

Linkinhorne Parish Council

**Minutes of Meeting of the Council
Monday 10TH July 2017 at Linkinhorne Parish Hall, 7.30pm**

MINUTES

Those present were:

Cllr Hearn (Chairman) Cllr Lobban (Vice-Chairman) Cllr Daniel, Cllr Boarland, Cllr Horrell, Cllr Hordley and Cllr Ward, Cllr Corfield, and Cllr Wallis.
Melanie Kilby (Clerk)
11 members of the Public

1) Absent:

Apologies received from Cllr Stansfield; Cllr Rounsevell, Cllr Coombe

2) Code of Conduct:

- a) Declarations – Cllr Daniel expressed an interest in Item 7, a) i
- b) Grants of dispensation - none

3) Minutes

Resolved that the minutes of the previous meeting of the Parish Council of Monday 12th June 2017 be confirmed, and these were signed as an accurate record of the meeting.

4) Adjournment of up to 15 minutes for members of the public to raise matters

A member of the Commoners Association appealed for a member to attend meetings.

Two members of the public provided information on the infringement of public rights of way at FP16 Plushabridge, Item 13 on the agenda.

An agent acting on behalf of the client for planning application PA17/04850 informed members of the council of details of a planning application to be considered in item 7, a) ii and answered queries from Councillors. Two other members of the public provided comments on the planning application PA17/04850.

Cllr Boarland joined the meeting

5) Reports from and matters of concern to:

- a) Cornwall Councillor Sharon Daw - not in attendance, no report given.
- b) Reports from councillors

A member reported on the Cornwall Planning Partnership meeting. From the meeting the following information of interest:

- 1. Cornwall Council will be providing weekly enforcement lists to Parish / Town councils.
- 2. Three more planning induction training event will be held in due course.

6) Finance

- a) Cash flow of accounts

Resolved that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.

- b) Payments

Resolved that the following payments be approved:

- i) £192.50 RMVH (Hall Hire).

- ii) £50 RMVH (NDP Hall Hire).
- iii) £1,562.40. Wicksteed Leisure (replacement and fitting of panels on multiplay equipment Parsons Meadow
- iv) £33.30 NDP travel expenses (Mr Halliday).
- v) £30.78 SWW (Minions Toilets)
- vi) £30.00 CALC (Training).
- vii) £4.34 Cornwall Council (Print Work invite to NDP).
- viii) £80.40 Western Web (website hosting)
- ix) £82.45 (admin expenses)
- x) £1 BT (Purchase of BT Kiosk Henwood).

- c) Receipts
To minute receipt of the following:
 - i) £3.40 Western Power (wayleaves).
 - ii) £116.25 Minions Toilets (coin collection)

- d) Receive/ discuss review of current financial position / budget.

The members were provided with a breakdown of the current financial position and earmarked reserves (See Appendix 1). Item 10 b) was then discussed.

A discussion around the cost of completing the external toilet at the Parish Hall, Upton Cross took place. The cost for completion of the toilet is as follows:

Internal fixtures and fittings	£3,000.00
Automatic dawn to dusk radar lock key	<u>£1,632.00 (initial quote)</u>
 Total Completion cost	 £4,632.00 (approximate)

During the discussion around the earmarked reserves it was **resolved** that that the Public WC's reserves (£3,190.00) are to be reallocated to the Public WC's (refurb UX) along with the donation from the PCC (£200) the total funds available for the completion of the external toilet at Upton Cross is £5,390.00 which would cover the approximate completion cost of £4632.00.

It was **agreed** that the cost of an automatic dawn to dusk radar lock key were to be investigated further and additional quotes should be sought. Clerk to liaise with the Linkinhorne Parish Hall Committee

- e) To approve the removal of bank signatories.
It was **resolved** to remove two previous members (Cllr Hopes and Cllr Martin) of the council as bank signatories and the paper work was signed accordingly.

7) Planning

- a) Planning Applications
Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

Cllr Daniel left the meeting

i) PA17/05439. Higher Millcombe Farm, Linkinhorne. Variation of condition 2 (in accordance with approved plans) of application no.PA15/08075 dated 20.11.15 to include provision of separate kitchen/dining area at first floor. Linkinhorne Parish Council has **no objections** to this application.

Cllr Daniel returned to the meeting

ii) PA17/04850. Land At Little Upton Farm, Upton Cross. Housing development of six dwellings, including three affordable with associated access and parking. Although the application submitted has improved the Parish Council **objects to the application** on the following grounds:

- that the location of the proposed development lies beyond any appropriate boundary for development of the village and represents a stretching away from the main village. This indicates insufficient regard to a resilient and sustainable village centre. The emerging Neighbourhood Development Plan highlights several sites for potential development that are closer to the village centre;
- that it will have an adverse impact on amenity and therefore social cohesion both for residents of the proposed development and for the existing neighbouring land users, namely a working livestock farm and associated noise and smells, which abuts the site, and the open-air theatre of Sterts, the development consent for which was premised on its remote location in order to mitigate noise, nuisance, and increase of vehicular movement;
- that the location of the sewage treatment works for the proposed properties is in close proximity to the borehole utilised by Upton Hall Farm. Concerns were raised over the contamination of this water source.
- that concerns remain, despite the view of Highways, regarding road safety in the vicinity of the proposed development.

iii) PA17/05832. Land Trelabe Farm, Linkinhorne. Removal of modern farm buildings and the conversion of traditional range of farm buildings to 3 residential units with associated gardens. This application relates to Crown land. Linkinhorne Parish Council has **no objections** to this application.

b) Pre-Applications:

i) PA17/01756/PREAPP Land West Of Exwell, Barn Bray Shop. Pre-application advice for change of use and conversion of disused single storey barn to form dwelling

c) Notification of appeal:

i) PA16/10030 Former Mason Garage, Rilla Mill. Demolition of former workshop and erection of 2 open market dwellings and associated works.

It was **resolved** that a response be delegated to Cllr Lobban, Cllr Hearn and the Clerk.

ii) PA17/02812 - Exwell, Bray Shop Nimbus Project.

The council was notified of the appeal to be presented on the 17/7/2017.

d) Decisions received from Cornwall Council Planning and Regeneration

- PA16/08862. **APPROVED.** Use of premises as an MOT station in addition to its use as a garage workshop. Vehicle Repair Workshop Deebles Garage Upton Cross.
- PA17/03549. **APPROVED.** Extension to Study and Exercise area to provide toilet/shower and tea refreshment facilities. Sutton Oak Upton Cross Liskeard Cornwall PL14 5BA.

- PA17/04242 **APPROVED**. Browda Farm, Rilla Mill. 60 kilowatt biomass log-burning boiler with external flue.
- PA17/05015 **APPROVED**. Browda Farm Rilla Mill. Listed building consent for 60 kilowatt biomass log-burning boiler with external flue
- PA17/04891 **Decided not to make a TPO** (TCA apps). 8 Duchy Terrace Minions Tree works to T1 - Beech tree and T2 - Pine tree within a conservation area.

8) Play Areas and Equipment

- a) to receive weekly safety inspection sheets for
- Jubilee Field – received no additional issues to report.
 - Rilla Mill Play Area. – Reported that the seat and floor panels are rotting and require attention.
- b) To receive a report on an incident at Jubilee Field.

Report was received from Cllr Horrell. A child of 8 years old, whilst playing Jubilee Field, sustained a head injury which required medical attention. The child was playing by the under 5's play area when the said child shut the gate with some force and consequently the gate came back and hit the child. Two members of the Council and Clerk had a meeting with the parent to establish what had happened, the parent filled in an incident form. The gate has been removed as a precautionary measure whilst discussions with the installer and manufacture take place. It was reported that the manufacture and installer had received no other reports of an incident of this nature with this type of gate in the past. The following options are available:

1. The receiving post is to have a more robust protector added;
2. Gate with a latch is installed;
3. A timber gate is installed ;
4. A gate with a dampener is installed.

It was **agreed** that Cllr Horrell is to contact the installation company and agree one of the options above.

- c) Consider and decide upon quotation for play area inspections.

Inspection of play area due on the 4th August 2017

Company	Cost for both Jubilee Field and Parsons Meadow
RoSPA	£291.50 *
Cornwall Council (Undertaken by the Play Inspection Company)	£168.76
Play Inspection Company	£150.00
Play Ground Solutions	98.00

Note prices do not include VAT.

*RoSPA – Cornwall is inspected in April and if you have your inspection then the cost would be £66.50 +VAT per site this includes up to 5 items, anything over is charged at £3.50 +VAT.

It was **agreed** that the Clerk is to instruct Play Ground Solution to undertake the inspection on or before the 4th of August 2017 and that RoSPA are to be instructed to undertake the Annual play inspection in April 2018 to benefit from the lower costs.

d) Discuss the seat and the floor panels on the multi-play equipment.

It was **agreed** that the floor panels and seat on the multi-play equipment in Parsons Meadow are to be removed and will not be replaced at present.

9) Neighbourhood Development Plan

A member reported on the current position of the Neighbourhood Development Plan. A revised plan has now been commented on and the third and final public consultation meeting will take place in September 2017 in Linkinhorne Parish Hall.

10) Public Conveniences

a) Minions – It was reported by the clerk that the bins in the toilets had been replaced with new hygienic versions and that soap dispenser had been purchased and will be fitted.

b) Upton Cross – to receive / discuss a review of reserves and position on spending for the external WC attached to the Parish Hall Upton Cross. This was discussed under Item 6d).

11) To approve the purchase of the BT Kiosk Henwood.

The Parish Council **resolved** to adopt the Kiosk on behalf of the Henwood Village Residence Association with conditions (reference to the Minutes 2016/232 from the 12th September 2016).

12) To consider and decide upon the electoral review of Cornwall.

It was **agreed** that the Clerk would produce a response under the guidance of the Council members.

13) To consider / discuss the infringement of public rights of way at FP16 Plushabridge.

A discussion around the infringement took place with several Councillors requesting that the 1.5 m width required for a footpath would be sufficient. It was **agreed** that the chairman of Public Rights of Way Working Group' would consult with the land owner, local Cornwall Councillor and Cornwall Councils enforcement officer.

14) To consider and decide upon a consultation response to the off-street parking consolidation order

The documentation was noted by the Council.

10) Correspondence

Items for information only

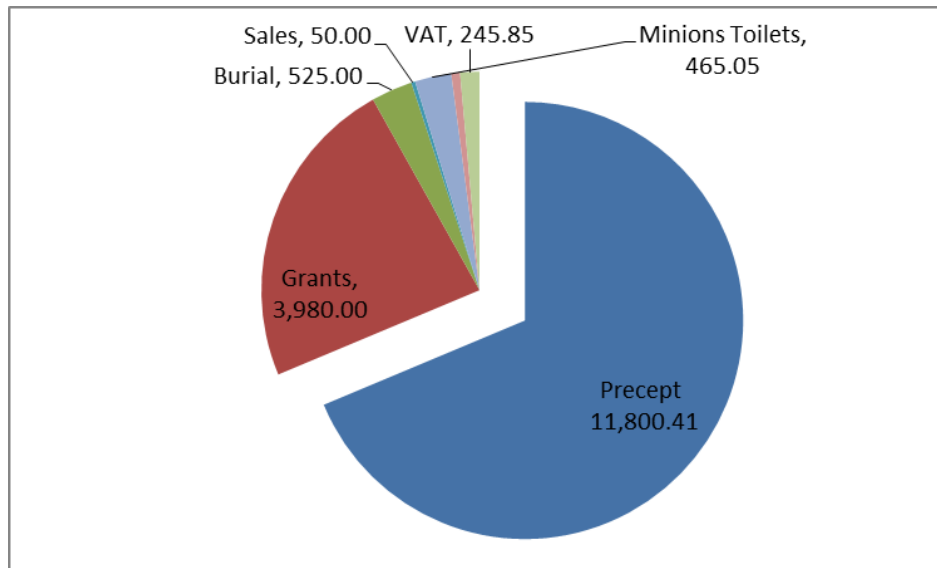
11) Close of Business

The meeting closed at 9:35 pm.

Appendix 1

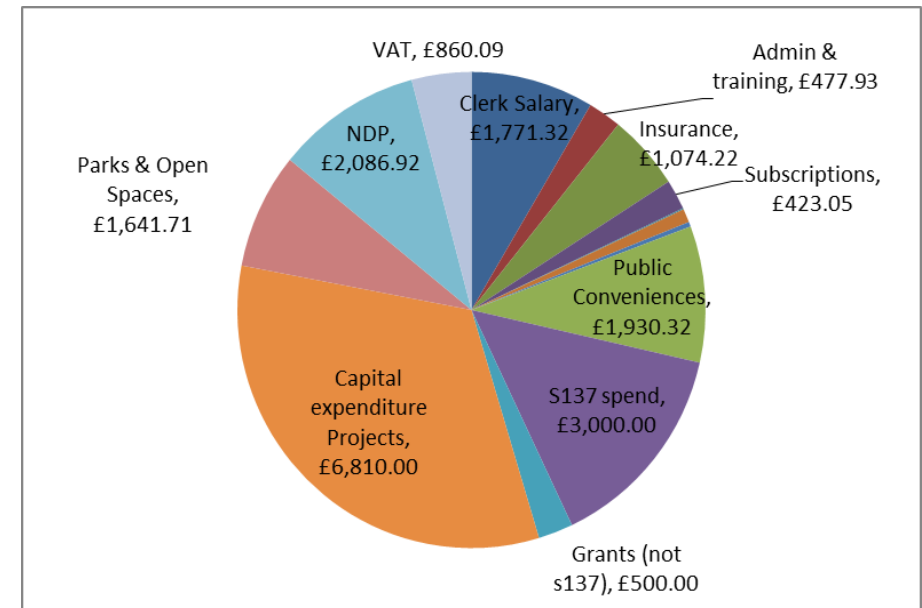
Financial review (1st April - 30th June)

Receipts (1st April to 30th June 2017)



Receipts		
	Precept	£11,800.41
Earmarked reserves	NDP Grant	£3,780.00
	PCC	£200.00
	Remaining income	£1,286.50
	Total	£17,066.91

Payments (1st April to 30th June 2017)



Payments		
Earmarked reserves	External Toilet UX	£6,810.00
	Pledge for village hall rebuild	£3,000.00
	NDP	£2,087.64
	Precept spend	£6,826.87
	Total	£18,724.51

Overview

Remaining earmarked reserves		£13,649.03
Remaining precept		£4,973.54
Contingency / unmarked reserves		£16,937.95

Total in bank	£35,560.52
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Note: Second instalment of the precept due ~September (£11,199.59)

Breakdown of Earmarked Reserves

LINKINHORNE PARISH COUNCIL

Capital Projects/earmarked reserves held at 05 June 2017	Total 1st April 2017	Spend	Remaining total 30th June 2017	
Public WCs (refurb UX)	£2,000.00		2,000.00	
Public WCs	£3,190.00		3,190.00	
Donation from PCC - WC at LPH	£200.00		200.00	
Parish Hall pledge/external WC build	£9,810.00	9,810.00	0.00	Includes £3000 pledge for the re-build of the Parish Hall UX
Burial ground - future development	£600.00		600.00	
Election contingency	£3,000.00		3,000.00	No longer required??
LMP grant equivalent	£1,700.00		1,700.00	
VAT reclaim for Jubilee Filed	£1,666.67		1,666.67	
NDP - Locality grant	£3,780.00	2,487.64	1292.36	
Total Projects	25,946.67		13,649.03	

Indicates potential reserves for completion of external toilet Parish Hall UX