

# **Linkinhorne Parish Council**

## **Minutes of Meeting of the Council**

**Monday 11<sup>th</sup> September 2017 at Linkinhorne Parish Hall, Upton Cross, 7.30pm**

### **MINUTES**

**Those present were:** Cllr Hearn (Chairman) Cllr Lobban (Vice-Chairman), Cllr Boarland, Cllr Daniel, Cllr Horrell, Cllr Ward, Cllr Corfield, Cllr Coombe, and Cllr Rounsevell.

Melanie Kilby (Clerk)

Cornwall Councillor Daw

6 members of the public

**1) Absent:** Apologies received from, Cllr Hordley, Cllr Stansfield and Cllr Wallis

**2) Code of Conduct:** a) Declarations b) Grants of dispensation

### **3) Minutes**

**Resolved** that the minutes of the previous meeting of the Parish Council of Monday 14<sup>th</sup> August 2017 be confirmed, and these were signed as an accurate record of the meeting.

### **4) Adjournment of up to 15 minutes for members of the public to raise matters**

A member of the Cheeswring Cricket Club expressed their interest in the potential purchase of the existing public conveniences at Upton Cross which, will be no longer in use once completion of the new public toilet adjoin the recently rebuilt Parish Hall has taken place.

A parishioner raised some interesting points concerning the re-vamp of the walks booklets and kindly offered to be part of that process.

- Maps within the original booklets were on licence from Caradon District Council and therefore Cornwall Council would need to be approached to gain permission / licence to re-use the maps.
- Many changes are required to bring the maps up to date.

After a lengthy discussion concerning Footpath 16 at Plushabridge the Parish Council were unanimously disappointed that Cornwall Council will continue with the enforcement. The definitive map (legally binding document) created in the 1950's shows the footpath as a track not a footpath therefore, by law both fences have to be removed and if the farm wishes to do so replace the fence at a distance of 4m from the hedge line. Cornwall Council representative responded that in law there is absolutely no discretion in this situation or any other.

### ***Item 14 brought forward to discuss:***

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following comments:

1) The Parish Council was disappointed at the lack of discretion to introduce appropriate arrangements to maintain access.

2) Given the strength of view in the parish the Parish Council would encourage Cornwall Council views on an appropriately evidence application for diversification/ modification to provide sustainable and proper access to the public.

## 5) Reports from and matters of concern to:

- a) Cornwall Councillor Daw

Cllr Daw reported that things had been quiet in August. Main items that are in discussion are water, drains, potholes, overhanging branches and footpaths.

- b) Reports from other councillors (other meetings, conferences)

A member of the Parish Council attended the Cornwall Planning Partnership meeting. From this meeting information on the strategic infrastructure fund for councils was provided. It has the potential, if a policy is formed, to provide funding for projects arising in the Neighbourhood Development Plan.

## 6) Finance

- a) Cash flow of accounts

**Resolved** that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.

- b) Payments

**Resolved** that the following payments be approved:

- i) £30.49 SWW (Minions Toilets).
- ii) £13.50 LPH (Hall hire).
- iii) £407.65 Cormac Solutions Ltd (Jubilee Field maintenance).
- iv) £ 96.02 (Admin).

It was **resolved** that the Clerk withhold the following two payments (v and vi) until correct invoices are received and delegated authority to the Clerk to pay them on receipt.

- v) £503.64 Cormac Solution Limited (Cleaning Minions WC).
- vi) £503.65 Cormac Solution Limited (Cleaning Upton Cross WC).
- vii) £12 R. Halliday (NDP expenses)

- c) Receipts

To minute receipt of the following:

- i) £185.25 Minions WC coin collection.
- ii) £125.00 HG Stacey (memorial)

## 7) Planning

*Cllr Lobban and Cllr Daniel left the meeting*

- a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

- i) PA17/07073. Bathpool Cornwall. Change of use from agricultural to domestic curtilage in order to provide an extension to an existing garden, and erection of a garage.

The Parish Council has **no objection** subject to the following condition. That the building is for garage use only and that it is used in connection with the residential amenities to which it relates.

*Cllr Lobban and Cllr Daniel returned to the meeting*

- b) Decisions received from Cornwall Council Planning and Regeneration

Notification:

- i) PA17/08254. Parsons Meadow Rilla Mill. Works to trim trees within a conservation area.

Decisions:

PA17/05832 APPROVED Trelabe Farm Linkinhorne. Removal of modern farm buildings and the conversion of traditional range of farm buildings to 3 residential units with associated gardens.

PA17/07011 Decided not to make a TPO (TCA apps). 3 Duchy Terrace, Minions. Works to tree in a Conservation Area, namely fell one small conifer tree.

PA17/06308 Prior approval not req'd (AF/TEL/DEM). Caradon Hill SC At Caradon Hill Minions. Prior notification of proposed upgrade to existing electronic communication equipment

**8) Play equipment and recreational areas**

a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area

The usual weekly safety inspections were provided there were no problems to report.

b) To consider / approve replacement of 'no dog signs' at Jubilee Field.

It was agreed that the 'no dogs allowed' signs were to be replaced at the Parish Hall and Sterts entrances of Jubilee Field.

**9) Neighbourhood Development Plan (NDP) – to received / discuss information on the Community Land Trust**

Information was presented to the Parish Council on the Cornwall Community Land Trust, a not for profit company that helps communities to build long term housing developments and undertakes stewardship, holding then in a trust for the community. It was **resolved** that the Clerk would organize a meeting / event to allow the Linkinhorne Parish community to investigate this option for the site / sites identified in the Neighbourhood Development Plan. The Clerk is to liaise with the Cornwall Community Land Trust to organize a suitable date and time.

NDP team still requesting comments on the NDP draft.

**10) Public Conveniences**

a) To discuss / consider the information provided by CALC.

The document was noted. One member requested that the documents indicated by CALC as essential documents should be requested and a formal policy created to cover running of the Public conveniences.

b) Minions - The clerk informed the council that £185.25 was collected from the toilets on 31<sup>st</sup> August 2017.

c) Upton Cross –

The council was informed that a valuation has been received for the public conveniences and that the Cheesewring Cricket Club had expressed an interest in the potential purchase of the public conveniences.

**11) Walk booklets – to discuss / consider quotes provided for reprinting.**

A discussion on the re-vamp of Parish walk booklets took place with the Council **agreeing** that an update was needed. Current demand for the booklet would indicate a potential market. It was **resolved** that The Public Rights of Way working party was to review and update the booklet with a Christmas deadline.

**12) To consider / approve request from LPH for alternative bookings and proposed calendar of meetings.**

It was **resolved** to approve the new calendar of meetings, with the meeting to be held at alternative venues.

**13) To receive/ discuss information on the extension of the Civic Burial Ground, Upton Cross.**

No new information received.

**14) Footpath 16 – to discuss.**

Item discussed after item 4) Adjournment of up to 15 minutes for members of the public to raise matters

**15) To consider the applications presented for the Co-option of new Council Members.**

No applications received.

**10) Correspondence**

Items for information only (*items in italic arrived after publication of agenda*)

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
14/08/2017	Rural Service Network	Weekly Email News Digest - Monday, 14 August, 2017
15/08/2017	Rural Service Network	Rural Conference 2017
15/08/2017	Situ8	Neighbourhood Planning Drop-in Session Invite
16/08/2017	Rural Service Network	Rural Vulnerability Service - Rural Transport - August 2017
16/08/2017	Localism	Localism Newsletter - July 2017
17/08/2017	Comm and Devolu	Communities and Devolution Bulletin - Town Parking Review update
18/08/2017	CC	Town and Parish Council's Weekly Enforcement Case Update 11th-17th August
21/08/2017	Rural Service Network.	Weekly Email News Digest - Monday, 21 August, 2017
22/08/2017	Civic Voice	War Memorial News - 22nd August 2017
23/08/2017	Rural Service Network	Spotlight on Rural Health
23/08/2017	Communities and Devolution Bulletin	Get Active Challenge
23/08/2017	CC	Free Winter Safety Events
24/08/2017	AONB	Job Vacancies: Cornwall LEADER Fund coordinator roles
25/08/2017	CALC	Waste Collection and Cleansing Contract Inquiry: Your views required
29/08/2017	CC	List of Current Premises License Applications
30/08/2017	Rural Service Network	Rural Vulnerability Service - Rural Broadband - August 2017
31/08/2017	Rural Service Network	Weekly Email News Digest - Thursday, 31 August, 2017

\* sent by email

**11) Close of Business**

The meeting closed 8.58pm