

**Linkinhorne Parish Council**  
**Minutes of Meeting of the Council**  
**Monday 8<sup>th</sup> January 2018 at Linkinhorne Parish Hall, Upton Cross, 7.30pm**

**MINUTES**

**Action  
required  
by:**

**Those present were:** Cllr Hearn (Chairman) Cllr Lobban (Vice-Chairman) Cllr Daniel, Cllr Coombe Cllr Horrell, Cllr Corfield, Cllr Wallis, Cllr Stansfield, Cllr Sharp-Philips and Cllr Rousevell.

Melanie Kilby (Clerk)

**1) Absent:** Apologies received from, Cllr Boarland, Cllr Hordley and Cllr Ward.

**2) Code of Conduct:** a) Declarations - Cllr Rousevell declared an interest in Item 7, a,i) and Cllr Daniel declared an interest in 7,a,ii).  
b) Grants of dispensation - None

**3) Minutes**

**Resolved** that the minutes of the previous meeting of the Parish Council of Monday 11<sup>th</sup> December 2017 be confirmed, and these were signed as an accurate record of the meeting.

**4) Adjournment of up to 15 minutes for members of the public to raise matters**

Concerns were raised in relation to activities undertaken at the garage and MOT centre at Upton Cross. It was requested that this was placed as an item on the next agenda (February meeting) and concerns raised reported to the Cornwall Councillor.

**Clerk**

Several member of the public voiced their concerns over the potential closure of Upton Cross store and Post Office and the potential conversion of the business portion of the property to residential use.

The Clerk received an email concerning Footpath 8, Ley Mill Wood. Concerns were raised around cattle accessing the woods, causing damage to the footpath and creating access issues for walkers. It was highlight by the Parish Council in the first instance you are advised to contact the land owner. If this is not successful this problem should be reported to Cornwall Council who is the relevant and responsible authority (<https://www.cornwall.gov.uk/environment-and-planning/countryside/public-rights-of-way/>). You can also report the problem to The Cornwall Countryside Access Forum which is an independent body set up by Cornwall Council under the Countryside and Rights of Way Act 2000 (CROW) to advise on making the countryside more accessible and enjoyable to the public for open air recreation, in ways which address social, economic and environmental interests. Please see the website for more information and contact details: <https://www.cornwall.gov.uk/environment-and-planning/countryside/cornwall-countryside-access-forum/>. If this does not provide a satisfactory response please contact the Clerk or attend a Parish Council meeting.

**Clerk**

Response from Cornwall Council concerning the junction at Halwinninck Butts, near Rilla Mill: Every year the Cornwall Council analyses the police records of reported injury accidents across the county and makes a list of the sites with the highest number of accidents over the previous three years. This list is used to help the Council to priorities funding and identify potential sites for Local Safety Schemes to address proven clusters of accidents. The junction at Halwinnick Butts does not show up on the top 200 sites with the highest figures. As I am sure you would agree, the Council

has to look at the sites in priority order to consider carrying out improvements with the limited funding available. The roads are continually monitored and the accident lists are updated each year.

**5) Reports from and matters of concern to:**

- a) Cornwall Councillor Daw – Not present.
- b) Reports from other councillors (other meetings, conferences) - None

*Due to the number of public in attendance item 13 was brought forward*

**13) Consider / discuss potential community assets with in the Parish.**

The discussion around community assets within the parish identified the following assets that were considered most at risk:

- Caradon Inn.
- Shop and post office – Minions and Upton Cross.

The Parish Council **agreed** that the closure of the Upton Cross Store and Post Office posed the highest risk. As a planning application for change of use has not been received, the Parish Council could only respond to the potential closure. All were in agreement that the Shop and Post Office at Upton Cross are considered as a community asset, particular to the older generations and those who do not have transport and as such, its loss would have a material impact on the community. The Parish Council **agreed** to the following:

1. The Caradon Inn and Shop and Post Office at Minions were considered as community assets at risk but did not require registering at present with Cornwall Council.
2. The Parish Council **agreed** that the Clerk complete the application for registering Upton Cross Store and Post Office with Cornwall Council as a community asset.

*Clerk*

**6) Finance**

- a) Cash flow of accounts  
**Resolved** that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments  
**Resolved** that the following payments be approved:
  - i) £212.57 Inc VAT Cormac Solutions Ltd (UX WC's Cleaning Oct).
  - ii) £212.57 Inc VAT Cormac Solutions Ltd (Minions WC's Cleaning Oct).
  - iii) £13.50 LPH (rent).
  - iv) £212.57 inc VAT Cormac Solutions Ltd (UX WC cleaning Nov).
  - v) £212.57 inc VAT Cormac Solutions Ltd (Minions WC cleaning Nov).
- c) Receipts  
To minute receipt of the following: None.

**7) Planning**

- a) Planning Applications  
Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

*Cllr Rounsevel left the meeting.*

i) PA17/11501. Land North East of Caradon Town Retention of the private Olympic skeet practice layout. Change of use from grazing and associated works, for a temporary period up to January 2021. - The Parish Council **supports** the principle of the application restricted to personal private use for a period not exceeding 5 years and subject to appropriate hours of operation, noise and lighting safeguards. The Parish Council request that once the time period for permission has passed that any contamination is re-mediated and that the land is reinstated to agricultural use.

**Clerk to  
submit  
comment  
to CC**

*Cllr Rounsevell returned to the meeting.*

*Cllr Daniel left the meeting.*

ii)PA17/11569. Kedah Peak Rilla Mill. Conversion of existing garage to third bedroom and erection of new garage. – The Parish Council **supports** the application.

*Cllr Daniel returned to the meeting.*

#### b) Decisions received from Cornwall Council Planning and Regeneration

##### Decisions:

- PA17/09422. APPROVED. Ponderosa, Plusha Bridge. Erection of stables and feed store
- PA17/09728. APPROVED. Klondyke Upton Cross .Construction of replacement dwelling.
- PA17/04648. APPROVED. Dunsley Barton, Minions. Proposed first floor kitchen/dining room extension with first floor balcony and ground floor extension for ensuite.
- PA17/10498. APPROVED. Lower Trelabe, Bray Shop. Change of use of land for the stationing of a portable cabin for use as apple processing workshop.

##### Notifications:

- PA17/11801. Nampara, Henwood. Tree works to pollard a Tulip (Liriodendron) tree within a Conservation Area.

#### **8) Play equipment and recreational areas**

##### **a)Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area**

The usual weekly safety inspections for Jubilee Field and Parsons Meadow were provided. The only issue identified was a broken-off rope on the climber-cone roundabout in Jubilee Field. It was **agreed** that this matter has been report to the installer.

**Cllr  
Horrell**

#### **9) Neighbourhood Development Plan and CCLT – to receive update.** No update given

**10) Public Conveniences**

**a) Upton Cross – update** The Clerk informed the council that the internal fixtures and fitting had been completed and the only remaining item to be installed was the water meter. The Parish Council would like to extend its thanks and appreciation to the Linkinhorne Parish Hall Committee for its support and help in providing a new disabled public toilet for the Parish. The dawn to dusk sensor had been tested and was working correctly. The signs for the toilets were in the process of being made. Clerk to liaise with Linkinhorne Parish Hall Committee on opening date.

*Clerk*

**b) Consider / approved tender documents and dates for advertising.**

It was **resolved** to approve the tender documents and advertise the positions at the end of January / beginning of February in the Link, on the noticeboards, website and in the Cornish Times.

*Clerk*

**11) Discuss / considered Upton Cross War Memorial: Invitation to comment on Consultation report from Historic England to whether it has special architectural or historic interest.**

It was **agreed** that the Parish Council would respond to the consultation report from Historic England concerning the War Memorial at Upton Cross. Overall, the Parish Council was in agreement with the report with the exception of the name, as it was felt that it should be referred to as 'Linkinhorne War Memorial' as those listed came from the Parish not just Upton Cross.

*Clerk*

**12) Discuss Boundary Review - update and next steps.**

It was **agreed** that the Clerk contact the following Parish Councils concerning the make-up of divisions for the electoral boundary review.  
St Mellion, St Dominic, Pillaton.

*Clerk*

**14) To consider / discuss implementation of an Emergency plan for Linkinhorne Parish.**

It was **agreed** by the Parish Council to take no further action as it was felt that the relevant and responsible authority should be responsible for emergency planning.

**15) Consider/ approve calendar of meetings for 2018.**

It was **resolved** to approve the calendar of meeting for 2018.

**16) Correspondence (as listed)**

Items for information only

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
14/12/2017	Rural Service Network	Weekly Email News Digest - Monday, 11 December, 2017
14/12/2017	Civic Voice	War Memorials News - 12th December 2017
14/12/2017	Rural Service Network	Rural Economy Spotlight
14/12/2017	Healthwatch Cornwall	Access to an Appointment With a Doctor in Cornwall Survey - Please Share and Complete
18/12/2017	CC	Communities and Devolution Bulletin - Developing a Shadow Accountable Care System
18/12/2017	Cornwall ANOB	Annual report 2016-2017
21/12/2017	Rural Service Network	Weekly Email News Digest - Monday, 18 December, 2017
21/12/2017*	CC	Junction at Halwinnick Butts, Rilla Mill
21/12/2017*	Mike Ingram- project officer	Cornish Path Moss Project
21/12/2017	Historic England	Upton Cross War Memorial: Invitation to comment on Consultation Report
21/12/2017	CC	Cornwall Council remains committed to a sustainable future for Citizens Advice Cornwall
21/12/2017*	Western Power Distribution	Annual Stakeholder Workshops
21/12/2017	Tir Teg: Cornwall Area of Outstanding Natural Beauty	news - Winter 2017
21/12/2017	Rural Service Network	Rural Vulnerability Service - Fuel Poverty - December 2017
21/12/2017	CC	Council Tax Referendum Principles
21/12/2017	CC	Localism Newsletter - December 2017
1/01/2018	CALC	Newsletter December
1/01/2018	Rural Service Network	Rural Vulnerability Service - Rural Transport - December 2017
<i>Agenda</i>		
<i>distrubuted</i>		
5/1/2018	Rural Service Network	Weekly Email News Digest - Tuesday, 2 January, 2018
5/1/2018	Rural Service Network	Rural Vulnerability Service - Rural Broadband - January 2018
5/1/2018	Cornwall Countryside Access Forum	Change of date and location for meeting 31/07/2018, 14:00, Cornwall Countryside Access Forum
5/1/2018	Cornwall Community Foundation	News from The Cornwall Community Foundation January 2018
5/1/2018	CC	Electoral review - Public meeting on Monday 8 January
8/1/2018	Rural Service Network	Weekly Email News Digest - Monday, 8 January, 2018.

**11) Close of Business**

The meeting closed 09:08 pm