

Linkinhorne Parish Council

Minutes of Meeting of the Council

Monday 13th November 2017 at Rilla Mill Village Hall, 7.30pm

MINUTES

Those present were: Cllr Hearn (Chairman), Cllr Coombe, Cllr Daniel, Cllr Hordley, Cllr Horrell, Cllr Wallis, Cllr Stansfield and Cllr Rounservell Cllr Sharp Philips.

Melanie Kilby (Clerk)

Cornwall Councillor Flashman

5 members of the Public

1) Absent: Apologies received from Cllr Ward, Cllr Corfield, Cllr Boarland, Cllr Lobban.

2) Code of Conduct: a) Declarations - Cllr Stansfield declared an interest in item 7a i).
b) Grants of dispensation - None

3) Minutes

Resolved that the minutes of the previous meeting of the Parish Council of Monday 9th October 2017 be confirmed, and these were signed as an accurate record of the meeting.

4) Adjournment of up to 15 minutes for members of the public to raise matters

Several members of the public presented their respective planning applications and answered queries from Councillors.

A member of the public enquired about the bridge on the footpath 614/6/3 from Henwood to Upton Cross and when the work on the bridge would be undertaken so that the footpath could be reopened. Clerk to contact Cornwall Council.

5) Reports from and matters of concern to:

a) Cornwall Councillor

Cornwall Councillor Flashman represented Cornwall Council Daw and informed the Council members that Cornwall Council had received a complaint concerning items on the forecourt of the former Mason Garage and action was being taken. A generous donation of £500 had been given to St Melor's Church, Linkinhorne for the pillars by a parishioner. He also informed the Council that the Countryside forum was looking at putting the argument forward to Cornwall Council that all public footpaths should be fenced. This has been highlighted due to the following:

- A significant increase in number of dog attacks on livestock (~128,000 cases of dogs worrying sheep in the last year);
- Increase in cases of Neosporosis. Dog faeces left in farmer's fields aren't just unpleasant - the diseases (Neosporosis) they carry can also pose a serious risk to livestock and other dogs.
- Protect walkers from livestock.

A case was being argued with Cornwall Council that footpath 16 should be put back to the original 1.5 m.

Cllr Hordley joined the meeting

b) Reports from other councillors (other meetings, conferences)

A member attended the Commoners meeting and report that discussions concerning stallions and rams on the moor.

A member attended the flood forum. From this meeting it was indicated that planning applications should include natural flood measures. The emergency co-ordinator indicated that all emergency plans need to be completed and sent to him and that funding was available. He highlighted that in a large scale emergency event only 15 locations in Cornwall could be covered by fire-engines and that the parish emergency plan were being implemented to aid communities during these high impact low frequency events. These emergency plan are to form a communication network to enable help to reach those communities requiring assistance more efficiently.

6) Finance

- a) Cash flow of accounts
Resolved that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments
Resolved that the following payments be approved:
- i) £40 Royal British Legion (Poppy wreath).
 - ii) £467.33 inc VAT (CC) print and deliver NDP invite.
 - iii) £19.50(Hall hire LPH) CCLT Event.
 - iv) £13.50 (LPH) Hall hire.
 - v) £12.00 (LPH) Hall hire.
 - vi) £12.00 (CALC) conference fee.
 - vii) £212.57 inc VAT Cormac Solutions Ltd (Minions WC)
 - viii) £212.57 inc VAT Cormac Solutions Ltd (Upton Cross WC).
 - ix) £44.28 M. Kilby (training). **Cancelled**
 - x) £11.34 Cornwall Pension Fund. **Cancelled**
 - xi) £129.331 inc VAT Cornwall Council (signs in car parks for WC's).
 - xii) £581.44 Groundwork UK (NDP grant repayment).
 - xiii) £93.00 R. Stephens (Minions toilets).
 - xiv) £54.40 Admin expenses
- c) Receipts
To minute receipt of the following:
- i) £351.82 HMRC (VAT)
 - ii) £315.00 Allotment rent
 - iii) £61.41 Coin collection WC's.

7) Planning

- a) Planning Applications
Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

Cllr Stansfield left the meeting

- i) PA17/09296. Knowle Farm, Upton Cross. Extension to cheese dairy - The Parish Council has no objection to the planning application.

Cllr Stansfield returned to the meeting

- ii) PA17/09511. Sutton Oak Upton Cross Extension to study and exercise area to provide toilet/shower and tea refreshment facilities (amendments to planning approval PA17/03549). The Parish Council has no objection to the planning application.

- iii) PA17/09422. Ponderosa, Upton Cross. Proposal Erection of stables and feed store. The Parish Council has no objection to the planning application.
- iv) PA17/09728. Proposal Construction of replacement dwelling. Klondyke, Upton Cross. The Parish Council has no objection to the planning application. *Cllr Hearn abstained.*
- v) PA17/09538. Lower Henwood Farm Henwood. Replacing existing store with dwelling and ancillary works. The Parish Council is mindful that the application does not meet the policy criteria for approval in that location. But recognises that the existing building is ageing and of inappropriate design within that location. Replacement with a suitable building could represent an environmental improvement. *Cllr Hearn abstained.*

Preapp:

PA17/02620/PREAPP. Pengelly Manor Linkinhorne. Pre-application advice for Listed Building - proposed alterations to the kitchen area. The Parish Council would like the heritage statement to address the specific extent to which the proposed features will be affected by the application and specified in the listings.

b) Decisions received from Cornwall Council Planning and Regeneration

Decisions

- **PA17/01131 APPROVED.** Clampit Farm, Linkinhorne. Resubmission of earlier application (PA16/03406) for agricultural dwelling, with revised account details.
- **PA17/07073 APPROVED.** Land Pt OS 2985 Nr Trethevy Cottage. Change of use from agricultural to domestic curtilage in order to provide an extension to an existing garden, and erection of a garage.
- **PA17/08575 APPROVED.** Farlands, Rilla Mill. Double garage with office and study at first floor level.

Notification

- **PA17/10139.** 3 Minions Row Minions. Tree works for removal of two beech trees from boundary hedge set within a conservation area.
- **PA17/08745** Decided not to make a TPO (TCA apps). 5 Newhouses Rilla Mill. Works to trees in a Conservation Area, namely; dismantle G1 multi stem beech tree to hedge height.
- **PA17/09112** Decided not to make a TPO (TCA apps). Brook Cottage Henwood. Works to trees in a Conservation Area, namely works to oak tree T1, crown reduction and oak tree T2, 2m crown reduction and 10% crown thinning.
- **PA17/08254** Decided not to make a TPO (TCA apps). Parsons Meadow, Rilla Mill. Works to trim trees within a conservation area.

8) Play Areas and Equipment

- a) To receive weekly safety inspection sheets for i) Jubilee Field ii) Rilla Mill Play Area. No problems with equipment reported. The silting up of the drain on the right hand side of Jubilee field was highlighted. Member offered to clear the drain. It was **agreed** that the Clerk will report to the material silting up the drain which mainly consists of road chippings, to Cornwall Council. It was reported that schoolscape the installer of the play equipment at Jubilee field have offered to replace the gate into the under 5's play area with a wooden alternative and that the broken piece on the rotating cone would also be mended at the same time. The installation of the track has been postponed until better weather allowing the access for machinery to start the work on installing the track. An extension to May 2018 on the funding spend deadline has been agreed so that the work can be complete without adverse effects.

9) Neighbourhood Development Plan (NDP) and Cornwall Community Land Trust (CCLT) – update.

It was briefly discussed that there was a major variation in views on what direction the Neighbourhood Development Plan should take. In particular relating to whether village boundaries should be retained or whether particular sites for development should be identified and put forward within the NDP. It was highlighted that the interpretation of Policy 9 within the Local Plan varied considerably. It was **agreed that the discussion concerning NDP and CCLT would be deferred** to the next meeting as key members were absent.

10) Public Conveniences:

a) Minions – Update. It was reported by the clerk that the men toilet door had been vandalized and that the receiver plate had been damaged. Work was undertaken to fix the door (costing £93.00) and the two other doors were also adjusted. It was highlighted that this would be a re-occurring problem due to the weather conditions and usage.

b) Upton Cross – Update. It was reported by a member that the plumber was due to start work on the new toilet connected to Linkinhorne Parish Hall, Upton Cross on the 13th November 2017.

11) Local Government Boundary Review – consider / discuss maps produced by Cornwall Council <https://www.cornwall.gov.uk/council-and-democracy/elections/electoral-review-of-cornwall-council-2016-18/division-maps/caradon-community-network-area/>.

The Council discussed the implication of the Boundary review on Linkinhorne Parish. The future number of Cornwall Councillors has been decided as 87, with each councillor allocated approximately 5000 electors. The boundary review is being undertaken to decide on which parishes should be grouped together to represent the Cornwall Councillor's division. Cornwall Council has produced maps to provide a starting point for the consultation periods. For further information and to view the maps discussed at the meeting please visit: <https://www.cornwall.gov.uk/council-and-democracy/elections/electoral-review-of-cornwall-council-2016-18/division-maps/caradon-community-network-area/>

It was felt that the proposed divisional map for the Caradon Community Network area which includes the parishes of Linkinhorne, South Hill, St Ive, St Mellion, St Dominic and Pilliton did not reflect the community links that Linkinhorne Parish have. It was **agreed** that the following grouping of Parishes as a division would be appropriate and reflect more closely the community identity founded on its heritage, moorland fringe / rural landscape and social links:

Linkinhorne; South Hill; North Hill; St Ive; Stoke Climsland giving an elector number of 5397.

It was **agreed** that a letter will be produced and sent to Cornwall Council and the Boundary Review Commission providing evidence to support the decision.

12) Upton Cross Burial Ground – consider / decided upon replacement fence.

It was agreed that as discussions were continuing regarding the extension of the burial ground and that at present the fence was not posing a health and safety problem, the fence should be monitored until it was necessary for work to be undertaken.

13) To consider / discuss implementation of an Emergency plan for the Parish.

It was **agreed** to defer this to the next meeting

14) To consider / approve signing up to town, parish and community councils ordinance Survey mapping agreement <https://www.ordnancesurvey.co.uk/business-and-government/public-sector/town-parish-community-councils.html>

It was **agreed** to sign up to the mapping agreement.

15) To consider and respond to allegations of Council Conduct.

A member informed the council that at a recent planning meeting a serious public allegation of misconduct and/or corruption regarding the conduct and probity of the Council, its Members and staff was made. It was **agreed** that the Clerk would write to the member who made the allegation and request that they consider either:

- a) the retraction the statement; or
- b) provide the evidence upon which the statement is based in order that it can be referred to the Police or other appropriate authority for investigation and action.

It was **agreed** that the clerk would also write to the Cornwall Council Planning committee to ask:

- a) what arrangements are in place to afford the basic principle of natural justice – either a right of reply or the formal disregarding of the allegations made, when unsubstantiated allegations of corruption, misconduct or malpractice are made at Meetings of Cornwall Council Planning Committees (or indeed if made against individuals to protect them from defamation)?
- b) What other arrangements can be put in place to ensure that such situations do not recur in future to the detriment of the integrity of the planning process and decisions arising from it?

16) Correspondence -

Items for information only (*items in italic arrived after publication of agenda*)

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
12/10/2017	Rural Service Network	Weekly Email News Digest - Monday, 9 October, 2017
12/10/2017	Dark Sky	Event News
12/10/2017	Con Brio	Upton Cross Concert
12/10/2017	Rural Service Network	Rural Vulnerability Service - Rural Transport - October 2017
16/10/2017*	Cornwall Area of Outstanding Natural Beauty Partnership	Chairperson Recruitment
16/10/2017	Rural Service Network	Weekly Email News Digest - Monday, 16 October, 2017
16/10/2017*	Cornwall Countryside Access Forum	Agenda for Cornwall Countryside Access Forum, Tuesday, 24th October, 2017, 2.00 pm
19/10/2017	Civic Voice	War Memorial News 17th October 2017
19/10/2017	Rural Service Network	Rural Housing Spotlight
19/10/2017	CC	Localism Newsletter - September 2017
19/10/2017	CC	Recycling facts http://www.cornwall.gov.uk/media/28569605/caradon-community-network-area.pdf
30/10/2017	JACS UK Ltd	gateways is to reduce traffic speed
30/10/2017	CC	Cornwall Preventing Extremism and Terrorism Conference 2017
30/10/2017	Came & Company	Council Matters Autumn 2017
30/10/2017	Rural Service Network	Weekly Email News Digest - Monday, 23 October, 2017
30/10/2017	Rural Service Network	Weekly Email News Digest - Monday, 30 October, 2017

30/10/2017	Cornwall Legal	Support that can be offered to town and parish councils.
30/10/2017	School for Social Entrepreneurs	Last call - do you know a community business that need support and funding?
2/11/2017	Cornwall Pension Fund	Employer newsletter
2/11/2017	Civic Voice	War Memorials News - 31st October 2017
2/11/2017	Rural Service Network	Rural Opportunities Bulletin
2/11/2017	CC	Localism Newsletter - October 2017
2/11/2017*	CC	Update on safe passageway between Callington and Saltash
2/11/2017	CC	Neighbourhood Planning E-Bulletin October 2017
2/11/2017	CC	Submission of the Cornwall Minerals Safeguarding Development Plan Document to Secretary of State
6/11/2017	Cornwall Community Foundation	News from The Cornwall Community Foundation November 2017
6/11/2017	CC	Local Town and Parish Planning Conferences 2017/2018.
6/11/2017	Rural Service Network	Weekly Email News Digest - Monday, 6 November, 2017
<i>Agenda Distributed</i>		
7/11/2017	Common Land and Village Greens Registration Officer	Henwood Village Green
9/11/2017	Rural Service Network	Spotlight on Rural Health
13/11/2017*	Devon and Cornwall Police	Liskeard have your say not continuing and Garth Hatt moving replacement PC Mark Smith
13/11/2017	PTFA Upton Cross School	Summer Fair 2018
13/11/2017	Rural Service Network	Weekly Email News Digest - Monday, 13 November, 2017

* sent by email

17) Close of Business

The meeting closed 9:47 pm