes for members of the public to raise matters

None

8) Reports from and matters of concern to:

- a) PC Garth Hatt/PCSO Anslow/PACT cllr:  
PC Hatt reported that the crimes figures for the year May 2009 to April 2010 show a reduction to 17 from 25 in the previous year. Crimes for April this year include an attempted burglary at Bray shop and the theft of mountain bikes, and a number of items stolen from a building site in the Upton Cross area. PC Hatt stressed that such sites are prime targets and he advises the use of locked, steel containers to keep tools and materials secure. Domestic oil had been stolen from a property in a neighbouring parish and PC Hatt suggested that it was a good idea not to fill tanks and to use locks or other kinds of security. He urged anyone experiencing this and other thefts to inform the police as there had been some success in tracking offenders. He also informed the parish council that no problems had been reported at polling stations on the day of the General Election.

He announced that in June and July there would be a Cycle-wise course at the school, and community school speed watch would be held during the summer.

PC Hatt apologised for his personal absence from parish council meetings over recent months due to heavy commitments in policing the area. He noted that his presence was not obligatory and the demands of police duties needed to be prioritised, and felt that once or twice a year was appropriate particularly as the PACT panel meetings are intended for detailed discussion between police, parishes and other community groups. If there were specific and pressing reasons for him to attend a parish meeting he would be more than happy to do so.

The Chairman thanked PC Hatt for his presence and report.

Cllr Wooster asked PC Hatt how government crime statistics and definitions of particular crimes were reached, and if they were the same for the regions. He replied that all police regions have the same standards as it is nation-wide.

*PC Hatt departed the meeting*

- b) Cornwall Councillor Turner: (this Item took place between Items 10(e) and (f))  
CCllr Turner reported on a national pilot scheme taking place at Feock that is considering how Parish Councils could be enabled to allow small scale development within strict design guide criteria without the need to go through formal planning procedure.  
He informed councillors that energy companies now have a duty to make fixed payments to organizations and individuals producing 5Mw or more of electricity. There are grants available for green energy initiatives.  
He announced that the Annual Meeting of Cornwall Council would be available for viewing by webcam.  
He noted that hatching had been painted on at the south end of the traffic calming scheme at Upton Cross and would be looking into reasons for this.

*Cllr Gilbert departed the meeting*

*Cllr Daniel departed the meeting*

#### 9) Planning

##### a) Planning Applications

Upon being put to the vote the following recommendations were made

i) 10/00403/FUL Construction of agricultural building for winter animal housing and milking parlour at Lower Rillaton – approval

*Cllr Lobban departed the meeting*

ii) 10/00612/FUL Construction of two storey rear extension at Aldor, Rilla Mill and 10/00613/CON demolition of existing single storey – approval

*Cllr Lobban returned to the meeting*

b) Future planning in the parish – previously considered

c) Decisions received from Cornwall Council – not available

d) Application received before the meeting

i) 10/00704/FUL Construction of agricultural building to house bulk store at Lower Rillaton Farm, Rilla Mill – approval

*Cllr Daniel returned to the meeting*

#### 10) Finance

a) Cash flow of accounts It was resolved to approve the cash flow statement and this was signed by the Chairman.

b) Payments

It was resolved to approve the following i) Clerk's expenses £9.96 ii) Internal auditor £135.00 iii) Catherine Brunsdon £84 (Parish Plan database entry) iv) Carolyn Kempthorne £84 (Parish Plan database entry)

c) Receipts i) £280 LAHA ii) £6,664.00 CC precept inc grant of £289

d) Annual Accounts and Annual Return for 2009/10 – it was resolved to approve

e) Internal/independent auditor contract: This item was deferred pending the auditor's agreement to a yearly rather than five-yearly contract. Clerk to action.

*Cornwall Cllr Turner arrived and gave his report at this point*

f) Parish Hall grant – to consider recovery of grant. Cllr Martin reported on the progress of hall refurbishment undertaken by the Parish hall committee and asked that councillors discuss holding the money in the parish council account with a commitment to support it. It was agreed that the parish council would write to the Parish Hall committee requesting the funds be returned and expressing its good faith and intent to support, up to a figure of £3,000 in the current financial year, subject to circumstances. It was resolved to approve broadening the remit from emergency repairs to internal structure to refurbishment of the hall.

g) to approve purchase of goal net replacement – it was resolved to approve.

h) to approve acceptance of Local Maintenance Partnership grant offer – it was resolved to approve.

i) Linkinhorne Horticultural Society – to consider request to sponsor prizes for allotment class at annual show. – upon being put to the vote six councillors were in favour of presenting a perpetual shield or cup for best allotment prize. It was resolved to approve expenditure of up to £75 to include initial engraving. Clerk to action.

#### 11) Parish Plan

a) Progress Report

Cllr Todd reported that the results of the questionnaires are being entered into the database.

## 12) Correspondence

### a) Items requiring a decision

<u>Doc. Date</u>	<u>Title</u>	<u>Summary/any decision required</u>
12/04/10	SLCC	Notification of WWYC course at Ivybridge – noted
*26/04/10	Caradon CN	Workshop on local development framework - Cllr Hopes to attend
*10/05/10	CALC	Benefits of membership – it was agreed to defer a decision until next meeting once all councillors have read the details
*10/05/10	Rosemary Stone CNN	Questions for next panel meeting? It was agreed to compile questions to put forward. The following were submitted: How the design team is structured? Why is the safety audit not involved at the planning stage?

### b) Items for information only

<u>Doc. Date</u>	<u>Title/From</u>	<u>Summary</u>
14/04/10	Cornwall Council	Town & Parish Council newsletter ed 13 - noted
15/04/10	SMP playgrounds	Brochure - noted
15/04/10	SLCC	Cornwall Branch newsletter - noted
15/04/10	Kompan playgrounds	Brochure - noted
14/04/10	CC Planning & Regen	Consultation arrangements - noted
22/04/10	CC	Planning and Regeneration newsletter - noted
22/04/10	ECCVS	Reminder of Bodmin Moor parishes' meeting (27/04) - noted
*23/04/10	CC	Local Council protocol with Planning & Regen/consultations - noted
26/04/10	SW ambulance service	24/7 newsletter - noted
20/04/10	SLCC	Acknowledge receipt of cheque for training day. - noted
*26/04/10	CCN (Mark O'Brien)	Response re dog fouling on moor - noted
*28/04/10	Outlook (from Cllr Turner)	Info sessions for dementia carers - noted
*29/04/10	CNN (Mark)	Re voting at panel meetings - noted
*29/04/10	CNN (Rosemary)	Cornwall Matters press release - noted
*29/04/10	Cornwall Blind Assc.	How to access services - noted
26/04/10	Cornwall Fire & Rescue	Service Plan 2010/13 - noted
10/05/10	CC renewable energy	Conference date - noted
10/05/10	Recordrss	Play equipment brochure - noted

\* sent by email

## 13) Play Equipment Risk Assessments

### a) Jubilee Field

The concrete drain has been secured and a link replaced on swing chain. Three tables had been overturned, and one, a games table had been broken. They appear to have been used for BMX play. The drain had been checked but will need some attention in the near future. The fence needs repairing and the Parish hall committee has asked for quotes.

*Cllr Turner departed the meeting.*

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- b) Rilla Mill Play Area  
Mole activity continues. The matting is still having to be pushed back into place.  
Grass-cutting has been undertaken and looks good.

14) Items for next agenda

- CALC membership renewal
- Robert Jeffreys Trust representatives/trustees
- Highways (Cllr Martin)
- Facilities for skateboarders, scooter riders etc – Jubilee Field working party to investigate possibilities
- Notice board refurbishment (Cllr Todd)

Date of next meeting: Monday 14 June 2009

Close of Business

The meeting closed 21h45