

Linkinhorne Parish Council

Minutes of Meeting of the Council
Monday 12 September 2016 at Linkinhorne Parish Hall, 7.30pm

MINUTES

Those present were: Cllr Daniel, Cllr Hearn (Chairman), Cllr Hopes, Cllr Hordley, Cllr Horrell, Cllr Lobban (Vice-Chairman), Cllr Martin, Cllr Rousevell, Cllr Stansfield (late arrival), Cllr Ward
Julia Todd, Clerk/RFO
7 members of the public

1) Absent: Apologies received from Cllr Moyses, Cllr Rowe

2) Code of Conduct: a) Declarations

Cllr Horrell declared an interest in Item 7(a)(i) and Cllr Daniel declared an interest in Item 7(a)(ii)
b) Grants of dispensation – none requested

3) Minutes

Resolved that the minutes of the previous meeting of the Parish Council of Monday 8 August 2016 be confirmed, and these were signed as an accurate record of the meeting.

4) Adjournment of up to 15 minutes for members of the public to raise matters

No new matters were raised.

5) Reports from and matters of concern to:

- a) Police representative of 'Liskeard Have Your Say' (LHYS) – the Clerk drew members' attention to the meeting notes provided
- b) Cornwall Councillor McWilliam – *this item was heard following Item 7.* Cornwall Councillor McWilliam gave an update on the library service in the parish. A mobile service is in operation until a host site can be established.
Flooding problems in the parish have been partially addressed but will be tested at the next substantial rainfall. Residents in affected locations have been briefed on how to obtain emergency help during flood risk. Cllr McWilliam reported that both Cornwall Council and Environment Agency believe that realignment of the river bank in Parsons' Meadow is the solution for flooding in Rilla Mill. She highlighted that the development of an emergency plan is urgent, and proposed that representatives of the four quarters of the parish be involved, and the parish clerk depending on available time.
Cllr McWilliam heard members' concerns regarding the passage of HGVs through Linkinhorne village, and the non-statutory Minions sign.
- c) Reports from other councillors (other meetings, conferences)
Cllr Martin had attended the Bodmin Moor Commoners' Council meeting and reported that Craig Saunders and Martin Budge for this area were co-opted to the council.

6) Finance

- a) Cash flow of accounts
Resolved that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments
Resolved that the following payments be approved:
 - i) £200.00 Grant Thornton (external audit) advised of/yet to be received
 - ii) £12.00 Linkinhorne Parish Hall (rent for meetings)
 - iii) £491.59 inc VAT Cormac Solutions (grounds maintenance)

- iv) £64.69 J Todd (admin expenses) v) £101.72 J Todd (projects' pay)
- vi) £444.00 inc VAT The Play Inspection Company
- vii) £261.00 inc VAT Caunters Solicitors (transfer of WCs) – *defer until next meeting*
- viii) £648.72 Cormac (clean WCs UX – Apr, May, Jul, Aug 2016)

Cllr Stansfield arrived at the meeting

- c) Receipts - £500 Cornwall Council (part LMP payment) - *noted*
- d) Budget 2017-18 – members' suggestions for new expenditure for forthcoming year to be referred to Finance group were as follows:
 - i) Cllr Horrell for match-funding with regard to grant application for further recreational facilities on Jubilee Field;
 - ii) Cllr Lobban, with regard to Linkinhorne Parish Hall, will provide details later;
 - iii) Cllr Martin suggested generating income through e.g. advertising;
 - iv) Cllr Ward, with regard to Neighbourhood Plan grant application.
- e) Annual Return i) Council received the audited report for 2015-16
ii) the Clerk/RFO explained the auditor's comments to the meeting, and advised they be addressed as a matter of priority.
- f) Finance/Risk management group – **Resolved** to meet by a date to be mutually agreed before end of week commencing 21 November 2016.

7) Planning

- a) Planning Applications
Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

Cllr Horrell departed the meeting

- i) PA16/07478 change of use of agricultural land to amenity and construction of store/workshop at Netherton Barn, Netherton, Upton Cross
To support the proposed change of use of agricultural land to domestic curtilage. To support the construction of the proposed store subject to a condition which prevents its use for commercial purposes.

Cllr Horrell returned to the meeting; Cllr Daniel departed the meeting

- ii) PA16/07906 Conversion of a redundant agricultural building to provide a single residential dwelling at Longridge Farm, Golberdon – to support

Cllr Daniel returned to the meeting

- iii) Any new applications received before the meeting – *no others received*
- b) Decisions received from Cornwall Council Planning and Regeneration (NB includes notifications from CC)
 - i) PA16/07782 Works to trees at Coach House Stables, Henwood – notification only
 - ii) PA16/07781 Works to trees at Green View, Henwood – notification only
 - iii) PA16/06391 Erection of cattle housing shed at land north of Lower Rillaton, Rilla Mill – approved
 - iv) PA16/06898 Application for Certificate of Lawful Development for an existing use namely B2 use (Garage workshop and repairs) therefore allowing MOT testing bay on the premises at Vehicle Repair Workshop, Deebles Garage, Upton Cross - withdrawn
- c) Application for Certificate of Registration for Town/Village Green at Henwood - **Resolved** to support application by Henwood Village Residents' Association (HVRA)

- d) Planning Partnership vacancies – **Resolved** to select Cllr Lobban and support an application to the vacancy

8) BT Telephone Kiosks proposed removals

- a) **Resolved** to support in principle retention of all BT kiosks in the parish in particular to retain, as an important community and emergency resource, the operation of the kiosk in Rilla Mill which is sited in a location where there is no/poor mobile reception.
- b) The request from Henwood Village Residents' Association (HVRA) to adopt the BT kiosk in Henwood was considered, and concerns were expressed from members regarding the long term viability and residual obligation. Taking into account the HVRA's pledge to maintain the kiosk without cost to the parish, and upon being put to the vote it was **resolved** to adopt the kiosk in Henwood on behalf of the HVRA.

9) Play equipment and recreational areas

- a) Receipt of the reports was noted for i) Annual inspection (Rilla Mill)
ii) Post-installation inspection (Jubilee Field) – it was **agreed** that the items assessed as 'must do' should be undertaken as a matter of priority, and before final payment. It was further **agreed** to include other recommended actions and items for 'monitoring' be included in the weekly inspections. It was suggested that Schoolscapes and the Play Inspection Company should liaise to resolve differences.
It was suggested that the weekly inspection group members consider details and forward a report with recommendations on the findings to the Parish Council meeting in November.
- b) The meeting received weekly safety inspections for i) Jubilee Field ii) Rilla Mill play area - *noted*

10) Neighbourhood Development Plan

Nothing further to report this month

11) Public Conveniences

- a) Minions – Resolved to approve the transfer document, subject to receiving the solicitor's endorsement of the transfer regarding a 1985 Conveyance. The meeting considered 'overage' at 50% and heard that 'normal practice' demands one third of profits
- b) Upton Cross – *no decision to be reached*

12) Casual Vacancy – Resolved that Andrew Mounce be co-opted as a new member to fill current vacancy.

13) Cecilia Knill Charity trustees – Resolved to endorse John Peters (churchwarden) as new trustee

14) Correspondence

Items for information only (*items in italic arrived post-agenda*)

12/09/16	Margaret Crago	<i>On behalf of Rillaton residents re neighbouring farm</i>
08/09/16	Cllr D Watson	<i>Copy ltr to Cllr Biscoe re speed limit request Bodmin Moor</i>
08/09/16*	Bodmin Moor Parishes	<i>Postponed meeting</i>
08/09/16	Cormac	<i>Re flooding at Rilla Mill</i>
06/09/16	CC	<i>Re flooding at Rilla Mill</i>
06/09/16	The Clerk	<i>SLCC magazine</i>
06/09/16	Clerks & Councils	<i>magazine</i>
06/09/16	LHYSP	<i>Newsletter and stats</i>
06/09/16	Tesco – Bags of Help	<i>Info re grant scheme</i>
05/09/16	Cornwall Air Ambulance	<i>Request for donation</i>
05/09/16*	CALC	Planning Partnership vacancies (see Item 7(d))
05/09/16	Cruse Bereavement	Request for grants/donations
02/09/16*	CALC	News roundup (inc chairmanship trg opportunity)

01/09/16	Grant Thornton	Audited return (see Item 6(e)(i))
01/09/16*	CC Planning	Re Cider Mill Cottage
01/09/16*	Judy Gluyas	Update info on UX library closure
30/08/16*	Caradon CAN	Notice of BT kiosk consultation (see Item 8)
26/08/16	CALC	News roundup
25/08/16	CALC	Notice of planning training for clerks
24/08/16*	Caunters	Docs re transfer Minions WCs (see Item 11(a))
19/08/16*	Bodmin Moor PN	Meetings 2017
18/08/16	PC G Hatt	Response to query re speed signs
17/08/16	1 st Link Scouts	Change of treasurer
17/08/16	J E Lampert	PhD project – request for help
16/08/16	LHYSY	Meeting notes
12/08/16	CALC	News roundup
11/08/16	SLCC	Events/conference
10/08/16	Play Inspection Co	Stock valuation
07/08/16	Cornwall AONB	2016-2021 Place & People – Management Plane
05/08/16	CALC	News roundup
29/07/16	CALC	News roundup
29/07/16	Comms & Devolve	Newsletter
28/07/16*	Manda Toms	Housing Equality Objectives consultation
25/07/16*	Crc	BESN Free Energy Advice workshops
25/07/16	CC Learning & Dev	First newsletter
August	Henwood Village	Letters/emails from residents of Henwood in support of
2016	Residents Assoc.	adopting the BT kiosk in Henwood

15) Close of Business

The meeting closed at 9.20pm