

# Linkinhorne Parish Council

## PUBLIC NOTICE OF MEETING OF THE COUNCIL

Monday 11<sup>th</sup> December 2017, Linkinhorne Parish Hall, Upton Cross at 7.30 pm

### AGENDA

*Those present will be minuted*

- 7.30pm
- 1) Apologies: to minute apologies for absence
  - 2) Code of Conduct a) to receive declarations b) to grant dispensations
  - 3) Minutes approval of the minutes of the Council Meeting of Monday 13<sup>th</sup> November 2017
  - 4) Public participation(15 minutes max): to hear matters raised by parishioners
  - 5) Reports from and matters of concern to:
    - a) Cornwall Councillor Sharon Daw
    - b) Reports from councillors
  - 6) Finance
    - a) To receive/approve cash flow of accounts/bank reconciliation/monthly financial review.
    - b) Payments i) £407.65 inc. VAT Cormac Solutions Ltd (Jubilee Field maintenance Oct- Dec). ii) £238.70 Inc. VAT Cornwall Council (uncontested election recharge).iii) £1,670.00 R. Hanson (£1,410.00 Footpaths Maint. + £260.00 Burial Ground Maint.) iv) £94.06 Admin
    - c) Receipts i) £ 27.95 Coin collection (Minions WC's). ii)£447.07 HMRC (VAT)
    - d) Budget 2018-19
      - i) to consider/approve Finance group proposals
      - ii) to consider/approve precept proposals
    - e) Statutory documents' review – to consider/adopt proposed amendments to:
      - i) Risk assessment and Management Strategy
    - f) To consider/approve reviewed S/O monthly payments.
- 8:00pm
- 7) Planning

*[please view applications at*  
<http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>*]*

    - a) Planning applications
      - i) PA17/10526.** Clampit Cottage Rilla Mill. Proposed garden room extension and kitchen extension and ancillary works.
      - ii) PA17/10213.** Trenwith Henwood. Proposed conversion of garage, with minor extension to provided ancillary annexe accommodation.
      - iii) PA17/10498.** Lower Trelabe, Bray Shop. Change of Use and porch/cover area extension of Existing Portacabin to allow for the Processing of Apples.
      - iv) PA17/10806.** 2 Caradon View, Minions. Extension over garage to provide ancillary accommodation.
      - v) PA17/10807.** Windyridge, 1 Caradon, View Minions. First floor extension over existing garage to provide ancillary accommodation.
      - vi) PA17/10208.** Eldon House Residential Home, Upton Cross. Listed building consent to remove staircase between ground and first floor located in extension and create additional headroom space in laundry room as staircase partially runs through ceiling. Replace all windows in both listed building and extension with like for like. Relocate kitchen to double bedroom. Part retrospective.
      - vii) PA17/11276.** 1 Phoenix Cottages, Minions. Construction of Conservatory to the rear of the dwelling.
    - v) Any applications received before the meeting
  - b) Decisions received from Cornwall Council, as listed
- 9:00
- 8) Play equipment and recreational areas
    - a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area
    - b) Consider / discuss the use of the field by Upton Cross ACE Academy PTFA for its summer fair.
  - 9) Neighbourhood Development Plan and CCLT – Update and to agree next steps.

Melanie Kilby 5<sup>th</sup> December 2017

- 10) Public Conveniences
  - a) Minions. To consider tender process and review coin collection process and monitoring.
  - b) Upton Cross – update on the current position and consider draft signs for new and old toilets.
- 11) Consider / discuss potential community assets with in the Parish.
- 12) To consider / discuss implementation of an Emergency plan for Linkinhorne Parish.
- 13) To consider and respond to allegations of Council Conduct.
- 14) Correspondence (as listed)
  - a) Items for information only
- 9:30pm 15) Close of Business

NB all timings are approximate and subject to change