

# **Linkinhorne Parish Council**

## **Minutes of Meeting of the Council**

**Monday 13<sup>th</sup> January 2020 at Linkinhorne Parish Hall, Upton Cross, 7.30pm**

### **MINUTES**

**Those present were:** Cllr Hearn (Chairman), Cllr Ward (Vice-Chairman), Cllr Corfield, Cllr Hordley and Cllr Stansfield.

**Action  
required  
by:**

Melanie Kilby (Clerk)

Members of the public: 1

**1) Absent:** Apologies received from Cornwall Councillor Daw , Cllr Daniel, Cllr Lobban, Cllr Rousevell, Cllr Sharp-Philips, Cllr Sturrock and Cllr Wallis

**2) Code of Conduct:** a) Declarations - Cllr Hearn item 9.

b) Grants of dispensation - None

### **3) Minutes**

**Resolved** that the minutes of the previous meetings of the Parish Council of Monday 9<sup>th</sup> of December 2019 be confirmed, and these were signed as an accurate record of the meeting.

**4) Adjournment of up to 15 minutes for members of the public to raise matters** No matters raised

### **5) Reports from and matters of concern to:**

- a) Cornwall Councillor Daw – Not present.
- b) Reports from other councillors (other meetings, conferences) – Nothing to report.

### **6) Finance**

- a) Cash flow of accounts  
**Resolved** that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments  
**Resolved** that the following payments be approved:
  - i) £1,775.00 Mr R Hanson (Footpath maint. (£1,410.00) Civic Burial ground Maint. (£260.00) & weed spraying JF (£105.00)).
  - ii) £108.50 Mr. R. Stephens (Minions WC doors).
  - iii) £222.00 The Executors of the Estate of Mr Horrell (Allotment rent).
  - iv) £10.89 M. Kilby (Admin).
- c) Receipts i) none
- d) To discuss / approve action for the tender process of the following contracts:
  - i. Civic Burial Ground Maintenance
  - ii. Footpath Maintenance
  - iii. Play area maintenance for Jubilee Field and Parsons Meadow

## 7) Planning

### a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

- i) PA19/00029/NDP Proposal Plan Proposal Submitted for St Cleer Neighbourhood Plan area. Consultation from 5th Dec. 2019 and 30th Jan. 2020 for an eight week's due to the Christmas period. - Application noted.
- ii) PA19/10695. Land North Of Lavender Cottage Bray Shop. Change of use of land to residential garden. Linkinhorne Parish Council supports this application; however the addition is sizeable and creates a plot size disproportionate to the majority of others in the village. Therefore the support of the Parish Council is subject to a planning condition/obligation that all future development rights should be removed.
- iii) PA19/08380. Plash Mill, Upton Cross. Alterations and extensions to dwelling. Linkinhorne Parish Council have no objection to the proposed, however the scale is substantial and the Parish Council would prefer to see an extension which is more subservient to the original building in scale and mass.
- iv) PA19/10708. Trughill Barn Bray Shop Conversion of redundant agricultural building to provide single residential dwelling and creation of an access and track (revised design following decision PA18/06249 dated 21.12.2018). Linkinhorne Parish Council has no objection to the proposal.

### b) Decisions and notifications received from Cornwall Council Planning and Regeneration

- **PA19/10954.** Trekadannack Rilla Mill. Works to trees in a conservation area, namely crown reduce mature Oak (T4) by 3 metres.
- **PA20/00203** Land Adjoining Duchy Terrace Minions. Works to trees in a conservation area, namely to remove 20 - 30 mature Pines.
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- **PA19/05855 REFUSED.** Land Pt OS 5700 at Little Lanhargy, Bray Shop. Certificate of Lawfulness for use as a dwelling.
- **PA19/08973 APPROVED.** Land Adjacent To Cheesewring Hotel Minions Cornwall. Retention of Existing LPG Tanks to serve both The Cheesewring Hotel and the new dwelling.

## 8) Play equipment and recreational areas

### a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area

The usual weekly safety inspections for Jubilee Field and Parsons Meadow were provided. The land drain running down the right hand side of the field appears to be blocked and surfacing much higher up causing it to run down the path.

**Resolved** to approve the acquisition of quotes for replacing the wooden slats on the bench (so long as the metal frame is sound) and replace the missing balusters on the stairs of the wooden house.

## 9) Footpath Henwood to Darely Ford and overflow of leat on to the road at Henwood

It was request that the Clerk contact Cllr Daw asking her to provide an update.

*Cllr Stansfield Joined the meeting*

#### **10) Neighbourhood Development Plan – to receive update**

The most recent version has been submitted to Cornwall Council along with a sustainability check. Changes included:

- i) Maps did not show the boundary around the new properties in Upton Cross (Mark Valley View).
- ii) The development boundary at Minions now does not include the open moorland area in the centre of the village.

#### **11) Public Conveniences**

**a) Minions** – Issue were highlighted concerning the toilet doors in particular the men’s toilet.

**Resolved** to close the men’s toilets and leave the disabled and women’s toilets open. Resolved that the Clerk obtain quotes for replacing the original wooden doors and frames with composite doors or other recommended materials and new frames to reduce the issues caused by the climate at Minions.

**b) Upton Cross** - nothing to report

#### **12) Highways Scheme Upton Cross: To consider information provided by Cormac Solutions and approve option put forward**

**Resolved** that Linkinhorne Parish Councils preferred option is options 2, however the Council have no objections to Option 3 (the preferred Option by Cormac Solutions Ltd) providing that it does not prejudice the scheme.

#### **13) To consider / approve a letter of support for the proposal relating to Stowe's Pound stone stacking and car park signage**

**Resolved** to approve the Clerk to provide a letter of support

#### **14) Burial Ground: To consider / approve amendment to the notice of burial form.**

**Resolved** to approve the amendments.

#### **15) Exclusion of Press and Public to exclude press and public on the grounds that the following item of business involves disclosure of confidential information as defined in Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**


#### **16) i) Public Conveniences: To approve action and associated fees required relating to the change of covenant, original public conveniences by the School.**

Clerk provided an update. The Solicitors were awaiting a response from Cornwall Council

#### **ii) To consider / approve changes to Clerk’s salary.**

**Resolved** to approve the proposed changes to the Clerks salary.

**17) Correspondence (as listed) a) Items for information only**

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
13/12/2019	Cornwall and the Isles of Scilly Health and Care Partnership	Long term plan update - 12 December 2019
13/12/2019	CC	Cornwall Council Budget Consultation
13/12/2019	AONB	Nadelik Lowen Ha Bledhen Nowydh Da - Merry Christmas and a Happy New Year
17/12/2019	CCNA	funding opportunities - to restore community-owned historic buildings
17/12/2019	CC	Standards Committee - e-mail update
17/12/2019	Rural Service Network	The Rural Bulletin - 17 December 2019
*19/12/2019	Street Works Cornwall Council	B3254, Upton Cross - order
19/12/2019	CCLT	You are Invited.... Save the date
19/12/2019	Fields in Trust	Season's Greetings from all at Fields in Trust
19/12/2019	Unity Trust Bank	Cash and Cheque Charges
01/01/2020	CC	Community Road Safety Forum 3rd December Documents
1/1/2020	Cornwall Community Flood Forum	**Important: Flood Advice for Cornwall
1/1/2020	CC	Neighbourhood Planning bulletin December 2019
1/1/2020	Rural Service Network	The Rural Bulletin - 27 December 2019
7/1/2020	Cornwall Rural Housing Association Limited	CRHA Voluntary Board Member Recruitment
7/01/2020	Rural Service Network	The Rural Bulletin - 07 January 2020
8/01/2020	Citizens Advice Cornwall	Citizens Advice Cornwall Update
8/01/2020	CC	Road From Junction South Of South Botternell To Tor View, Henwood - intention
9/01/2020	Cornwall Street Works	Rd From Westerlands To Jct S Of East Park, Upton Cross - emergency
12/01/2020	NALC	 CHIEF EXECUTIVE'S BULLETIN

**18) Close of Business**

The meeting closed: 8:40 pm

