

Linkinhorne Parish Council

PUBLIC NOTICE OF MEETING OF THE COUNCIL

Monday 13th December 2021 at Linkinhorne Parish Hall, Upton Cross from 7.30 pm

AGENDA

Those present will be minuted

Melanie Kilby 7th December 2021

*****Please note that as restrictions have been tightened in response to the new variant of Coronavirus the Parish Council intend to follow sector led guidance and politely requests that face masks are worn and social distancing remains in place for this meeting*****

- 7.30
- 1) Apologies: to minute apologies for absence
 - 2) Code of Conduct a) to receive declarations b) to grant dispensations
 - 3) Minutes: approval of the minutes of the Special Council Meeting of Thursday 2nd December 2021
 - 4) Public participation(15 minutes max): to hear matters raised by parishioners
 - 5) Trees:
 - i) To discuss / consider appointing a tree warden
 - 6) Reports from and matters of concern to:
 - a) Cornwall Councillor Sharon Daw
 - b) Reports from councillors
 - 7) Finance
 - a) To receive/approve cash flow of accounts/bank reconciliation/monthly financial review.
 - b) Payments
 - November: i) £30 inc VAT WesternWeb Ltd (Domain renewal 2 years). ii) £365.00 Nutleaf (Allotment Fencing repair). iii) £9.00 LPH (rent). iv) £99.82 LPH external WC (Electricity, water and sewage charges).v) £22.50 RMVH (Rent).vi) £263.40 inc vat Cormac Solutions Ltd (WC clean Oct 21 Minions). vii) £263.40 Cormac Solutions Ltd (WC clean Oct 21 LPH). viii) £22.50 RMVH (rent).ix) £83.00 M. Kilby (Football nets).x) £209 R. Stephens (Play area and Toilets). £ 35.03 M. Kilby (Admin Expenses).
 - December: i) £190.56 Cormac Solutions Ltd (Play area maint). Oct 21). ii) £24.00 inc vat Cornwall ALC ltd (Code of conduct training). iii) £190.56 inc vat Cormac Solutions Ltd (Field Maint.) iv) £263.40 inc vat Cormac Solutions Ltd (Cleaning WC's UX Nov 21). v) £263.40 inc vat Cormac Solutions Ltd (Cleaning WC's Minion Nov 21). vi) £1,895 R. Hanson (Footpath Maint £1,500; Civic Burial ground Maint. £285; weed spraying £90 & war memorial weeding £20).vii) £24.00 inc vat CALC (Code of conduct training).viii) £36.00 inc VAT CALC (Intro to Planning training). ix) £55.14 M. Kilby (Admin).
 - c) Receipts i) £160.70 Minions coin collection. ii) Allotment rent £300. iii) HMRC £604.56 VAT reclaim.
 - d) Notification of change in monthly charges for SWW supply to
 - i) Upton Cross Public Convenience from £0 to £6 per month as of 1st November 2021.
 - ii) Minions Public Convenience from £12.00 to £30 per month as of 1st December 2021.
 - e) Budget 2020-21
 - i) To receive /discuss mid-year Financial review
 - ii) to consider/approve Finance group proposals (draft budget enclosed)

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iii) To consider/approve proposed increase of precept by 3%.

f) Grants / Annual Contributions:

To consider / discussion annual contribution to the upkeep of Linkinhorne Parish Hall car park.

8) Policy: To consider / review: i) Risk assessment and management.

9) To assess the current impact Coronavirus has on the Parish Council

i) Review delegated authority

ii) Risk Assessment to be undertake:

a. Public conveniences

b. Play areas

8:00pm 10) Planning

[please view applications at

<http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>]

a) Planning applications

i) PA21/10808. Whitegates Bray Shop. Formation of vehicle access gate in hedge with associated works.

ii) PA21/09950. East Acre 8 Duchy Terrace Minions. Proposed extension and remodelling.

iii) PA21/11398 Land At Rear of Aldor Rilla Mill. Proposal Proposed Dwelling on land at Aldor, Rilla Mill following demolition and replacement of existing garage and associated landscaping.

iv) Any applications received before the meeting

Notification of comments submitted via scheme of delegation from November meeting:

i) PA21/09889. East Yolland Farm Upton Cross. Detached annexe for use ancillary to adjacent principal dwelling house and change of use of land to extend proposed curtilage of the dwelling house. *Linkinhorne Parish Council has no objection subject to a 106 condition that the annex is linked to the main property and remains in the same family ownership due to concerns raised over the creation of a separate dwelling in a separate curtilage.*

ii) PA21/09756 Victory Hall Lynher Close North Hill. Change of use of land to graveyard. (*Consultation of neighbouring Parishes required*). *Linkinhorne Parish Council has no objection to the application.*

iii) PA21/10101. Little Exwell Barn Bray Shop. Extension to dwelling and associated works. *Linkinhorne Parish Council has no objection to the application.*

b) Notification of 5 day protocol decision :

i) PA21/03211 – Caradon Town Farm, Caradon Town, Lower Tokenbury Road, Pensilva. Build a new sand school on existing grassland. New stables will be constructed to match existing to provide extra space for the horses. Construction of a new workshop adjoining the existing workshop finished to match existing. Linkinhorne Parish Council agreed with the planning officer's recommendation to approve the application.

c) Decisions received from Cornwall Council, as listed

11) Play equipment and recreational areas

a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area

b) To discuss the proposals put forward by the Jubilee Field working Group.

12) Neighbourhood Development Plan – to receive update

13) Public Conveniences

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- a) Minions b) Upton Cross
- c) To discuss / approve winter opening times and cleaning frequency.
- 14) Allotment
 - a) Revised Side Letter to the Yonder Netherton Allotments Agreement
- 15) Website – To consider / approve annual check for WCAG2.1 compliance and update of the Accessibility statement.
- 16) Burial Ground i) To consider / approve an additional grass cut just prior to Christmas (weather permitting).
- 17) To discuss consider taking part in the Platinum Jubilee Beacon
- 9:00 18) To discuss /provide comment on:
 - i) Cornwall’s Transport Plan - *The survey will be open until 24 December 2021.*
 - ii) Cornwall Council Planning and Sustainable Development Consultation on Planning Application Validation List - *Comments should be received by 5pm on 20 December 2021*
 - iii) Caradon Community Network Scheme's Car 19, 20, 21 & 25 CNP Consultation - *Deadline 16th December 12.00pm*
- 19) To approve calendar of meetings for 2022.
- 20) EXCLUSION OF PRESS & PUBLIC - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the Meeting for the following items of business.
- 21) Discuss response received concerning sale / leasing of the former public convenience Upton Cross.
- 22) Staffing and Recruitment - to consider and determine any other matters arising in connection with the recruitment of a new parish clerk, transitional arrangements and related matters
- 23) Correspondence (as listed)
 - a) Items for information only
- 9:30 24) Close of Business

NB all timings are approximate and subject to change