

Linkinhorne Parish Council

Minutes of Meeting of the Council

Monday 9th July 2018 at Linkinhorne Parish Hall, Upton Cross 7.30pm

MINUTES

Those present were: Cllr Hearn (Chairman), Cllr Lobban (Vice-Chairman), Cllr Daniel, Cllr Ward, Cllr Wallis, Cllr Rounsevell, Cllr Hordley and Cllr Sharp-Philips.

**Action
required
by:**

Melanie Kilby (Clerk)

Members of the public: 2

1) Absent: Apologies received from Cllr Corfield, Cllr Coombe, Cllr Boarland and Cllr Stansfield.

2) Code of Conduct: a) Declarations - Clerk declared an interest in item 8 a) Notifications i).
b) Grants of dispensation - None

3) Minutes

Resolved that the minutes of the previous meetings of the Parish Council of Monday 11th of June 2018 be confirmed, and these were signed as an accurate record of the meeting.

4) Adjournment of up to 15 minutes for members of the public to raise matters

Dan Bashfield who is the Heritage at Risk Project Officer for Historic England provided some information on there latest project. Dan is currently working on educating people on stone stacking at Stowe's Pound, which is located in close proximity to the Cheesewring. Dan explained that over all the condition of ancient monuments within the parish is good. However, there are concerns around the recent trend in stone stacking which is destroying archaeological evidence. If you come across any stone stacks these can be reported to daniel.bashford@historicengland.org.uk. The stacks have been found up to 4ft high and when left can be dangerous to other member of the public. Historic England and the Archaeological society are working together to record the site compiling a 3D photographic record. This will be repeated in the future so that any changes to the site can be recorded. It is hoped that the 3D photographic record will be used as an educational resource.

5) Reports from and matters of concern to:

- a) Cornwall Councillor Daw – not present.
- b) Reports from other councillors (other meetings, conferences) -

The Clerk reported a fallen tree on footpath 614/34/2 between Rilla Mill and Westcott. It has been reported to Cornwall Council and the land owner.

6) Finance

- a) Cash flow of accounts
Resolved that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments
Resolved that the following payments be approved:

- i) £241.80 Inc VAT Duchy Alarms Limited (internal and external Emergency exit LPH WC).
- ii) £13.50 LPH (rent).
- iii) £184.00 R. A Stephens (Noticeboards repair).
- iv) £20.62 M. Kilby (back pay).
- v) £22.82 M. Kilby (Admin).

C) Receipts i) none

7) Core Documents and policies

a) To consider / approve the following:

i) Complaints procedure

Resolved to approve the policy subject to the change of name and address of the monitoring officer.

Clerk

ii) Statement of Internal Control

Resolved to approve the policy subject to the change of dates.

Clerk

iii) Grant Policy

Resolved to approve the policy with amendment to point 7 that 'Grant recipients will be required to submit a report after 31 March the following year showing how the funding has been used by providing receipts / photographs and bank statements.

Clerk

8) Planning

a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

Clerk

i) PA18/04760. Conversion of barn into a four bedroom dwelling. Land East Of Yolland Farm, Upton Cross. Linkinhorne Parish Council has no objections subject to the following conditions:

- Domestic clutter is minimized;
- that the integrity of the group of buildings is maintained;
- Permitted development rights are removed in view of the properties location and its proximity to listed buildings.

ii) PA18/04332. Sutton, Oak Road, Upton Cross. Change of use from agricultural pasture to domestic use, for the purpose of building a garage, tack room and stable. Linkinhorne Parish Council supports this application.

iii) PA18/03344. Land At Gonamena Minions. Restoration and conversion of derelict barn into a dwelling.*Note change from Holiday to Residential use*. Linkinhorne Parish Council has no objections.

iv) Any applications received before the meeting – none.

Notification:

i) PA18/01491/PREAPP. Land North East Of Kedah Peak Rilla Mill. Pre application advice for proposed dwelling.

RESOLVED to support the proposal in principle subject to

- Any site brought forward for development being located in close proximity to

the last property when entering the village ;

- The application of a local occupancy condition to protect local housing need.

b) To consider / approve the proposed name of the development at Little Upton - 'Little Upton Court' numbers 1-6.

Resolved to approve the name of Little Upton Court numbers 1-6.

c) Decisions received from Cornwall Council, as listed

- PA17/04850 APPROVED. Land At Little Upton Farm Upton Cross. Housing development of six dwellings, including three affordable, with associated access and parking.
- PA18/00385 APPROVED. St Pauls Church, Upton Cross. Provision of a ramp and new entrance door to enable access for the disabled
- PA18/05164 No objections (OHL/OHE/HG apps). 1 Moor View Terrace Minions. Overhead Line Exemption for works on site to add a single wooden pole and stay wire.
- PA17/10208 APPROVED. Eldon House Residential Home, Upton Cross. Listed building consent to remove staircase between ground and first floor located in extension and create additional headroom space in laundry room as staircase partially runs through ceiling. Replace all windows in both listed building and extension with like for like. Relocate kitchen to double bedroom. Part retrospective.

9) Play equipment and recreational areas

a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area

The usual weekly safety inspections for Jubilee Field and Parsons Meadow were provided. No problems with the play equipment were reported. An increased amount of litter in Jubilee Field play area has been reported and on several occasions members of the Council and parishioners have had to pick up litter. Clerk to ask toilet cleaner to dispose of toilet rolls with small amounts of toilet roll left on them and not to leave them in the toilet.

Clerk

10) Neighbourhood Development Plan – to receive update

Awaiting feedback from Caradon Community Network Panel. Issues on the NDP's elsewhere in the county have been received from the North Cluster Group.

11) Public Conveniences

a) Minions - nothing to report.

b) Upton Cross – i) to consider/approve a door closer for disabled toilet at LPH. –

It was **agreed** to approve the installation of a heavy duty door closer, organisation of this was delegated to the Clerk. The Clerk informed the Council she had requested that the bins were emptied on a more regular basis due to the disposal of nappies and the hot weather causing the toilet to smell.

12) To discuss/approve a) list of highway issues within the Parish b) one project to be put forward on the expression of interest form for the Community Networks Highways Scheme.

It was **agreed** that the Clerk would put forward the 20mph flashing signs and changes to the crossing between Upton Cross ACE Academy and Linkinhorne Parish Hall and Jubilee Field for the Community Networks Highways Scheme.

Clerk

13) To discuss / respond to the Cornwall ALC Member Survey 2018

Clerk

It was **agreed** that the Clerk would complete the survey with the recommendation that the following are the top 5 priorities for the Parish Council:

1. Sustaining housing for local people
2. Retaining local businesses and rural economy
3. Providing for an ageing community
4. Retaining and support local community assets and reserves.

14) To consider / approve maintenance on the bench outside RMVH and request for funding by RMVH committee to undertake this.

Resolved to make a contribution of £60 to Rilla Mill Village Hall Committee towards the maintenance of the seat outside of Rilla Mill Village Hall. Payment will be subject to the completion of the work being undertaken.

15) To consider / discuss the proposal put forward by the Boundary review.

Clerk

Resolved that the Clerk is to submit comments which reiterated the statement original submitted.

16) Notification – Co-option of Councillor to take place at August meeting.

Members were notified and asked to advertise.

17) Correspondence (as listed)

It was **agreed** that the meeting in August would be postpone to September if no planning application are received prior to the distribution of the agenda.

20) Close of Business

The meeting closed 9:00 pm