

# LOCAL COUNCIL PLAYGROUND RISK ASSESSMENT TEMPLATE

<b>SITE LOCATION</b>	<b>Jubilee Field Play area, Linkinhorne Parish Hall, Upton Cross, Cornwall, PL14 5AN</b>		
<b>UNDERTAKEN BY</b>	<b>Melanie Kilby (Clerk) Cllr Andrew Ward (Chairman) Cllr Mike Corfield, Cllr Wallis, Cllr Sharp Philips, Cllr Hordley</b>	<b>DATE OF INSPECTION</b>	<b>23<sup>rd</sup> July 2020</b>
<b>OVERALL RISK RATING</b>	<b>Currently With additional control measure</b>	<b>SITE STATUS LEVEL [1 – 4]</b>	<b>Low- moderate</b>
<b>AGREED ACTION : (Open / Close / Partially reopen)</b>	<b>Re-opening with additional control measures put in place.</b>	<b>REVIEW DATE</b>	<b>Annually. Monthly review by clerk to be brought to a Parish Council meetings if changes are required (unless required prior)</b>

## Terminology:

- **Activity-** The use of facility being undertaken.
- **Hazard-** Something with the potential to cause harm. Harm can be physical, chemical, biological or psychological.
- **Control Measures-** Actions taken to prevent hazard being realised. Control measures can include such areas as training, supervision, safe systems of work, maintenance procedures, and physical measures such as guarding and personal protective equipment.
- **Likelihood** – the chances of harm occurring on a scale of 1 to 5 with 1 being highly unlikely and 5 being highly likely
- **Risk Rating-** Multiply the likelihood figure by the severity figure to get the risk rating after the existing control measures have been considered.
- **Severity** – the level of harm/injury caused by the accident or incident, on a scale of 1 to 5 with 1 being First aid required and 5 being a fatality.

**Likelihood (L) x Severity (S)  
= Risk Rating (RR):**

	L = 1	L = 2	L = 3	L = 4	L = 5
S = 1	1	2	3	4	5
S = 2	2	4	6	8	10
S = 3	3	6	9	12	15
S = 4	4	8	12	16	20
S = 5	5	10	15	20	25

**Possible  
Likelihood**

5 Highly likely  
4 Likely  
3 Possible  
2 Unlikely  
1 Highly unlikely

**Possible Severity**

5 Fatality  
4 Major injury  
3 Hospital  
treatment  
2 First aid required  
1 No injury

Rating	Action
<b>15-25 Very High</b>	Work should not be undertaken without reducing risk
<b>10-12 High</b>	As above
<b>8-9 Moderate</b>	Work fine to continue. Additional controls should be considered
<b>4-6 Low</b>	Work fine to continue with existing controls
<b>1-3 Very Low</b>	As above

## STAGE 1 : RISK ASSESSMENT

Nature of hazard or issue increasing risk of transmission	Persons at direct risk	Likelihood x Severity = Risk Rating			Recommended Control Measures (if RR > 6)	Potential additional controls to reduce risk, where reasonably practical (if RR > 10)
		L	S	RR		
<b>Potential overcrowding on equipment</b>	Children and those supervising.	5	2	Mod	Signs to advise public to avoid when busy. Signs requiring queuing for equipment, parent/carer supervision and social distancing. Promote feedback & incident reporting.	Additional signs promoting social distancing. Signs regularly checked. Monitor and re-close facility, if issue considered excessive and uncontrollable. Regular weekly inspections to be undertaken Closure of tunnel Separate bench so they are well apart (> 5m)
<b>Virus left on surfaces such as gate latches, tables or seating used by adults &amp; families</b>	Visitors using and members of their household. Maintenance operatives	3	2	LOW	Signs requesting handwashing & hand sanitation before entering and on leaving. No eating or smoking.	Signs regularly checked. Consider provision of hand-sanitiser. Consider removal of latches, gates, furniture or preventing use with tape, mesh and/or signage. Closure of tunnel and removal of under 5's gate
<b>Virus left on surfaces within enclosed units where may survive for longer periods – e.g. tube slides, tunnels and playhouses</b>	Children and assisting carers	5	2	MOD	Signs to parents/carers to encourage that these be avoided. Signs requesting handwashing & hand sanitation before entering and on leaving. No eating.	Signs regularly checked.  Consider regular disinfection or preventing use with tape, mesh and/or signage. Consider provision of hand-sanitiser.
<b>Children (infectious) shouting close to</b>	All visitors. Maintenance	5	2	MOD	Signs to parents/carers to discourage shouting. Signs to advise public to avoid when busy.	Signs regularly checked.  Monitor and re-close facility, if issue considered

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		L	S	RR		
<b>people outside of support bubble</b>	operatives.				Signs requiring queuing for equipment, parent/carer supervision and social distancing.	excessive and uncontrollable. Public convenience open partially Signage to encourage hand sanitiser before and after entry.
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		L	S	RR		
<b>tunnel</b>	Children and those supervising.	5	3	15	Closure of tunnel	Closure of tunnel
<b>Gate into under 5 play area</b>	Children and those supervising.	5	3	15	Removal of gate to remove the touch points. This was considered a low risk as children were within the main play area. Removal of entrance gates was considered high risk as they go straight on to a car park and road.	Removal of gate into under 5's play area.
<b>Benches</b>	All visitors. Maintenance operatives.	5	3	15	Spreading out of benches to ensure adequate distance apart to adhere to social distancing measures.	Spreading out bench with a minimum of 5 m apart

**STAGE 2: ACTION PLAN OF ADDITIONAL PRECAUTIONS**

<b>PLAYGROUND COVID-19 ACTION PLAN – ADDITIONAL PRECAUTIONS</b>				
<b>DATE : 23/7/2020</b>	<b>SITE :Jubilee Field Upton Cross</b>	<b>AGREED</b>		
<b>Item</b>	<b>What additional precautions do you need to take to eliminate or reduce the Covid-19 risks to least Medium or ideally Low Risk Rating</b>	<b>Who</b>	<b>When</b>	<b>Done</b>
Play Area	Removal of gate to under 5's play area Tunnel to be blocked up	Clerk to arrange	ASAP	24/7/2020
Social Distancing	Signage to be put in place	Clerk to arrange	ASAP	24/7/2020
Public hygiene	Signage to be put in place	Clerk to arrange	ASAP	24/7/2020
Cleaning of hard surfaces	Not to be undertaken – considered low risk as all touch points are out in the elements and the play area is relatively low usage. Signage is in place requesting that people sanitise / wash their hands on entering / leaving the play area.			