

# Linkinhorne Parish Council

**PUBLIC NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL**  
**Monday 14<sup>th</sup> May 2018 at Linkinhorne Parish Hall at approx. 8:00 pm**

## AGENDA

*Those present will be minuted*

- 8:00 1) Election of Chairman and signing of Declaration of Office of Chairman  
2) Election of Vice-Chairman
- 8.15 3) Apologies: to minute apologies for absence  
4) a) Code of Conduct i) to receive declarations ii) to grant dispensations  
5) Minutes approval of the minutes of the Council Meeting of Monday 9<sup>th</sup> April 2018
- 8:30 6) Public participation(15 minutes max):to hear matters raised by parishioners  
7) Reports from and matters of concern to:  
a) Cornwall Councillor  
b) Reports from councillors
- 8.45 8) Election of Member Representatives  
9) Finance  
a) To receive/approve cash flow of accounts/bank reconciliation and financial review.  
b) To receive/approve year end / statement of Accounts for 2017/2018.  
c) Payments i) £193.20 ROsPa Inc VAT (Annual play area inspections). ii) £53.88 M. Kilby (Soap dispense / soap and toilet roll dispenser). iii) £117.88 M. Kilby (Grant of exclusive right of burial), iv) £80.40 WesternWeb Limited (Website host). v) £11.01 Eon (elec.WC UX). vi) £112.14 M. Kilby (Admin).  
d) Receipts i) None  
e) To receive information on earmarked reserves  
f) i) To receive and consider the Insurance Renewal Invitation. ii) Approve Payment of £1,182.22 (Came and Company).
- 10) To receive / approve the Annual Governance Statement  
11) To receive / approve the Accounting Statement  
12) To receive / approve the finding of the Internal Audit
- 9:15 13) Planning [*please view applications at*  
<http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>]  
a) Planning applications  
i) PA18/03109. Netherton Bungalow, Rilla Mill Loft conversion to create additional bedroom.  
ii) PA18/03344. Land At Gonamena, Minions. Restoration and conversion of derelict barn into holiday accommodation.  
iii) PA18/00385. St Pauls Church Upton Cross. Provision of a ramp and new entrance door to enable access for the disabled.  
iv) PA18/03275. Land At Mill Pool Rilla Mill. Proposed single storey dwelling with mezzanine, associated parking and demolition of existing garage.  
v) Any applications received before the meeting  
b) Decisions received from Cornwall Council, as listed
- 14) Play equipment and recreational areas  
a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area  
b) To consider / discuss the Annual Play Inspection reports for i) Jubilee Field ii) Parsons Meadow.
- 15) Neighbourhood Development Plan  
16) Public Conveniences a) Upton Cross i) To consider / agree upon the use of the original public toilets by the cricket club.  
17) GDPR – a) To consider / approve disposal of paper planning applications.  
b) To consider / approve purchase of a shredder.
- 18) Correspondence (as listed) a) Items for information only
- 10:00 19) Close of Business

**NB all timings are approximate and subject to change**

Melanie Kilby 9<sup>th</sup> May 2018