

Linkinhorne Parish Council

Minutes of Meeting of the Council

Monday 10th September 2018 at Linkinhorne Parish Hall, Upton Cross, 7.30pm

MINUTES

Those present were: Cllr Hearn (Chairman) Cllr Lobban (Vice-Chairman), Cllr Ward, Cllr Corfield, Cllr Wallis, Cllr Rounsevell, Cllr Hordley, Cllr Boarland, Cllr Sharp-Philips and Cllr Stansfield

**Action
required
by:**

Melanie Kilby (Clerk)

Members of the public: 1

1) Absent: Apologies received from Cllr Daniel and Cllr Coombe.

2) Code of Conduct: a) Declarations - None
b) Grants of dispensation - None

3) Minutes

Resolved that the minutes of the previous meetings of the Parish Council of Monday 30th of July 2018 be confirmed, and these were signed as an accurate record of the meeting.

4) Adjournment of up to 15 minutes for members of the public to raise matters

No matters raised

5) Reports from and matters of concern to:

- a) Cornwall Councillor Daw – not present.
- b) Reports from other councillors (other meetings, conferences) –

Report from a member who attended the Planning Partnership meeting:

- Cornwall planning is prepared to provide the status of enforcement actions;
- Post decision community engagement – prepared to provide a advice notice for Parish Councils etc.;
- Prepared to share confidential pre-applications with Parish Councils omitting any financial information;
- After a lengthy discussion on Community Infrastructure Levy (CIL) it was considered by the Portfolio holder that the remaining money should be distributed as wide as possible and to ensure that the more remote Parish's benefited in some way. They also indicated that the % of affordable housing needs to be determined.
- Reorganisation is currently being undertaken in the planning department with it going back to area based teams.

6) Finance

- a) Cash flow of accounts
Resolved that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments
Resolved that the following payments be approved:

- i) £230.08 inc VAT Cormac Solutions Ltd (cleaning UX WC July).
- ii) £230.08 inc VAT Cormac Solutions Ltd (cleaning Minions WC July).
- iii) £36.00 inc VAT Western Web (Councillor email accounts).
- iv) £250.00 SLCC (CiLCA registration fee).
- v) £240 inc VAT PKF Littlejohn LLP (External Audit fees).
- vi) £192.00 inc VAT Duchy Defibrillators (Monitoring Minions defibrillator).
- vii) £ 900.00 inc VAT Caunters Solicitors (deed of release of PC at UX).
- viii) £176.08 Mr R. Smale (cistern at WC LPH).
- ix) £ M. Kilby (Admin)

C) Receipts

- i) £20 Liskeard Town Council (20x walk booklets)
- ii) £332.98 Minions Toilets coin collection.

7) Planning

a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

Clerk

- i) PA18/07293. Manor House Inn Rilla Mill Construction of nine motel rooms with external works with variation of Condition 2 (approved plans) of Decision PA18/00484 dated 16th May 2018 to allow for stone quoins to the building with rendered panels between. - Linkinhorne Parish Council **supports** the application.
- ii) PA18/08074. Grove Farm, Linkinhorne. Demolition of part of a store building, with subsequent rebuilding on same footprint; demolition of two story garage with workshop and attic room, with rebuilding to provide a double garage with first floor studio/home office, and additional off road parking. Linkinhorne Parish Council has **no objection** to the planning application.

- b) Notification that decision made on: PA18/07029. Starabridge Cottages. Proposal Non-Material Amendment (1) for revised dimensions of one of garages previously allowed (garage with planning permission to serve 1 Starabridge Cottages.) The applicant has constructed the garage previously allowed (serving 2 Starabridge Cottages) as well as the Cornish hedge boundary previously allowed; all to a high standard. The quality materials used complement the site and blend in well with the setting. - Linkinhorne Parish Council **supports** the Non-material amendment proposed on the condition that Cornwall Council ensures that it does not adversely impact on the amenity of the adjoining property before approving.

c) Decisions received from Cornwall Council Planning and Regeneration

- PA18/04760. APPROVED. Barn East Of South Yolland Farm, Upton Cross. Conversion of barn into a four bedroom dwelling.
- PA18/04833 APPROVED. Plushays Farm, Plushabridge. Construction of a hardcore track to provide access for agricultural purposes.
- PA18/06267 APPROVED. Little Upton Farm. Non-material amendment (No. 1) for the installation of Solar PV to the roofs of Units 3 and 4, changes to the fenestration on Units 5 and 6, and the use of all stone facing to the southeast elevation of Unit 4 (opposed to part timber cladding/part stone facing) in respect of PA17/04850 - Housing Development of six dwellings, including three affordable with associated

access and parking.

8) Play equipment and recreational areas

a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area

The usual weekly safety inspections for Jubilee Field and Parsons Meadow were provided. The entrance gate to Jubilee Field was discussed as that piece of wood the latch drops into has come loose and needs replacing. One of the members volunteered to undertake the work.

Cllr

b) To consider / approve a request to locate a stall and tepee in Jubilee field for Community Apple Day on 30th September 2018.

Clerk

Resolved to approve subject to the following conditions:

- You cannot charge for entry into the field
- You have the relevant insurance
- That you do not obstruct others using Jubilee Field
- That any rubbish is removed from Jubilee Field.
- No vehicles are permitted in Jubilee Field.

9) Neighbourhood Development Plan – to receive update.

The response to the letter sent via the Caradon Community Network Panel to the Planning Portfolio Holder regarding Section 9 - Exception Site Policy, stated the Panels disappointment with the response received to previous correspondence. It has been requested in writing that the concerns raised should remain under review and that an explanation of 'adjacent to' is provided. Concern were highlighted that the service being provided is inconsistent due to the lack of co-ordination on the detailed definition of the terms used within Policy 9.

A member has been approached by the Cornwall Community Land Trust to see if a project in the Parish can be moved forward and an offer has been made to run a session with the Parish Council to identify the true affordability needs of the Parish. It was highlighted that the NDP steering Group need new members to move the Plan forward.

10) Public Conveniences

a) Minions – To discuss/ consider

i) Coin collection system The finances show a current loss of -£353.41 from April to September 2018. As the income was approximately half of the outgoing cost it was **agreed** that it remained viable to undertake the coin collection. Consideration should be given in the budget for the removal of the wallgate unit in the ladies toilet. It has been proposed that the should be replaced with a standard basin and tap as the cost of maintaining the wallgate unit is not sustainable.

| Summary Minions toilets April to Sept 2018 | |
|---|-----------------|
| Income | £496.38 |
| | |
| Expenditure : | |
| Total running costs | £755.04 |
| Other expenditure | £94.75 |
| Total running costs | £849.79 |
| | |
| Balance: | -£353.41 |

ii) Quote for fixing men's toilet door.

Clerk

It was **resolved** to approve the quote to fix the door frame and re-fit the lock and accept the offer by a member to rewire the coin mechanism to the lock.

b) Upton Cross.

- The deed of release of covenant for the original public convenience at Upton Cross is currently being processed by the solicitors.
- A door closer has now been fitted to the public toilet at Linkinhorne Parish Hall, Upton Cross.

11) To discuss /consider and respond the following consultations from Cornwall Council:

a) Gambling Act 2005 – draft revised statement of Principles.

Received and noted - no comments to submit.

b) How the Community Infrastructure Levy (CIL) money should be allocated and spent.

Received and noted - no comments to submit

12) To consider / approve the calendar of meeting for 2019.

Resolved to approve the calendar of meetings

13) To consider the application presented for the Co-option of a new Councillor Member.

Resolved that, on consideration of the application received, Mr Sturrock be co-opted to the Parish Council to fill the vacancy. Mr Sturrock formally signed the Declaration of Office, countersigned by the Clerk, and received the new Councillor pack. Mr Sturrock was asked to complete the Register of Interest Form and return this to the Clerk.

14) Correspondence (as listed)

a) Items for information only

- A member asked about whether the missing post / spear on the war memorial had been returned. As it has not been returned the Clerk was asked to obtain a quote for making a new spear and modifying the access so that this could not happen again.
- A member spoke about the Giant Asian hornet which has been spotted in the local area and urged people to report sightings.

Items for information only (*items in italic arrived after publication of agenda*)

| <u>Doc. Date</u> | <u>Title</u> | <u>Summary</u> |
|------------------|-----------------------|---|
| 02/08/2018 | Rural Service Network | |
| 02/08/2018* | CALC | Planning enforcement flow chart |
| 02/08/2018* | CALC | CALC July News Roundup |
| 02/08/2018 | Rural Service Network | RSN Rural Funding Digest - August Edition |
| 07/08/2018 | Comm. and Devolution | Town and Parish Council newsletter - August 2018 |
| 07/08/2018 | CC | Planning Agents Newsletter (Summer 2018) |
| 07/08/2018 | CC | Town & Parish Newsletter - July 2018 |
| 07/08/2018* | CALC | Letter to members regarding proposals to merge the Devon and Cornwall Constabulary with the police force in |

| | | Dorset |
|-------------|---------------------------------|--|
| 07/08/2018 | Rural Service Network | The Rural Bulletin - 07 August 2018 |
| 07/08/2018 | Civic Voice | War Memorials News - 7th August 2018 |
| 08/08/2018 | Cluster group | Neighbourhood plans, affordable housing, and Cornwall Local Plan housing apportionment |
| 08/08/2018 | CALC | Improving political participation in local communities - free University of Exeter taught course |
| 10/08/2018 | CC | Consultation on how the Community Infrastructure Levy (CIL) money should be allocated and spent |
| 10/08/2018 | Cornwall ANOB | Survey on Review of Designated Landscapes and other AONB news from partners |
| 20/08/2018* | CC | Darleyford road closure – order 30 th -31 st August. |
| 20/08/2018 | Rural Service Network | The Rural Bulletin - 14 August 2018 |
| 20/08/2018 | CC | Neighbourhood Plan E-Bulletin (August 2018) |
| 20/08/2018* | PKF Littlejohn LLP | Completion of external audit and a report and certificate has been provided. |
| 20/08/2018 | SLCC | News Bulletin - 17th August 2018 |
| 20/08/2018* | CC | Planning workshop invitation |
| 21/08/2018 | Rural Service Network | The Rural Bulletin - 21 August 2018 |
| 21/08/2018 | Civic Voice | War Memorials News - 21st August 2018 |
| 24/08/2018 | CC street works team | Trefinnick Road, Bray Shop – intention of closure. |
| 24/08/2018 | Caradon Community Network Panel | 6 September (6.30-8.30, Callington Town Hall) |
| 03/09/2018 | Rural Service Network | The Rural Bulletin - 29 August 2018 |
| 03/09/2018 | CALC | Response from Police and Crime Commissioner on merger proposals |
| 03/09/2018 | Caradon Community Network Panel | Caradon Community Network Panel: 6 September (6.30-8.30, Callington Town Hall). |

* sent by email

20) Close of Business

The meeting closed 8.38 pm