

**Linkinhorne Parish Council**  
**PUBLIC NOTICE OF AN ONLINE MEETING OF THE COUNCIL**  
**for the purpose of transacting the following business on**  
**Monday 9<sup>th</sup> November 2020 at 7.30 pm**  
**AGENDA**

*Those present will be minuted*  
*Melanie Kilby 3<sup>rd</sup> November 2020*

**LOGIN – please contact the Clerk for Zoom log in details [clerk@linkinhorneparish.co.uk](mailto:clerk@linkinhorneparish.co.uk) or 07825665838**

TIME	ITEM	SUBJECT
7.30	1	Apologies: to minute apologies for absence
	2	Code of Conduct a) to receive declarations b) to grant dispensations
	3	Minutes approval of the minutes of the Council Meeting of Monday 12 <sup>th</sup> October 2020
	4	Public participation(15 minutes max): to hear matters raised by parishioners: Those wishing to make public representation need to put their representation in writing and send to the Clerk either via email to <a href="mailto:clerk@linkinhorneparish.co.uk">clerk@linkinhorneparish.co.uk</a> or in writing to Jean Ann, Highbury, Rilla Mill, Callington ,Cornwall by <u>5pm on Friday 6<sup>th</sup> November 2020.</u> Any received representations will be read out by the chairman in the public participation section. Members of the public are welcome to join the meeting to observe the discussion.
	5	Reports from and matters of concern to: a) Cornwall Councillor Sharon Daw b) Reports from councillors Are to be submitted in writing to the Clerk by 5pm on Friday 6th November 2020 in order to be considered.
	6	To review / approve any changes to the scheme of delegation to Clerk and Chairman to ensure continuation of council business if for any reason the council becomes inquorate or cannot meet.
8:00 pm	7	Finance a) To receive/approve cash flow of accounts/bank reconciliation/monthly financial review. b) Payments i) £240 inc VAT PKF Littlejohn LLP. ii) £190.55 inc VAT Cormac Solutions Ltd (Maint. Jubilee Field and Parsons meadow). iii) £254.50 inc VAT Cormac Solutions Ltd (wc's Minions clean Oct). iv) £254.50 inc VAT Cormac Solutions Ltd (wc's Upton Cross clean Oct). v) £240 inc vat Cormac Solutions Ltd (Zoono application UX Sept). vi) £240 inc vat Cormac Solutions Ltd (Zoono application Minions Sept). vii) £32.16 Cornwall Pension Fund. viii) £24.40 HMRC. ix) £29.19 M. Kilby (Admin). x) £53.66 M. Kilby (Project/ Covid hours). c) Receipts i) None d) Budget 2020-21 i) To receive /discuss mid-year Financial review ii) to consider/approve Finance group proposals (draft budget enclosed) iii) to consider/approve precept proposals in the sum of 1.75%. e) To consider quotes provided for the purchase / setting up of a new Laptop for the Clerk. f) Notification that BT have withdrawn the adoption of the phone box at Minions
	8	Planning [ <i>please view applications at <a href="#">Link to Cornwall Council planning portal</a> ]  a)Planning applications decisions made under the scheme of delegation:  i. PA20/08591. Rylands Linkinhorne Proposal Construction of a single storey wooden stable block and a manure clamp, change of use to equestrian.  ii. PA20/08884. Little Lanhargy Farm Bray Shop Cider Mill Cottage Bray Shop. Proposal Construction of timber stables.</i>

*Melanie Kilby 3<sup>rd</sup> November 2020*

TIM E	ITEM	SUBJECT
		<ul style="list-style-type: none"> <li>iii. PA20/0895. Variation of condition 3 in respect of Decision Notice PA17/00266 dated 13<sup>th</sup> March 2017 - Garage conversion to annexe (resubmission of previous application PA20/03678 dated 27.08.2020)</li> <li>iv. PA20/09205. Trevean, Rilla Mill. Internal alterations and construction of a rear balcony with variation of condition 2 in respect of decision PA15/09061.</li> <li>v. Any applications received before the meeting</li> </ul> <p>b) Decisions received from Cornwall Council, as listed</p>
8:30 pm	9	<p>Play equipment and recreational areas</p> <ul style="list-style-type: none"> <li>a) To discuss weekly safety inspections: <ul style="list-style-type: none"> <li>i) Jubilee Field</li> <li>ii) Rilla Mill play area</li> </ul> </li> <li>b) To consider how to proceed with toddler swing seats and five aside goal post.</li> </ul>
	10	Neighbourhood Development Plan – to receive update
	11	<p>Public Conveniences</p> <ul style="list-style-type: none"> <li>a) To consider lock down procedures for opening/ closing of public conveniences. <ul style="list-style-type: none"> <li>i) Minions</li> <li>ii) Upton Cross</li> </ul> </li> </ul>
	12	<p>Policies: To consider / approve</p> <ul style="list-style-type: none"> <li>i. Standing orders</li> <li>ii. Financial regulations</li> <li>iii. Risk Management strategy</li> </ul>
	13	To discuss / consider the request for dog poo bins at Upton Cross
	14	To consider the applications presented for the co-option of a new Council member.
		Exclusion of Press and Public to exclude press and public on the grounds that the following item of business involves disclosure of confidential information as defined in Section (12) of the Public Bodies (Admission to Meetings) Act 1960
	15	To discuss staff appraisal.
	16	<p>Correspondence (as listed)</p> <ul style="list-style-type: none"> <li>a) Items for information only</li> </ul>
9:00 pm	17	Close of Business

NB all timings are approximate and subject to change