

Linkinhorne Parish Council

PUBLIC NOTICE OF MEETING OF THE COUNCIL

Monday 11th October 2021 at Rilla Mill Village Hall at 7.30 pm

AGENDA

Those present will be minuted

Melanie Kilby 5th October 2021

*****Please note that although restrictions have been lifted the Parish Council intend to follow sector led guidance and politely requests that face masks are worn and social distancing remains in place for this meeting*****

To observe a minutes silence in remembrance of George Hoare, former Councillor and past Chairman.

- 7.30
- 1) To welcome newly co-opted members and receive the signed Declarations of Acceptance of Office
 - 2) Apologies: to minute apologies for absence
 - 3) Code of Conduct a) to receive declarations b) to grant dispensations
 - 4) Minutes approval of the minutes of the Council Meeting of Monday 13th September 2021
 - 5) Public participation(15 minutes max): to hear matters raised by parishioners
 - 6) Reports from and matters of concern to:
 - a) Cornwall Councillor Sharon Daw
 - b) Reports from councillors
 - 7) Election of Member Representatives: appointment of committees and make such further appointments as are required.
 - 8) Finance
 - a) To receive/approve cash flow of accounts/bank reconciliation/monthly financial review.
 - b) Payments i) £9.00 LPH (rent). £190.56 inc vat Cormac Solutions Ltd (Play area Maint.). ii) £36.00 inc vat Cornwall ALC LTD (Training). iii) £50 Royal British Legion (Donation for Poppy Wreath). iv) £240.00 inc VAT PKF Littlejohn LLP (Audit). v) £1,580.40 vat inc Cormac Solutions Ltd (monthly Cleaning April – Sept UX). vi) £1,580.40 vat inc Cormac Solutions Ltd (monthly Cleaning April – Sept Minions). vii) £150 S.L.K. Fabrication (Goal Post repair). viii) £53.11 M. Kilby (Admin)
 - c) Receipts i) None
 - d) Notification of conclusion of Audit.
- 8:00pm
- 9) Planning
[please view applications at
<http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>*]*
 - a) Planning applications
 - i) PA21/04600.1 Higher Stanbear Terrace Henwood. Proposed extension and remodelling.
 - ii) PA21/07956 Land South Of Riverdale Rilla Mill. Construction of Poly-Tunnel for Domestic/Agricultural purposes within a conservation area.
 - iii) PA21/03211. Caradon Town Farm Caradon Town Lower Tokenbury. Build a new sand school on existing grassland. New stables will be constructed to match existing to provide extra space for the horses. Construction of a new workshop adjoining the existing workshop finished to match existing.
 - iv) PA21/08856. 3 Little Upton Court Extension to the rear of the property to create larger master bedroom.

Melanie Kilby 5th October 2021

- v) PA21/08811. Sunnyside Rilla Mill. Works to trees in a Conservation Area, namely Spruce (ex Christmas tree).
- vi) Any applications received before the meeting
- b) Decisions received from Cornwall Council, as listed
- 10) Play equipment and recreational areas
 - a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area
 - b) To consider / approve purchase of new goal nets for £273.00.
- 11) Neighbourhood Development Plan – to receive update
- 12) Public Conveniences
 - a) Minions b) Upton Cross
- 8:30 13) Trees:
 - i) To discuss / consider appointing a tree warden
 - ii) To discuss / consider the WI request to plant a tree in Jubilee Field to commemorate the WI 90th Birthday and the Queens Platinum Jubilee.
 - ii) To consider / put in place a plan for the planting of the Jubilee Coppice. Including preparation of ground, appropriate species, method of protection of newly planted sapling, on-going maintenance for at least 15 years and time scales.
- 14) Grants / Annual Contributions:
 - i) To consider / discussion annual contribution to the upkeep of Linkinhorne Parish Hall car park.
 - ii) To consider request for a donation towards new batteries in the Defibrillator at Rilla Mill Village Hall.
- 15) Allotments – To consider / approve the draft tenancy agreement for the allotments
- 9:00 16) Burial Ground – To discuss / approve action concerning wobbly gate post from the burial ground into the adjoining field.
- 17) To consider /appoint members to undertake the laying of the poppy wreath
- 18) Policies. To consider / make amendments where appropriate to:
 - i) Training and Development Policy
 - ii) Equalities policy
- 19) To consider / approve the Councils support for the Cornwall Area of Outstanding Natural Beauty (AONB) heritage project, A Monumental Improvement.
- 20) Correspondence (as listed)
 - a) Items for information only
- 9:30 21) Close of Business

NB all timings are approximate and subject to change