

Linkinhorne Parish Council

Minutes of the Meeting of the Council

Monday 11th July at Rilla Mill Parish Hall

Minutes

Those present were: Cllr Hearn (Chairman), Cllr Wallis (Vice Chair), Cllr Adams, Cllr Beech, Cllr Daw, Cllr Hordley, Cllr Martin.

Lena Batten (Clerk)

In Attendance

Cornwall Councillor S Daw

One member of the public.

1) Apologies: Cllr Corfield, Cllr Sharp Philips.

2) Code of Conduct:

- a) Declarations – None
- b) Dispensations – None

3) Minutes:

RESOLVED THAT the Minutes of the Meeting of Linkinhorne Parish Council held on Monday 13th June, 2022 be confirmed as a correct record and signed by the Chairman.

Noted that: in response to a question (Minute No 3(a) refers), attention was drawn to the statutory provisions of the Local Government Act 1972 in connection with the titles of office holders in local councils, together with the application of the Interpretation Act 1978 to the construction of legislative intent regarding factors such as gender and number.

4) Public Participation: One member of the public attended the meeting to inquire about the role of the Parish Council.

5) Reports from and Matters of Concern to:

a) Cornwall Councillor Sharon Daw – Councillor Daw reported that she is in support of the application to have yellow lines placed in the traffic pinch spot in Rilla Mill and provided an update on such matters as Tamar Bridge tolls and an anticipated road safety campaign regarding speed awareness.

b) Reports from Councillors – A brief summary was provided by a Councillor of some items of historic/past information which was to be disposed of under the organisations document retention and disposal policy.

6) Finance:

a) Cash Flow of Accounts/Bank Reconciliation

Resolved that the bank reconciliation / cash book statement be confirmed as an accurate account, and be signed by the Chairman.

Noted that, in response to an enquiry regarding the 'budget' column of the cash flow (and the extent to which it did/did not tally with the operating columns it was further:

Resolved that within the bank reconciliation the budget column be changed to a different colour, to ensure Councillors are aware this column is not always an accurate reflection of the financial situation and the Clerk and a Councillor liaise regarding potential improvements.

Councillor Daw left the meeting.

b) Payments

Resolved that the following payments be approved

i) £140.35 Pension (Lena Batten)

ii) £100.00 (Linkinhorne Parish Hall)

iii) £12.92 (Stamps admin)

iv) £10.00 (LPH rent)

v) £20.00 (LPH Rent)

vi) £336.00 (Schoolscapes, swing hooks)

vii) £10.48 (Amazon, book for the school)

viii) It was further **Resolved that** a requested £408.00 payment for Duchy defibrillators be withheld pending receipt of evidence that the Council had commissioned the work.

The Chair of the Jubilee Working Group confirmed that the book has been purchased for Upton Cross Primary School library in appreciation of the children's involvement in, and a memento for the Queen's Platinum Jubilee.

c) Receipts

i) £139.89 (Minions toilets coin machine)

d) To consider any grant applications

Noted that, in view of grant applications being sought on an annual basis it was:

Resolved that grant applications be removed from the monthly agenda and be tabled to coincide with the annual grant round in future.

7) Planning applications:

Proposed, seconded and upon being put to the vote it was **Resolved that** Linkinhorne Parish Council make the following recommendations –

PA22/05288 Addicroft Mill, Upton Cross. Listed building consent for repairs to the roof structure and roof covering. Linkinhorne Parish Council raised no objection to this application.

PA22/05774 The Barn, Little Upton Farm, Upton Cross. Retrospective application for the continued unrestricted residential use of a building which is currently subject to a holiday occupancy condition. Linkinhorne Parish Council considered this application but believes the titling of the application is incorrect. They believe it should be an application for a change of use from holiday accommodation to permanent residential accommodation. They believe the application should then be resubmitted.

Member of the public leaves the meeting.

PA22/05925 2 Springfield Cottages, Road from Junction East of Little Trelabe to the B3257, Bray Shop. Application for a two storey rear extension. Linkinhorne Parish Council raised no objection to this application.

PA22/06016 Oaktree Barn, Botternell Farm, North Hill. Lifting of conditions 6 and 7 of application 02/01639 to enable the property to be occupied without restriction on occupation and duration of occupancy. Linkinhorne Parish Council raised no grounds for objection and agreed for it to proceed.

Noted that the Chairman, Councillor Hearn declared a personal non pecuniary interest in the above application and left the room during consideration thereof. In the absence of the Chairman the Vice-Chairman took the Chair.

8) Play equipment and recreational areas:

a) Weekly safety inspections – Weekly safety inspections have taken place with no significant safety issues identified.

i) Jubilee Field – Appreciation was expressed to a Member for the repair of the play house roof. It was noted that the repair was only temporary. It was confirmed that one of the larger picnic tables requires work having probably been dragged. Councillor Adams reported that he has been to view this and does not believe it can be repaired. It was proposed that Councillor Adams and Councillor Beech offered to take the picnic bench apart and move it to ensure ongoing safety in the park. Item to be listed on September's agenda.

It was noted that the slide has a twist to it through general wear and tear.

It was further:

Resolved that The Jubilee working party will meet with a view to reporting back to the September meeting a) options for the repair of the slide b) review options and procedure solutions for the rubber matting underneath the slide and swings c) The clearing of the ditch.

Resolved that the Clerk will write a letter to Sterts following no response from the email regarding it's responsibilities in connection with the boundary fencing, asking them to confirm a date that the fence is likely to be reinstated. After a period of one month if no response has been received the Clerk will inform Fields In Trust that the fence has been removed and the neighbouring land owner has been informed of the Parish Councils concerns as this is part of their agreement.

Resolved that following the recommendations of the Tree Warden the Clerk will obtain three quotes to complete the following work: a) Silver Birch would benefit from a small reduction to match the adjacent Birch, thus making it safer over the footpath b) crown lifting of the limbs upwards on the trees nearest to the footpath, many of which have single substantial limbs overhanging, making it safer. c) removal of Ash tree in far right hand corner due to Ash dieback d) removal of all lower level Elders.

There are a total of three trees to be planted in the Autumn, Clerk to contact the tree supplier with a view to confirming a delivery date. This can take place in consultation with the Chairman and Vice

Chair in order to allow for a decision prior to the September meeting. Agreed to set a date for the week commencing 7th November 2022.

A Councillor has sourced additional goal post pegs. These are at a cost of £60.00 for twelve stakes. The stakes have securing chains which should minimise the loss of further pegs in the future.

Resolved that if the Councillor can fund, obtain and fit these, they be authorised to invoice for the parts, same to be addressed to Linkinhorne Parish Council for reimbursement.

ii) Rilla Mill play area – safety inspections have been completed with no significant concerns. An email was received on the 4th July from the inspecting Councillor to state that he has loosened a frozen bolt successfully. It was reported there was also a small section of fence which needs attention.

Resolved that the offer by two Councillors to investigate and seek to rectify this and feed back to the Clerk be accepted.

9) Public Conveniences

a) Minions – The Chairman thanked a local Councillor for arranging the access by the Minions working group to the rear of the toilet block for observation required. Following a site meeting held on the 30th June 2022 it was agreed that works required include clearing of shrubs and weeds, building and electrical work and general cleaning. An overview of the works required was given by the Vice Chairman and others in attendance.

Resolved that the Clerk contacts Western Power to request the trees are cut back from the cables. It was proposed that a) the Clerk speaks with the electrician, Andrew Davey to confirm that he will need to be able to liaise with the potential builder that does any works – this is to ensure no repetition of work. b) The lead of the Minions toilets working group, following consultation with all members of the group, will email a list of necessary building works required to the clerk in order to allow the clerk to obtain three quotes. c) Delegated decision to the Clerk in consultation with the Chairman, Vice Chairman to take place to avoid delay d) to request that the builder include within his quotes, having to do any required overgrowth cutting to access the building.

b) Upton Cross – Clerk gave an update that the ballcock was jammed in the toilet rendering it unable to flush. This has been resolved with no further incidents.

c) Upton Cross toilet block - Expression of interest has been received and it was agreed that the Clerk can provide additional information.

10) Burial Ground:

a) The Council confirmed that the gate post has now been renewed.

b) Further discussion deferred until September's meeting as where it will again be placed on the Agenda as work is required within the burial ground. It was agreed that the Clerk is able to purchase a book in relation to updated legislation regarding burial grounds for the benefit of the Parish Council.

11) Highways:

Clerk is waiting to receive expression of interest application form to be returned by a Councillor in relation to the traffic pinch spot in order that this can be returned to Highways for consideration.

12) Parish Councillor Vacancies:

Proposed that the Clerk will ensure the vacancies are listed in the Link, this has been completed. We are now in the election period. Reference was made to how best to publicise vacancies.

Resolved that this will be listed as an item on the next agenda.

13) Standards Committee at Cornwall Council:

Two vacancies were reported to the meeting by the Clerk.

14) Roberts and Jeffries Trust:

There remains a vacancy for this role.

Resolved that the clerk will put an article in the Link to advertise this post. Councillor Martin to email the clerk a brief overview of the role.

15) To discuss correspondence received in relation to the allotments:

Motion passed to discuss confidentially.

Notifications and Decisions

Notifications

PA22/04178 Proposed application for works to trees in a Conservation Area: Felling of a Weeping Ash, Poplar and reducing height of a 4 River Alder – Decision not to make a TPO (TCA apps) at Mill House, Rilla Mil, Callington.

Decisions

PA22/00835/PRE Patrieda Barn, Linkinhorne, Callington, Cornwall, PL17 7NA. Pre application advice for construction of a new double garage.

PA22/04264 Langston Down Farm, Minions, Cornwall, PL14 5LE. Works to trees in a Conservation Area, works are to G1 (group consisting of 4 pines) – fell to ground level due to increased amount of limbs falling and G2 (group consisting of 3 conifers and 1 willow) – fell to ground level. Decision not to make a TPO (TPA apps).

PA22/02208 Yolland Farm, Upton Cross, Cornwall, PL14 5AJ. Proposan submission of details to discharge condition number 3 in relation to decision notice PA20/11510 dated 11.10.21.

The meeting closed at 09.55pm.