

Linkinhorne Parish Council

PUBLIC NOTICE OF AN ONLINE MEETING OF THE COUNCIL

for the purpose of transacting the following business on

Monday 12th October 2020 at 7.30 pm

AGENDA

Those present will be minuted

Melanie Kilby 8th October 2020

LOGIN – please contact the Clerk for Zoom log in details clerk@linkinhorneparish.co.uk or 07825665838

| TIME | ITEM | SUBJECT |
|---------|------|--|
| 7.30 | 1 | Apologies: to minute apologies for absence |
| | 2 | Code of Conduct a) to receive declarations b) to grant dispensations |
| | 4 | Minutes approval of the minutes of the Council Meeting of Monday 14 th September 2020 and minutes of the working group meeting of Monday 5 th October 2020. |
| | 5 | Public participation(15 minutes max): to hear matters raised by parishioners: Those wishing to make public representation need to put their representation in writing and send to the Clerk either via email to clerk@linkinhorneparish.co.uk or in writing to Jean Ann, Highbury, Rilla Mill, Callington ,Cornwall by <u>5pm on Friday 9th October 2020.</u> Any received representations will be read out by the chairman in the public participation section. Members of the public are welcome to join the meeting to observe the discussion. |
| | 6 | Reports from and matters of concern to: a) Cornwall Councillor Sharon Daw b) Reports from councillors Are to be submitted in writing to the Clerk by 5pm on Friday 9 th October in order to be considered. |
| 8:00 pm | 7 | Finance a) To receive/approve cash flow of accounts/bank reconciliation/monthly financial review. b) Payments i) £200.00 + £21.05 Cornwall Pension ii) £23.40 HMRC. iii) £8.00 Mr A Ward (toilet seat minions) iv) £8.35 Mr A Ward (NDP). v) 190.55 inc vat Cormac Solutions Ltd (Jubilee Field and Parsons Meadow Maint). vi) £480.00 inc vat Cormac Solutions Ltd (Zoono application x2 UX WC's) vii) £480.00 inc vat Cormac Solutions Ltd (Zoono application x2 Minions WC's) viii) £254.50 inc vat Cormac Solutions Ltd (UX WC clean Sept).ix) £254.50 inc vat Cormac Solutions Ltd (UX WC clean Sept). x) £888.48 Cormac Solutions (Legionella risk assessment and water testing). xi) £1 BT payphones (adoption Minions phone box).xii) £25.00 Jackie Benson over payment of allotment rent. xiii) £7.28 Linkinhorne Parish Hall (Utility charges WC LPH).xiv) £106.25 R. Stephens (Minions doors & jubilee Field). xv) £22.68 M. Kilby (Admin costs). c) Receipts i) £157.41 Minions WC's d) Notification of addition to insurance policy – BT phone box Minions. e) To consider / approve quotes for new laptop, software and setting up cost. f) To consider quotes received for work to be undertaken on trees at Jubilee Field Play area Upton Cross. |
| 8:30 pm | 8 | Planning [<i>please view applications at Link to Cornwall Council planning portal] a)Planning applications decisions made under the scheme of delegation: i. PA20/08045. Land North Of Gospenheal, Upton Cross. Outline application for an exception scheme of up to 20 dwellings with all matters reserved except access ii. PA20/08260. Land West Of Lavender Cottage Bray Shop Outline application with some matters reserved for a new dwelling iii. PA20/07968. Yonder Netherton, Rilla Mill. Listed Building Consent for changes to the internal arrangements. i. Any applications received before the meeting b) Decisions received from Cornwall Council, as listed</i> |
| | 9 | Play equipment and recreational areas a) To discuss weekly safety inspections |

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| | | <ul style="list-style-type: none"> i) Jubilee Field ii) Rilla Mill play area b) To discuss weekly inspection rota and RoSPA Training c) Discuss / consider response from Schoolscapes on the toddler swing in Jubilee Field. |
| | 10 | Neighbourhood Development Plan – to receive update |
| | 11 | To discuss and agree upon direction of Linkinhorne Housing Working Party and Community Land Trust. |
| | 12 | Public Conveniences a) To discuss / take action in relation to the recommendation of the working group concerning: <ul style="list-style-type: none"> i) Minions ii) Upton Cross |
| 9:00 | 13 | a) To consider /decide upon the donation to the Royal British Legion for a poppy wreath b) To consider / decide upon whether to undertake a Remembrance Day memorial service. |
| | 14 | To consider /discuss the public footpath 614/3/1 Measham. |
| | | To consider / discuss the replacement noticeboard at Bray Shop <ul style="list-style-type: none"> a) an idea of what is required/desired b) a budgetary limit for a three way split c) an idea of likely assistance from Ward Member or other funding d) Any suggestions for how to organise tendering, including any likely businesses or craftsmen. |
| | 15 | Policies: <ul style="list-style-type: none"> a) To review / agree on any changes to: <ul style="list-style-type: none"> i. Complaints procedure ii. Privacy Notice iii. Burial ground regulations b) To consider / adopt the Volunteer Policy and Procedures |
| | 17 | To discuss / approve the advertising for the Co-Option of a new councillor: No requests were received asking for an election to be held. |
| | 18 | Correspondence (as listed) a) Items for information only |
| 9:30 pm | 19 | Close of Business |

NB all timings are approximate and subject to change