

Linkinhorne Parish Council
Minutes of Meeting of the Council
Monday 12th February 2018 at Rilla Mill Village Hall, 7.30pm

MINUTES

Those present were: Cllr Hearn (Chairman) Cllr Lobban (Vice-Chairman) Cllr Daniel, Cllr Coombe, Cllr Wallis, Cllr Rounsevell, Cllr Ward, Cllr Hordley and Cllr Corfield.

**Action
required
by:**

Melanie Kilby (Clerk)

9 members of the public

1) Absent: Apologies received from, Cllr Boarland, Cllr Horrell, Cllr Sharp-Philips and Cllr Stansfield.

2) Code of Conduct:

- a) Declarations
 - Cllr Lobban expressed a personal and non-prejudicial interest in item 7a,i)
 - Cllr Hordley expressed an interest in item 7a,iii).

b) Grants of dispensation - None

3) Minutes

Resolved that the minutes of the previous meetings of the Parish Council of Monday 8th of January 2018 and Special Meeting of the Parish Council of Monday 15th January 2018 be confirmed, and these were signed as an accurate record of the meeting subject to the following

:

Special Meeting of the Council 15th January 2018 – Item 3, line 3 should say – Cllr Hearn requested that..... not Cllr Hearn requested the.

4) Adjournment of up to 15 minutes for members of the public to raise matters

Several members of the public provided information on their respective planning applications.

A number of members of the public voiced their concerns that the shop and Post Office at Upton Cross will be closing at the beginning of March. Members of the church indicated their intention to look into both a short and long term solution to maintain a Post Office service within Upton Cross. Questionnaires were being prepared to distribute to parishioners to gain their views.

Cllr Corfield arrived at the meeting

A member of the public highlighted concern over the ivy growing on Rilla Mill Bridge.

It was reported that following the complaint received concerning Upton Cross Garage, a response has been received from Cornwall Councils planning enforcement and environmental health. Due to confusion over the various planning permissions, clarification was being sort and therefore causing a delay in a response to the complaints.

5) Reports from and matters of concern to:

a) Cornwall Councillor Daw – Not present.

b) Reports from other councillors (other meetings, conferences) –

A member attended the Western Power Distribution Annual stakeholder workshop. Subjects included fuel poverty and big changes taking place with electricity distribution.

A member attended the Commoner Association meeting who discussed and voted against a gate being fitted at Caradon mast. The association are currently looking for a dog warden.

A member attended the community Network panel. The head of highways indicated that inspections on highways had been reduced from 4 to 1 inspections a year. The boundary review was discussed and it was highlighted by the member that Linkinhorne Parish Council views on the proposed boundaries were that they were not appropriate and comments of this nature had been submitted to the Boundary Commission and Cornwall Council.

6) Finance

a) Cash flow of accounts

Resolved that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.

b) Payments

Resolved that the following payments be approved:

i) £212.57 inc VAT Cormac Solutions Ltd (WC clean UX Dec).

ii) £212.57 inc VAT Cormac Solutions Ltd (WC clean Minions Dec).

iii) £3,584.41 LPH (completion of new public toilet UX).

iv) £69.75 M. Kilby (Training Payment);

v) £90.00 inc VAT M. Kilby (Signs for toilets UX);

vi) £13.50 LPH (Hall rent).

vii) £4.50 LPH (Hall rent Special Meeting).

viii) £60.74 M. Kilby expenses.

ix) £141.40 Cornish Times Group (advert for public toilet cleaning tender)

c) To consider / approved renewal of **antivirus software** for 2 year cover and approve payment of £64.99 inc VAT M. Kilby (Avast Antivirus software renewal); it was **resolved** Clerk to approve the renewal and payment.

d) Receipts i) None

e) To consider/approve any received **grant applications**.

Resolved that the following grant be awarded:

i) Rilla Mill Village Hall Committee in the sum of £300 for the part payment of the cost of Cormac Solution Ltd cutting the grass at Parsons Meadow. Clerk

f) To consider/decide upon quotation for the following **contracts**:

Resolved that the following contracts be awarded as follows:

i) New public convenience - Upton Cross. –To be re-advertised and tender applications to be presented at the March meeting. If no tenders are submitted the contract is to be awarded to Cormac Solutions Ltd.

ii) Public convenience – Minions. – Contract awarded to Cormac Solutions Ltd.

7) Planning

a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

Clerk to submit comments to CC

i) PA18/00484. Manor House Inn, Rilla Mill. Construction of nine motel rooms with external works. - Linkinhorne Parish Council **supports** the application.

ii) PA18/00801. Mobile Home At Old Timberland Farm Henwood. Proposed construction of dwelling with detailed access. - Linkinhorne Parish Council would require the applicant to provide a certificate of lawfulness of existing use or provide evidence of occupation on site for the stated time period to make a decision on this application.

Cllr Hordley left the meeting

iii) PA18/00752. Rilla Mill Village Hall Rilla Mill. Extension to rear of hall. - Linkinhorne Parish Council **supports** the application.

Cllr Hordley returned to the meeting

b) Decisions received from Cornwall Council Planning and Regeneration

Decisions:

- PA17/10213. APPROVED. Trenwith, Henwood. Proposed conversion of garage, with minor extension to provide ancillary annexe accommodation.
- PA17/10526. APPROVED. Clampit Cottage, Rilla Mill. Proposed garden room extension and kitchen extension and ancillary works.
- PA17/03229. PREAPP Closed - advice given. The Cheesewring Hotel, Minions. Pre application advice for proposed provision of additional bed and breakfast accommodation.
- PA17/11276. APPROVED. Phoenix Cottages, Minions. Construction of Conservatory to the rear of the dwelling
- PA17/11569 APPROVED. Kedah Peak, Rilla Mill. Conversion of existing garage to third bedroom and erection of new garage.

Notifications:

- PA17/11801. Decided not to make a TPO (TCA apps). Nampara, Henwood. Tree works to pollard a Tulip (Liriodendron) tree within a Conservation Area.

8) Play equipment and recreational areas

a) **Weekly safety inspections** The usual weekly safety inspections for Jubilee Field and Parsons Meadow were provided. No problems were reported. Clerk reported that that

annual inspection will be taking place in April / March 2018, date yet to be confirmed.

i) Jubilee Field – The Clerk reported a meeting with Highline who are going to reduce the height of the trees to previous height along the hedge line next to the road where the electricity cables cross. Councillor's were asked whether they would like the chippings. It was **agreed** that if no one wanted them highline would remove them. Dates on cutting would be provided end of February with cutting commencing in March.

ii) Rilla Mill play area – nothing to report.

9) Neighbourhood Development Plan (NDP) and CCLT – to receive update.

It was reported at the community network panel meeting that a meeting is being undertaken with the strategic planning department of Cornwall Council to gain an understanding of the differences in interpretation and misunderstanding of the NDP and how it fits with the Local Plan.

NDP
steering
Group

10) Public Conveniences

a) Minions – Update – It was reported by the Clerk that the 5Tors Race would not be held this year due to a denial of permission of access by St Cleer and District Commoners Association.

b) Upton Cross – to consider / agree upon the provision of water and electricity to the new public toilet connected to Linkinhorne Parish Hall, Upton Cross.

The new public convenience at Upton Cross was discussed with the Parish Council **agreeing** that the cost of installing the water and electric meters and the cost of the water and electricity used by the disabled toilet would be met by the Parish Council.

Clerk to
liaise with
LPH
Committee

c) To consider / approved a)electrical testing b)asbestos testing c) legionella testing d) service of wall gate handwashing unit.

It was **resolved** that the Clerk undertake the following:

- a) organise electrical testing for Minions
- b) Add regular checks for any changed to asbestos tiles at Minions, if damage or deterioration is noted then this is reported to the Clerk and testing is undertaken.
- c) Investigate whether legionella testing is required if only cold water is provided.
- d) See if electrical testing can be undertaken as part of overall test.

11) To discuss / consider potential community assets with in the Parish including Upton Cross Shop and Post Office and Caradon Inn , Upton Cross.

The Clerk reported that an application had been submitted and was under consideration by Cornwall Council to register a right to bid on the current shop and Post Office premises, should it be advertised for sale. It was **agreed** that the Clerk would contact the post office and ask what could be provided to keep a post office open in Upton Cross. The Caradon Inn was reported as open and therefore not consider at this meeting.

Clerk

12) To discuss / consider complaints concerning Upton Cross garage.

It was reported that following the complaint received concerning Upton Cross Garage, a response has been received from Cornwall Councils planning enforcement and environmental health. It was **resolved** that the Clerk contact the police concerning the complaints.

Clerk

13) To discuss /consider speeding through Upton Cross and Rilla Mill.

A discussion was held around the amount of traffic, speeding and noise through both Upton Cross and Rilla Mill, with the request that a traffic count be undertaken, particularly through Rilla Mill. It has been suggested that the amount of traffic has increased over recent years with people preferring to travel from Launceston to Liskeard via Rilla Mill rather than taking the B3254 via Berio Bridge. The Clerk is to liaise with the school after received complaints from parents about the speed of traffic passing the school at drop off and pick up times.

Clerk

14) To discuss and respond to the draft rules proposed by Bodmin Moor Commons Council

Resolved to approve the draft rules.

15) To discuss/consider registration of Upton Cross and Linkinhorne War Memorial listing at Grade II.

Resolved to approve the registration.

16) To discuss / approve changes required by General Data Protection Legislation.

The Clerk provided a brief overview of the GDPR and how it will affect the Parish Council and their role as a Councillor. It was **agreed** that the Clerk would send out a briefing on GDPR and look into the possibility of the Councillors having their own email address specific to the Parish Council so that control of personal and private data can be monitored.

Clerk

17) Boundary review. To discuss response from other Parishes.

The Clerk confirmed that a response had been received from St Dominic, St Mellion and Pillaton Parish Councils agreed with the view of Linkinhorne Parish Council that the proposed divisional map for the Caradon Community Network area which includes the parishes of Linkinhorne, South Hill, St Ive, St Mellion, St Dominic and Pillaton did not reflect the community links that Linkinhorne Parish has. The Chairman read out the following:

I am instructed by Linkinhorne Parish Council to write to you in connection with the Boundary Review of Cornwall. In particular to express its concern that the emerging proposal for this Parish fails to follow Local Government Boundary Commission Guidance.

Applying the three criteria of:

- Numeric equality;
- The need for convenient and effective local government;
- The need to reflect the identities and interests of local communities;

The emerging proposal for Linkinhorne fails two of these tests. Similarly, whilst numeric equality is mathematically met, it is achieved by the restriction of parishes from the new Division to the 'community network' boundary which is an artificial construct of less than 10 year existence, the boundaries of which continue to be contested. Moreover the proposal for the new Division fails:

- a) Regarding convenient and effective local government: the lack of shared community identity (see below) will provide a particular challenge to effective and convenient local government. Because of the very different identities and interests of the proposed new Divisions a conflict between the needs of the upland, and those of the lowland, areas can be anticipated to the detriment of effective democratic representation.
- b) Regarding the identities and interests of local communities: Linkinhorne is a rural upland parish with extensive areas of moorland and a strong mining heritage. It aligns

well with neighbouring parishes that share those characteristics such as St Ive (which is not included in the current proposal) and several others that are not – St Cleer, North Hill, Altarnun, Lezant, Lewannick and Stoke Climsland. Any link to parishes such as St Mellion, St Dominick and Pilton as presently proposed is to communities who have a fundamentally different local heritage and economy. They are lowland areas which largely look to the Tamar Valley and east towards Plymouth whereas those around Linkinhorne look to the historic Market Towns of Launceston and Liskeard.

In the circumstances Linkinhorne Parish Council would ask that any new divisional boundaries for this area better reflect the requirements of community identity and the need for convenient and effective local government.

It was **resolved** to submit the comments above to the Local Government Boundary commission for England and Cornwall Council. Clerk

18) To consider and respond to allegations of Council Conduct.

The following was read out to the Councillors by the chairman

Linkinhorne Parish Council welcomes the emerging initiative by the Cornwall Council Leaders Group to challenge the casual acceptance- of unacceptable behaviour in public life. It also commends the initiative to the Cornwall Council Standards Committee for consideration of the issue when the Code of Conduct is next subject to review.

Linkinhorne Parish Council requests that it's disappointment in the following is noted:

- i. the failure by Cornwall Councillor Daw to either substantiate or to retract, the defamatory statement made regarding Members of Linkinhorne Parish Council and the Neighbourhood Plan Working Group when requested to do so;
- ii. the accompanying failure to treat others with respect and the bringing of the office of Cornwall Councillor into disrepute
- iii. the failure of Cornwall Councillor Daw to attend the Parish Council meetings since this matter was raised.

It was **resolved** to send a letter containing the above information to the Monitoring Officer for Cornwall Council. Clerk

19) Correspondence (as listed)

a) Items for information only

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
9/11/2018	Stoke Climsland Parish Council	Speed on road through Bray Shop.
11/01/2018	Cornwall Community Development Ltd	PCDT Training - New for 2018
11/01/2018	Civic Voice	War Memorial News - 9th January 2018
11/01/2018	Rural Service Network	Rural Opportunities Bulletin
15/1/2018	Rural Service Network	Weekly Email News Digest - Monday, 15 January, 2018
18/1/2018	CALC	New Application Deadline for War Memorials Grant Scheme (UK)
18/1/2018	Rural Service Network	Rural Vulnerability Service - Fuel Poverty - January 2018
18/1/2018	CC	Planning Conference - Tuesday 27 February 2018, 4.30pm - St Johns Hall, Penzance
18/1/2018	CC	Planning Newsletter - January 2018

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18/1/2018	Caradon CNA	Funding Opportunity - The Garfield Weston Foundation 60th Anniversary fund
22/01/2018	Rural Service Network	Weekly Email News Digest - Monday, 22 January, 2018
22/01/2018	Bodmin Moor Commons Council	Consultation on draft rules.
22/01/2018	East Cornwall Harriers	Request for the use of the public toilets at minions on Sunday 15 th April.
22/01/2018	Stoke Climsland Parish Clerk	Deployment of mobile speedvisor unit at Bray Shop
25/01/2018	Pillaton Parish Clerk	Boundary review
25/01/2018	Civic Voice	War Memorials News - 24th January 2018
	Rural Service Network	Rural Housing Spotlight
29/1/2018	Rural Service Network	Weekly Email News Digest - Monday, 29 January, 2018
1/2/2018	CC	A38 improvements consultation.
1/2/2018	Rural Service Network	Rural Vulnerability Service - Rural Transport - January 2018
5/02/2018	CC	Localism Bulletin - Consultation on key adult social care charging policies
5/02/2018	Dark Sky	Event News
5/02/2018	East Cornwall Harriers	5 Tor Race Cancelled
5/02/2018	Cornwall Sports Partnership	CSP Bulletin - February 2018
5/02/2018	Caradon network partnership	Free Event to Launch Digital Venue Toolkit
5/02/2018	Rural Service Network	Weekly Email News Digest - Monday, 5 February, 2018
	<i>Agenda distributed</i>	
08/02/2018	<i>Civic Voice</i>	<i>War Memorials News 6th February 2018</i>
08/02/2018	<i>Roger Halliday</i>	<i>Browda Farm - proposed Woodland Management Plan</i>
08/02/2018	<i>Comm. and devolu.</i>	<i>Localism Bulletin - Grow Nature Seed Fund.</i>
08/02/2018	<i>Rural Service Network</i>	<i>Rural Opportunities Bulletin</i>
12/02/2018	<i>Cornwall community foundation</i>	<i>News from The Cornwall Community Foundation January 2018</i>
12/02/2018	<i>Rural Service Network</i>	<i>Weekly Email News Digest - Monday, 12 February, 2018</i>
12/02/2018	<i>CC</i>	<i>Localism Newsletter - December 2017</i>
12/02/2018	<i>CC</i>	<i>Mapping website</i>
12/02/2018	<i>Cornwall Community Land trust</i>	<i>You are invited</i>
12/02/2018	<i>CC</i>	<i>Parking order – change to parking charges</i>

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20) Close of Business

The meeting closed 9:30pm