

Linkinhorne Parish Council

**Minutes of Meeting of the Council
Monday 9th April 2018 at Rilla Mill Village Hall, 7.30pm**

MINUTES

Those present were: Cllr Hearn (Chairman), Cllr Lobban (Vice-Chairman), Cllr Daniel, Cllr Corfield, Cllr Ward, Cllr Rounsevell, Cllr Wallis, Cllr Hordley, Cllr Boarland and Cllr Sharp-Philips

**Action
required
by:**

Melanie Kilby (Clerk)

0 members of the public

1) Absent: Apologies received from, Cllr Coombe, Cllr Horrell, and Cllr Stansfield.

2) Code of Conduct: a) Declarations -None
b) Grants of dispensation - None

3) Minutes

Resolved that the minutes of the previous meetings of the Parish Council of Monday 8th of January 2018 be confirmed, and these were signed as an accurate record of the meeting subject to the following: P48 6,a should read - **Resolved** that the bank reconciliation / cash book statement is confirmed as an accurate account,.....

4) The Councillors observed a minutes silence to remember former Cornwall Cllr McWilliams.
Member of the Council had attended her funeral earlier in the day.

5) Adjournment of up to 15 minutes for members of the public to raise matters

Information was provided on concerns over posts being placed along land owned by highways (Cornwall Council) between Lanhargy and the telephone exchange.

**Clerk to
report to
CC**

Cllr Lobban entered the meeting

Concerns were highlight in respect to funding from Cornwall Council being provided to builds the Stadium for Cornwall. It was suggested that these concerns were taken up with Cornwall Councillor Daw.

The accumulation of scrap metal at former Mason's garage was raised.

**Clerk to
report to
CC**

6) Reports from and matters of concern to:

a) Cornwall Councillor Daw – Not present

b) Reports from other councillors (other meetings, conferences) – Nothing to report.

7) Finance

- a) Cash flow of accounts
Resolved that the bank reconciliation/cash book statement be confirmed as an accurate account and this was signed by the Chairman.
- b) Payments
Resolved that the following payments be approved:
i) £94.75 R. Stephens (Minions toilets maintenance);
ii) £212.57 inc VAT Cormac Solutions Ltd (UX Toilets cleaning Jan);
iii) £212.56 inc VAT Cormac Solutions Ltd (UX Toilets cleaning Feb);
iv) £212.56 inc VAT Cormac Solutions Ltd (UX Toilets cleaning Mar);
v) £212.57 inc VAT Cormac Solutions Ltd (Minions Toilets cleaning Jan);
vi) £212.56 inc VAT Cormac Solutions Ltd (Minions Toilets cleaning Feb);
vii) £212.56 inc VAT Cormac Solutions Ltd (Minions Toilets cleaning Mar);
viii) £13.50 Linkinhorne Parish Hall (Rent);
ix) £5.85 M. Kilby (Admin expenses).
- c) To note - £15 addition to Insurance policy for contents insurance – New WC Upton Cross.
- d) Receipts i) None to report.
- e) Grants to local organisations. To consider any request for grant funding. Organisation applied by grant application.
i) **Resolved** to make the following grant payment of £200 to Linkinhorne PCC (towards cemetery maintenance). **Clerk**
ii) All were in **agreement** that a letter of support could be provided to support a funding application for the combined project between Linkinhorne History Group and Sterts Theatre to commemorate the centenary of the end of the First World War. **Clerk**
- f) To consider / approve purchasing of a new Grant of Exclusive right book.
Resolved that the Clerk could purchase a new Grant of Exclusive right book. **Clerk**
- g) To consider / approve the purchasing of a soap dispenser, soap and toilet roll dispenser for the new public convenience, Upton Cross.
Resolved that the Clerk could purchase a soap dispenser, soap and toilet roll dispenser. **Clerk**
- h) To consider / approve the Annual Membership Subscription 2018/19 for CALC (£492.26 in VAT).
Resolved that the renewal of the Annual Membership for CALC could take place. **Clerk**

8) Planning

- a) Planning Applications
Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:
- i) PA18/01808. Browda Farm Rilla Mill. Construction of timber storage shed and siting of existing solar panels on roof. Linkinhorne Parish Council supports the application subject to consideration being given to whether or not a heritage assessment should be undertaken. **Clerk to submit to CC**

b) Decisions received from Cornwall Council Planning and Regeneration

Decisions:

- PA17/10806 **APPROVED**. 2 Caradon View, Minions. Extension over garage to provide ancillary accommodation.
- PA17/10807 **APPROVED**. Windyridge 1 Caradon View, Minions. First floor extension over existing garage to provide ancillary accommodation.
- PA18/00801 **APPROVED**. Mobile Home at Old Timberland Farm, Henwood. Proposed construction of dwelling with detailed access.
- PA18/00526 **REFUSED**. Julia Brent Clampit House Linkinhorne Callington Cornwall PL17 8QR. Application for the modification or discharge of a planning obligation regarding the erection of an agricultural workers dwelling.
- PA18/00752 **APPROVED**. Rilla Mill Village Hall, Rilla Mill. Extension to rear.

Notifications:

- PA18/01729 Decided not to make a TPO (TCA apps). Downgate, House Downgate, Upton Cross. Notification of proposed works to trees in a conservation area. Works to various Conifer, Ash, Holly and Beech trees.
- PA18/02330. Works to trees in a Conservation Area, namely trim and layer part of the hedge: trim the taller (sycamore) trees as required. Trenwith Henwood Liskeard.

9) **Discuss / consider the closure and relocation of Upton Cross Shop and Post Office.**

It was reported by the Clerk that the Community Right to Bid application for registering the premises of the original location shop and post office was being delayed due to the following indicated by Cornwall Council:

“It is almost impossible to list the business without listing the residential part of the premises and a dwelling cannot be listed as an ACV. If they were separately registered at the Land Registry then it would be possible but this does not appear to be the case here.”

A request by the Listing Panel for the percentage split between the residential and business part of the premises had not been established despite the Clerk investigating multiple sources at present. Until this issue has been resolved the application cannot proceed. It was **agreed** that the Clerk would contact Cornwall Council and request that as they hold information concerning the business rate valuation of the property could they not provide the information required.

10) **Play equipment and recreational areas:**

a) **Weekly safety inspections –**

The usual weekly safety inspections for Jubilee Field and Parsons Meadow were provided. No problems were reported.

- i) **Jubilee Field** - The Clerk reported that the post supporting the gate into Jubilee Field from the Linkinhorne Parish Hall car park entrance had broken off. The cause of the break was unknown. The gate was removed and the fence was temporarily made safe until the gate post could be replaced. It was highlighted by members that this post has been replaced only a couple of years ago and that rotting of the post was an unlikely cause. The Clerk had previously highlighted, and raised by a member at the meeting, the ownership and responsibility of boundary and subsequent fence and gate lies with Linkinhorne Parish Hall Committee. Discussion surrounding this led to the Council **agreeing** that as the gate and fence were mainly utilized for activities relating to Jubilee Field then the cost of replacing the post should lie with the Parish Council. Members of the footpath working

group **agreed** to replace the post.

ii) **Rilla Mill** – nothing to report.

b) Discuss / consider use of Jubilee Field for the 19th annual art and craft exhibition/sale taking place on the 11th to 19th August 2018.

It was agreed that the Jubilee Field could be used for the 19th annual art and craft exhibition/sale taking place on the 11th to 19th August 2018.

Clerk

11) Neighbourhood Development Plan / CCLT – Update

No update given. Meeting to be attended next week.

12) Public Conveniences

a) Minions :

The Clerk reported that the men's toilets at Minions had been closed briefly over the Easter holidays due to a blockage in the coin mechanism. The ladies toilet wallgate unit for hand washing has suffered from a blockage which has been cleared.

b) Upton Cross :

i) Report to be provided on closure process for original toilets.

An update was given concerning the original public toilets opposite Mark Valley View. These toilets are now closed and discussions are taking place between Cornwall Council and the Parish Council around the future of these toilets. A letter was sent to Cornwall Council stating:

The cost of maintaining and repairing the current public conveniences at Upton Cross had become prohibitive. Therefore, Linkinhorne Parish Council took a rare opportunity to work in partnership with a local community group to link a new public convenience facility to the re-build of the Linkinhorne Parish Hall. The location of this new facility is preferred due to its close proximity to a children's play area, its central village location and availability off road parking. The overall cost to the Parish Council for providing this new facility is £10,394.

Linkinhorne Parish Council would like to extend its appreciation and accept the offer to complete a deed of variation to modify this provision and allow the Parish Council to dispose of this freehold interest on condition that all capital raised is invested in providing and thereafter maintaining the new public convenience at Upton Cross.. Linkinhorne Parish Council accept payment of the legal fees at / or in the region of £750.00 for this deed of variation.

Once an agreement has been reached with Cornwall Council then the property will be advertised with a minimum guide price of £7500. The final decision on the sale of the property will be brought back to a full Council meeting.

ii) Report on water loss due to leak.

It was reported by the Clerk that the total loss from the water leak was 18 cubic meters totaling approximately £97.

iii) Update on opening of new WC at LPH.

The new disabled public toilet opened on the 1st April 2018 with no issues to report. The official opening will take place at the Annual Parish Meeting on the 14th May 2018.

- 13) Discuss / consider Cornwall AONB - Ancient Monuments Project (Bodmin Moor).**
Linkinhorne Parish Council welcomed the information provided but had no comments to submit at present.
- 14) GDPR - To consider / decide upon the setting up of Parish Council email accounts for Councillors.**
It was **agreed** that the Clerk could undertake the setting up of individual Parish Councilor email accounts.
- 15) To discuss / consider the installation of 30mph flashing signs at Bray Shop.**
The Council was unable to make a decision as further information on this matter could not be provided.

16) Correspondence (as listed)
a) Items for information only

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
15/03/2018	Rural Service Network	Weekly Email News Digest - Monday, 12 March, 2018
15/03/2018	Rural Service Network	Rural Economy Spotlight
15/03/2018*	CC	Surface Dressing Works 2018 - Road Closure and Speed Restrictions
22/03/2018	Rural Service Network	Weekly Email News Digest - Monday, 19 March, 2018
22/03/2018	Rural Service Network	Rural Spotlight on Heart of the Village March 18
22/03/2018	Civic Voice	War Memorials News - 22nd March 2018
26/03/2018	Linkinhorne Parish Hall Committee	AGM invite.
26/03/2018*	Great Western Railway	Extra Train Capacity for Devon and Cornwall
26/03/2018*	CCLT	Event invite
29/03/2018	Rural Service Network	Weekly Email News Digest - Monday, 26 March, 2018
29/03/2018	Post Office Limited	– Official release on the closure of Upton Cross Post Office – pl14 5ax
29/03/2018	Rural Service Network	Rural Vulnerability Service - Rural Transport - March 2018
29/03/2018	Came and Company	Council Matters Spring 2018
29/03/2018	Cornwall Sports Partnership	CSP Bulletin - March 2018
31/03/2018	CALC	CALC News Round-up - 29/3/18
03/04/2018	Rural Service Network	Weekly Email News Digest - Tuesday, 3 April, 2018

17) Close of Business

The meeting closed 8.20pm